

## **Notice of Flatonia City Council Regular Meeting**

In accordance with the provisions of the Texas Open Meetings Act, Chapter 551, Texas Government Code, Notice is hereby given that a City Council Meeting will be held in the City Hall Council Chambers located at **125 E. South Main St., Flatonia, Texas**, for the purpose of considering the following agenda items:

### **Regular Meeting Agenda**

**Wednesday, May 14, 2025, at 6:00 p.m.**

#### **Opening Agenda**

*Call to Order*

*Invocation & Pledge*

*Citizens Participation*

#### **Presentation Agenda**

1. Canvass and officially declare the General Election results held on May 3, 2025.
2. Swearing in of the newly elected Council member(s).
3. Presentation of the budget amendment from Financial Consultant Le Ann Piatt.
4. Proclamation declaring April as City of Flatonia's Fair Housing Month.

#### **Reports**

- Fire Chief
- Police Chief
- Utility Director
- Code Enforcement
- City Manager Report

#### **Consent Agenda**

Consider and take appropriate action on the following items:

- Minutes from the Regular City Council meeting held on April 8, 2025.
- Minutes from the Special City Council meetings held on April 19, 22, and 28, 2025.
- Financial reports from April 2025.

#### **Old Business**

1. Consider and take appropriate action on Resolution 2025.4.2, a resolution amending the Fiscal Year 2025 budget.
2. Consider and take appropriate action on contracting with Records Consultants, Inc. to organize old City records.

## **New Business**

1. Consider and take appropriate action to appoint a new Mayor Pro Tem.
2. Consider and take appropriate action on appointing a City Council representative to the EDC Board of Directors.
3. Consider and take appropriate action on updating the bank signatories for all accounts at Prosperity Bank, First National Bank, and Fayette Savings Bank.
4. Consider and take appropriate action on Resolution 2025.5.4, a resolution updating the signatories on the TexPool investment account.
5. Consider and take appropriate action on the agreement and Resolution 2025.5.1 with TxDOT for Czhilispiel road closures.
6. Consider and take appropriate action on awarding the bid for sludge removal at the wastewater treatment plant to Synagro.
7. Consider and take appropriate action on approving Resolution 2025.5.2, a resolution designating authorized signatories for contractual and financial documents pertaining to the GLO Community Development Block Grant - Mitigation (CDBG-MIT) Method of Distribution (MOD) Program, Contract #24-065-159-F074.
8. Consider and take appropriate action on adopting Resolution 2025.5.3, a resolution regarding the civil rights policies for the GLO Community Development Block Grant - Mitigation (CDBG-MIT) Method of Distribution (MOD) Program, Contract #24-065-159-F074.
9. Consider and take appropriate action on approving Amendment #2 for the Grant Administration Services contract for the GLO Community Development Block Grant - Mitigation (CDBG-MIT) Method of Distribution (MOD) Program, Contract #24-065-159-F074.
10. Consider and take appropriate action on approving Amendment #2 for the Engineering Services contract for the GLO Community Development Block Grant - Mitigation (CDBG-MIT) Method of Distribution (MOD) Program, Contract #24-065-159-F074.

## **Adjournment**

I, the undersigned authority do hereby certify that the Notice of Meeting was posted on the bulletin board outside the front door of the City Hall of the City of Flatonia, Texas, a place convenient and **readily accessible to the general public at all times** and said Notice was posted on the following date and time **May 9 2025, by 5:00 p.m.** and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

\_\_\_\_\_  
Jacqueline Ott, City Secretary

**NOTICE OF ASSISTANCE  
AT THE PUBLIC MEETING**

The Flatonia City Hall is wheelchair accessible. Access to the building is available at the primary entrance facing Main Street. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print are requested to contact the City Secretary's Office at 361-865-3548 or by FAX 361-865-2817 at least two working days prior to the meeting so that appropriate arrangements can be made.

**EXECUTIVE SESSION STATEMENT**

The City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by the Texas Government Code, Section 551.071 (Consultations with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations Regarding Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations Regarding Security Devices or Security Audits), 551.086 (Certain Public Power Utilities: Competitive Matters) and 551.087 (Deliberation Regarding Economic Development Negotiations).

**Agenda Removal Notice**

This Public Notice was removed from the official posting board at the Flatonia City Hall on the following date and time:

\_\_\_\_\_  
Date and Time

\_\_\_\_\_  
Jacqueline Ott, City Secretary

CITY OF FLATONIA  
FINANCIAL STATEMENT (UNAUDITED)  
AS OF MARCH 31, 2025

10 - GENERAL FUND  
REVENUE

PAGE 1

ACCOUNT NAME	ANNUAL BUDGET	AMENDMENT AMOUNT	AMENDED BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>TAXES</b>							
3110 Ad Valorem Taxes Current	456,862.00	-	456,862.00	15,558.93	404,782.59	88.60	52,079.41
3112 Ad Valorem Taxes Delinquent	8,988.00	-	8,988.00	129.72	3,086.39	34.34	5,901.61
3113 Penalties & Interest Prop Tax	7,867.00	-	7,867.00	1,048.68	2,412.01	30.66	5,454.99
3117 Telephone Co. Franchise Fee	6,000.00	-	6,000.00	-	3,189.33	53.16	2,810.67
3119 Utility Fund Franchise Fees	775,000.00	-	775,000.00	-	-	-	775,000.00
3130 Sales Tax Revenue	474,500.00	-	474,500.00	35,350.66	246,037.23	51.85	228,462.77
3143 Mixed Beverage Tax	5,137.00	-	5,137.00	401.38	2,800.00	54.51	2,337.00
<b>TOTAL TAXES</b>	<b>1,734,354.00</b>	<b>-</b>	<b>1,734,354.00</b>	<b>52,489.37</b>	<b>662,307.55</b>	<b>38.19</b>	<b>1,072,046.45</b>
<b>LICENSES &amp; PERMITS</b>							
3211 Convenience Fee	717.00	-	717.00	34.65	188.60	26.30	528.40
3214 Open Record Request	-	-	-	6.00	68.14	-	(68.14)
3220 Dog Licenses	50.00	-	50.00	4.00	4.00	8.00	46.00
3222 Building Permits	33,000.00	-	33,000.00	1,969.17	7,007.52	21.23	25,992.48
3230 Other Licenses & Permits	1,000.00	-	1,000.00	200.00	200.00	20.00	800.00
<b>TOTAL LICENSES &amp; PERMITS</b>	<b>34,767.00</b>	<b>-</b>	<b>34,767.00</b>	<b>2,213.82</b>	<b>7,468.26</b>	<b>21.48</b>	<b>27,298.74</b>
<b>INTERGOVERNMENTAL REV</b>							
3330 FISC - School Resource Officer	33,816.00	-	33,816.00	-	25,719.80	76.06	8,096.20
3338 Rosewood Resource	13,161.00	-	13,161.00	-	-	-	13,161.00
3339 LCRA Community Dev Grant	1,000.00	-	1,000.00	-	-	-	1,000.00
3340 Opioid Abatement Grant	2,123.00	-	2,123.00	-	-	-	2,123.00
3345 LEQSE Training	-	-	-	1,264.00	1,264.00	-	(1,264.00)
<b>TOTAL INTERGOVERNMENTAL</b>	<b>50,100.00</b>	<b>-</b>	<b>50,100.00</b>	<b>1,264.00</b>	<b>26,983.80</b>	<b>53.86</b>	<b>23,116.20</b>
<b>CHARGES FOR SERVICE</b>							
3414 PD Donations	250.00	-	250.00	-	-	-	250.00
3430 Return Check Fee	500.00	-	500.00	-	70.00	14.00	430.00
3442 Interest	28,972.00	-	28,972.00	2,239.04	13,887.17	47.93	15,084.83
3443 Refuse Collection	468,215.00	-	468,215.00	45,260.04	269,741.09	57.61	198,473.91
3450 Limb Chipping Revenue	1,200.00	-	1,200.00	75.00	750.00	62.50	450.00
3451 EDC Payment for City Projects	20,000.00	-	20,000.00	-	-	-	20,000.00
3475 Park Revenue	5,000.00	-	5,000.00	-	5.00	0.10	4,995.00
3478 Pool Concessions Sold	550.00	-	550.00	-	-	-	550.00
3491 Cemetery	7,740.00	-	7,740.00	1,030.00	2,290.00	29.59	5,450.00
3492 Cemetery Endowment	500.00	-	500.00	100.00	100.00	20.00	400.00
<b>TOTAL CHARGES FOR SERVICE</b>	<b>532,927.00</b>	<b>-</b>	<b>532,927.00</b>	<b>48,704.08</b>	<b>286,843.26</b>	<b>53.82</b>	<b>246,083.74</b>

10 - GENERAL FUND  
REVENUE

PAGE 2

ACCOUNT NAME	ANNUAL BUDGET	AMENDMENT AMOUNT	AMENDED BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>FINES &amp; FORFEITURES</u>							
3510 Fines	13,780.00	-	13,780.00	1,062.70	3,546.05	25.73	10,233.95
3511 Court Costs	9,939.00	-	9,939.00	451.82	2,335.00	23.49	7,604.00
TOTAL FINES & FORFEITURES	23,719.00	-	23,719.00	1,514.52	5,881.05	24.79	17,837.95
<u>MISCELLANEOUS REVENUE</u>							
3810 Property Rents	14,175.00	-	14,175.00	1,415.73	5,740.73	40.50	8,434.27
3811 Miscellaneous Revenue	4,000.00	-	4,000.00	230.00	2,805.20	70.13	1,194.80
3812 Water Tower Antenna - Pole Attach	3,160.00	-	3,160.00	-	-	-	3,160.00
3813 Copies/Fax/Records	50.00	-	50.00	14.75	87.05	174.10	(37.05)
3814 Sale of Scrap Metal	-	-	-	-	868.40	-	(868.40)
3820 Land Lease/Royalty	20,805.00	-	20,805.00	758.27	5,834.56	28.04	14,970.44
3830 Insurance Reimbursement	-	-	-	-	9,602.85	-	(9,602.85)
TOTAL MISCELLANEOUS REVENUE	42,190.00	-	42,190.00	2,418.75	24,938.79	59.11	17,251.21
<u>OTHER FINANCING SOURCES</u>							
3930 Fire Dept Utility Donation	8,129.00	-	8,129.00	654.57	3,905.80	48.05	4,223.20
3998 Trans EDC City Man/Sec	35,000.00	-	35,000.00	-	-	-	35,000.00
TOTAL OTHER FINANCING SOURCES	43,129.00	-	43,129.00	654.57	3,905.80	9.06	39,223.20
TOTAL REVENUE	2,461,186.00	-	2,461,186.00	109,259.11	1,018,328.51	41.38	1,442,857.49

10 - GENERAL FUND  
STREETS DEPARTMENT

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ACCOUNT NAME	ANNUAL BUDGET	AMENDMENT AMOUNT	AMENDED BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PERSONNEL SERVICES</u>							
4150.1023 Clerical/Laborer	61,426.00	-	61,426.00	3,187.20	20,751.66	33.78	40,674.34
4150.1110 Longevity	1,338.00	-	1,338.00	-	1,332.00	99.55	6.00
4150.1120 Overtime	515.43	600.00	1,115.43	-	515.43	46.21	600.00
4150.1200 Social Security	3,808.00	-	3,808.00	192.76	1,369.64	35.97	2,438.36
4150.1210 Medicare	891.00	-	891.00	45.08	320.31	35.95	570.69
4150.1215 LTD & STD Insurance	168.00	-	168.00	14.42	86.52	51.50	81.48
4150.1220 Group Health Insurance	9,295.00	2,863.00	12,158.00	774.58	4,647.48	38.23	7,510.52
4150.1230 Group Dental Insurance	488.00	-	488.00	40.66	243.96	49.99	244.04
4150.1240 Retirement	6,094.00	-	6,094.00	440.48	3,238.74	53.15	2,855.26
4150.1250 Unemployment Tax (SUTA)	799.00	-	799.00	-	4.46	0.56	794.54
4150.1255 MASA	160.00	-	160.00	-	-	-	160.00
4150.1280 Workers Comp	1,727.92	-	1,727.92	-	1,727.92	100.00	-
4150.1281 Basic ADD & Life	56.00	-	56.00	4.36	26.16	46.71	29.84
TOTAL PERSONNEL SERVICES	86,766.35	3,463.00	90,229.35	4,699.54	34,264.28	37.97	55,965.07
<u>SERVICES</u>							
4150.2220 Building & Grounds	1,670.57	36.00	1,706.57	-	1,706.54	100.00	0.03
4150.2224 Motor Vehicle Repair	4,000.00	-	4,000.00	41.20	50.70	1.27	3,949.30
4150.2225 Heavy Equipment	4,280.00	-	4,280.00	384.40	1,984.63	46.37	2,295.37
4150.2226 Machinery & Equipment	3,000.00	-	3,000.00	2,273.22	264.90	8.83	2,735.10
4150.2227 Paving & Drainage Supplies	7,812.76	-	7,812.76	-	3,484.59	44.60	4,328.17
4150.2310 General Liability Insurance	2,122.50	-	2,122.50	-	2,122.50	100.00	-
4150.2311 Insurance of Motor Equipment	3,143.82	-	3,143.82	-	3,143.82	100.00	-
TOTAL SERVICES	26,029.65	36.00	26,065.65	2,698.82	12,757.68	48.94	13,307.97
<u>SUPPLIES</u>							
4150.3111 Ice, Cups, Etc.	10.00	20.00	30.00	-	7.38	24.60	22.62
4150.3112 Fuel	3,730.00	-	3,730.00	-	1,630.57	43.72	2,099.43
4150.3113 Oil & Grease	90.00	-	90.00	-	6.99	7.77	83.01
4150.3114 Chemicals	229.00	-	229.00	-	-	-	229.00
4150.3120 Utilities	12,902.00	1,000.00	13,902.00	1,142.11	7,054.84	50.75	6,847.16
4150.3160 Minor Tools & Equipment	470.00	-	470.00	35.49	89.79	19.10	380.21
4150.3164 Parts & Materials	1,050.00	150.00	1,200.00	263.18	709.73	59.14	490.27
4150.3170 Wearing Apparel	679.00	-	679.00	50.12	314.80	46.36	364.20
4150.3172 Miscellaneous	115.00	-	115.00	-	115.00	100.00	-
4150.3174 Signal, Markers & Barricades	1,500.00	-	1,500.00	805.08	805.08	53.67	694.92
TOTAL SUPPLIES	20,775.00	1,170.00	21,945.00	2,295.98	10,734.18	48.91	11,210.82
<u>CAPITAL OUTLAYS</u>							
4150.4600 Capital Outlay	139,000.00	-	139,000.00	-	13,972.91	10.05	125,027.09
TOTAL CAPITAL OUTLAYS	139,000.00	-	139,000.00	-	13,972.91	10.05	125,027.09
TOTAL STREETS EXPENSES	272,571.00	4,669.00	277,240.00	9,694.34	71,729.05	25.87	205,510.95

10 - GENERAL FUND  
PARKS DEPARTMENT

PAGE 4

ACCOUNT NAME	ANNUAL BUDGET	AMENDMENT AMOUNT	AMENDED BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PERSONNEL SERVICES</u>							
4250.1023 Clerical/Laborer	37,086.00	-	37,086.00	2,852.80	18,632.36	50.24	18,453.64
4250.1025 Pool Staff	13,000.00	-	13,000.00	-	-	-	13,000.00
4250.1120 Overtime	500.00	-	500.00	-	86.93	17.39	413.07
4250.1200 Social Security	3,105.00	-	3,105.00	170.06	1,138.27	36.66	1,966.73
4250.1210 Medicare	726.00	-	726.00	39.77	283.06	38.99	442.94
4250.1215 LTD & STD Insurance	150.00	-	150.00	12.91	77.46	51.64	72.54
4250.1220 Group Health Insurance	9,295.00	-	9,295.00	774.58	4,647.48	50.00	4,647.52
4250.1230 Group Dental Insurance	488.00	-	488.00	40.66	243.96	49.99	244.04
4250.1240 Retirement	5,455.00	-	5,455.00	394.26	2,677.45	49.08	2,777.55
4250.1250 Unemployment Tax (SUTA)	110.01	-	110.01	-	107.79	97.98	2.22
4250.1255 MASA	320.00	-	320.00	-	320.00	100.00	-
4250.1270 Certificate Pay	600.00	-	600.00	-	-	-	600.00
4250.1280 Worker's Compensation	1,514.00	(426.00)	1,088.00	-	1,088.00	100.00	-
4250.1281 Basic ADD & Life	56.00	-	56.00	4.36	26.16	46.71	29.84
TOTAL PERSONNEL SERVICES	72,405.01	(426.00)	71,979.01	4,289.40	29,328.92	40.75	42,650.09
<u>SERVICES</u>							
4250.2100 Engineering Services	-	1,094.00	1,094.00	1,093.33	1,093.33	99.94	0.67
4250.2220 Building and Grounds	9,499.71	-	9,499.71	-	7,091.78	74.65	2,407.93
4250.2222 Motor Vehicle Repair	2,100.00	(326.00)	1,774.00	-	9.50	0.54	1,764.50
4250.2226 Machinery and Equipment	283.16	1,000.00	1,283.16	-	772.01	60.16	511.15
4250.2310 General Liability Insurance	4,097.84	(180.00)	3,917.84	-	3,917.78	100.00	0.06
4250.2311 Insurance of Motor Equipment	638.00	(318.00)	318.00	-	318.00	100.00	-
TOTAL SERVICES	16,616.71	1,270.00	17,886.71	1,093.33	13,202.40	78.62	4,684.31
<u>SUPPLIES</u>							
4250.3111 Lifeguard Supplies	800.00	-	800.00	-	-	-	800.00
4250.3112 Fuel	1,500.00	1,300.00	2,800.00	222.13	1,543.13	55.11	1,256.87
4250.3114 Chemicals	3,400.00	(1,500.00)	1,900.00	-	158.93	8.36	1,741.07
4250.3115 Pool Concessions	400.00	-	400.00	-	-	-	400.00
4250.3120 Utilities	18,151.00	-	18,151.00	1,471.22	9,374.06	51.64	8,776.94
4250.3160 Minor Tools & Equipment	100.00	-	100.00	-	42.18	42.18	57.82
4250.3164 Parts & Materials	1,150.00	(150.00)	1,000.00	24.97	124.86	12.49	875.14
4250.3170 Wearing Apparel	1,217.00	1,000.00	2,217.00	212.83	1,136.55	51.27	1,080.45
4250.3174 Signs, Markers & Barricades	250.00	-	250.00	-	118.20	47.28	131.80
4250.3176 Janitorial Supplies	100.00	900.00	1,000.00	263.06	507.19	50.72	492.81
TOTAL SUPPLIES	27,068.00	1,550.00	28,618.00	2,194.21	13,005.10	45.44	15,612.90
TOTAL PARKS EXPENSES	116,089.72	2,394.00	118,483.72	7,576.94	55,536.42	46.87	62,947.30

## 10 - GENERAL FUND

## ADMINISTRATION DEPARTMENT

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ACCOUNT NAME	ANNUAL BUDGET	AMENDMENT AMOUNT	AMENDED BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>PERSONNEL SERVICES</b>							
4400.1010 Mayor/Council	2,700.00	-	2,700.00	225.00	1,350.00	50.00	1,350.00
4400.1021 Executive	153,609.00	-	153,609.00	26,914.71	91,762.17	59.74	61,846.83
4400.1023 Clerical/Laborer	9,984.00	(9,429.00)	555.00	-	555.00	100.00	-
4400.1200 Social Security	10,310.00	-	10,310.00	1,705.20	6,119.50	59.35	4,190.50
4400.1210 Medicare	2,411.00	-	2,411.00	398.82	1,448.16	60.06	962.84
4400.1215 LTD & STD Insurance	482.00	-	482.00	17.55	227.00	47.10	255.00
4400.1220 Group Health Insurance	11,995.00	-	11,995.00	774.58	5,772.48	48.12	6,222.52
4400.1222 Retire Group Health	2,600.00	(2,600.00)	-	-	-	-	-
4400.1230 Group Dental Insurance	976.00	-	976.00	40.66	447.26	45.83	528.74
4400.1240 Retirement	22,596.00	-	22,596.00	3,771.44	13,989.26	61.91	8,606.74
4400.1250 Unemployment Tax (SUTA)	2,162.00	-	2,162.00	-	138.29	6.40	2,023.71
4400.1255 MASA	320.00	160.00	480.00	160.00	480.00	100.00	-
4400.1270 Certificate Pay	3,600.00	-	3,600.00	75.00	1,575.00	43.75	2,025.00
4400.1271 Car Allowance	7,200.00	-	7,200.00	300.00	3,300.00	45.83	3,900.00
4400.1280 Workers Comp	1,323.00	(1,041.00)	282.00	-	281.50	99.82	0.50
4400.1281 Basic ADD & Life	112.00	-	112.00	4.36	47.96	42.82	64.04
<b>TOTAL PERSONNEL SERVICES</b>	<b>232,380.00</b>	<b>(12,910.00)</b>	<b>219,470.00</b>	<b>34,387.32</b>	<b>127,493.58</b>	<b>58.09</b>	<b>91,976.42</b>
<b>SERVICES</b>							
4400.2101 Grant Consultant	-	8,000.00	8,000.00	-	7,100.00	88.75	900.00
4400.2102 Legal	35,000.00	(15,000.00)	20,000.00	1,683.50	11,014.00	55.07	8,986.00
4400.2105 Financial Consultants	28,270.00	-	28,270.00	-	-	-	28,270.00
4400.2106 Fayette Appraisal District Fee	8,412.00	3,940.00	12,352.00	-	6,176.50	50.00	6,175.50
4400.2110 Election Expense	2,930.00	-	2,930.00	-	-	-	2,930.00
4400.2111 FD Donation Funds	8,129.00	-	8,129.00	-	2,123.77	26.13	6,005.23
4400.2112 Library Contribution	5,000.00	-	5,000.00	-	5,000.00	100.00	-
4400.2130 Computer Services	10,587.80	-	10,587.80	952.74	6,880.55	64.99	3,707.25
4400.2210 Cleaning	2,200.00	-	2,200.00	-	720.00	32.73	1,480.00
4400.2211 Refuse Disposal	341,600.00	-	341,600.00	37,019.24	221,761.29	64.92	119,838.71
4400.2217 Post Office Building	750.00	(750.00)	-	-	-	-	-
4400.2219 Post Office Expenses	4,312.00	(1,312.00)	3,000.00	76.64	99.63	3.32	2,900.37
4400.2220 Building & Grounds	1,500.00	-	1,500.00	-	810.91	54.06	689.09
4400.2221 Park House	500.00	-	500.00	-	-	-	500.00
4400.2223 American Legion Repair	1,000.00	-	1,000.00	39.44	724.68	72.47	275.32
4400.2234 Office Equipment Lease	3,250.00	-	3,250.00	243.21	1,274.59	39.22	1,975.41
4400.2236 Community Events	1,000.00	(366.00)	634.00	-	633.04	99.85	0.96
4400.2310 General Liability Insurance	9,167.00	(656.00)	8,511.00	-	8,510.26	99.99	0.74
4400.2311 Property/Liability	232.00	(232.00)	-	-	-	-	-
4400.2320 Telephone	7,203.60	(160.00)	7,043.60	550.48	3,442.16	48.87	3,601.44
4400.2321 Computer Access - Internet Conn	4,414.00	(4,414.00)	-	-	-	-	-
4400.2322 Web Services	-	8,201.00	8,201.00	2,278.00	2,278.00	27.78	5,923.00
4400.2330 Advertising & Public Notices	2,000.00	-	2,000.00	35.00	529.18	26.46	1,470.82



## ADMINISTRATION DEPARTMENT

ACCOUNT NAME	ANNUAL BUDGET	AMENDMENT AMOUNT	AMENDED BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
4400.2340 Printing	2,500.00	-	2,500.00	276.05	2,491.50	99.66	8.50
4400.2350 Travel	3,000.00	-	3,000.00	30.52	2,520.52	84.02	479.48
4400.2360 Professional Services	-	9,664.00	9,664.00	9,663.50	9,663.50	99.99	0.50
4400.2361 Surety Bonds	550.00	-	550.00	-	260.00	47.27	290.00
4400.2362 Recording Fees	50.00	-	50.00	-	-	-	50.00
4400.2370 Education & Training	2,462.00	-	2,462.00	-	424.63	17.25	2,037.37
4400.2371 Memberships	1,100.00	-	1,100.00	-	490.00	44.55	610.00
TOTAL SERVICES	487,119.40	6,915.00	494,034.40	52,858.32	294,928.71	59.06	199,105.69
SUPPLIES							
4400.3115 Postage	75.00	700.00	775.00	8.95	402.67	51.96	372.33
4400.3116 Office Supplies	3,200.00	-	3,200.00	213.19	2,091.08	65.35	1,108.92
4400.3117 Dntwn Beautification Supplies	500.00	-	500.00	-	322.86	64.57	177.14
4400.3120 Utilities	10,200.00	4,000.00	14,200.00	1,144.81	7,101.55	50.01	7,098.45
4400.3171 Medical Supplies	-	-	-	28.52	28.52	-	(28.52)
4400.3172 Miscellaneous	500.00	(500.00)	-	-	-	-	-
4400.3173 Council	200.00	-	200.00	-	2.00	1.00	198.00
4400.3174 Employee Relations	5,000.00	-	5,000.00	-	2,277.45	45.55	2,722.55
4400.3176 Janitorial Supplies	450.00	400.00	850.00	286.46	553.63	65.13	296.37
4400.3956 Transfer to Wastewater	99,544.00	-	99,544.00	-	-	-	99,544.00
TOTAL SUPPLIES	119,669.00	4,600.00	124,269.00	1,681.93	12,779.76	10.28	111,489.24
CAPITAL OUTLAYS							
4400.4141 Cemetery	8,550.00	(4,500.00)	4,050.00	-	(50.00)	1.23-	4,100.00
4400.4142 Cemetery Endowment	1,750.00	(1,250.00)	500.00	100.00	300.00	60.00	200.00
4400.4230 Furniture	1,000.00	-	1,000.00	-	280.50	28.05	719.50
4400.4235 Computer Hardware	10,300.00	(1,300.00)	9,000.00	-	-	-	9,000.00
4400.4240 Computer Software	1,000.00	-	1,000.00	(563.90)	129.46	12.95	870.54
4400.4245 Website Services	2,178.00	(2,178.00)	-	(2,178.00)	-	-	-
4400.4600 Capital Outlay	3,334.20	-	3,334.20	-	-	-	3,334.20
TOTAL CAPITAL OUTLAYS	28,112.20	(9,228.00)	18,884.20	(2,641.90)	659.96	3.49	18,224.24
OTHER COSTS							
4400.7100 County Airport Expense	4,500.00	-	4,500.00	-	-	-	4,500.00
4400.7200 CARTS	2,000.00	-	2,000.00	-	-	-	2,000.00
4400.7210 Animal Shelter	3,120.00	-	3,120.00	-	3,120.00	100.00	-
4400.7220 EDC -Sales Tax	158,166.00	-	158,166.00	28,782.01	82,012.38	51.85	76,153.62
TOTAL OTHER COSTS	167,786.00	-	167,786.00	28,782.01	85,132.38	50.74	82,653.62
TOTAL ADMINISTRATION EXPENSES	1,035,066.60	(10,623.00)	1,024,443.60	115,067.68	520,994.39	50.79	503,449.21

10 - GENERAL FUND  
POLICE DEPARTMENT

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ACCOUNT NAME	ANNUAL BUDGET	AMENDMENT AMOUNT	AMENDED BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>PERSONNEL SERVICES</b>							
4521.1021 Executive	90,692.00	-	90,692.00	6,976.28	45,345.82	50.00	45,346.18
4521.1023 Patrol Officers	392,703.51	(26,000.00)	366,703.51	22,346.15	142,957.24	38.98	223,746.27
4521.1100 Stand By	12,741.00	-	12,741.00	875.00	5,775.00	45.33	6,966.00
4521.1120 Overtime	15,000.00	-	15,000.00	217.47	6,330.68	42.20	8,669.32
4521.1200 Social Security	30,140.00	-	30,140.00	1,941.90	12,781.54	42.41	17,358.46
4521.1210 Medicare	7,049.00	-	7,049.00	454.16	3,006.12	42.65	4,042.88
4521.1215 LTD & STD Insurance	1,665.00	-	1,665.00	109.81	612.84	36.81	1,052.16
4521.1220 Group Health Insurance	74,360.00	-	74,360.00	4,647.48	25,561.14	34.37	48,798.86
4521.1222 Retiree Group Health	2,271.00	-	2,271.00	184.00	896.10	39.46	1,374.90
4521.1230 Group Dental Insurance	3,903.00	-	3,903.00	243.96	1,341.78	34.38	2,561.22
4521.1240 Retirement	71,509.00	-	71,509.00	4,341.54	29,476.66	41.22	42,032.34
4521.1250 Unemployment Tax (SUTA)	6,320.00	-	6,320.00	-	82.95	1.31	6,237.05
4521.1255 MASA	1,280.00	-	1,280.00	-	480.00	37.50	800.00
4521.1270 Certificate Pay	12,000.00	-	12,000.00	1,000.00	6,000.00	50.00	6,000.00
4521.1280 Workers Comp	11,799.00	-	11,799.00	-	11,799.00	100.00	-
4521.1281 Basic ADD & Life	450.00	-	450.00	26.16	143.88	31.97	306.12
<b>TOTAL PERSONNEL SERVICES</b>	<b>733,882.51</b>	<b>(26,000.00)</b>	<b>707,882.51</b>	<b>43,363.91</b>	<b>292,590.75</b>	<b>41.33</b>	<b>415,291.76</b>
<b>SERVICES</b>							
4521.2103 Medical Expense	500.00	-	500.00	-	380.00	76.00	120.00
4521.2130 Computer Services	2,601.00	500.00	3,101.00	145.00	1,917.50	61.83	1,183.50
4521.2220 Building & Grounds	1,000.00	-	1,000.00	12.47	622.46	62.25	377.54
4521.2224 Motor Vehicle Repair	10,000.00	10,000.00	20,000.00	18.50	10,967.34	54.84	9,032.66
4521.2310 General Liability Insurance	6,102.00	-	6,102.00	-	5,940.14	97.35	161.86
4521.2311 Insurance of Motor Equip	6,107.00	-	6,107.00	-	6,107.00	100.00	-
4521.2320 Telephone	9,000.00	-	9,000.00	824.98	5,006.00	55.62	3,994.00
4521.2325 Radio Service	1,900.00	-	1,900.00	193.34	1,285.36	67.65	614.64
4521.2330 Advertising & Public Notices	1,500.00	-	1,500.00	-	-	-	1,500.00
4521.2340 Printing	437.00	-	437.00	-	-	-	437.00
4521.2350 Travel	1,500.00	-	1,500.00	-	463.99	30.93	1,036.01
4521.2370 Education & Training	3,000.00	-	3,000.00	-	2,115.14	70.50	884.86
4521.2371 Memberships	425.00	-	425.00	-	261.00	61.41	164.00
4521.2375 Radar Equip. Recertification	520.00	-	520.00	-	-	-	520.00
<b>TOTAL SERVICES</b>	<b>44,592.00</b>	<b>10,500.00</b>	<b>55,092.00</b>	<b>1,194.29</b>	<b>35,065.93</b>	<b>63.65</b>	<b>20,026.07</b>
<b>SUPPLIES</b>							
4521.3111 Ice, Cups, Etc.	50.00	-	50.00	-	7.29	14.58	42.71
4521.3112 Fuel	20,000.00	8,000.00	28,000.00	1,679.12	9,905.85	35.38	18,094.15
4521.3115 Postage	100.00	-	100.00	-	24.10	24.10	75.90
4521.3116 Office Supplies	3,000.00	-	3,000.00	196.05	1,902.47	63.42	1,097.53
4521.3120 Utilities	2,810.00	-	2,810.00	215.43	1,346.45	47.92	1,463.55
4521.3130 Restricted Donation Expenses	20.00	-	20.00	-	-	-	20.00

10 - GENERAL FUND  
POLICE DEPARTMENT

PAGE 8

ACCOUNT NAME	ANNUAL BUDGET	AMENDMENT AMOUNT	AMENDED BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
4521.3160 Minor Tools & Equipment	4,200.00	2,000.00	6,200.00	-	483.93	7.81	5,716.07
4521.3170 Wearing Apparel	4,250.00	5,500.00	9,750.00	412.60	1,849.46	18.97	7,900.54
4521.3171 Medical Supplies	1,000.00	-	1,000.00	-	-	-	1,000.00
4521.3172 Miscellaneous	150.00	-	150.00	-	123.15	86.10	20.85
4521.3176 Janitorial Supplies	350.00	-	350.00	-	35.15	10.04	314.85
4521.3177 Ammunition	4,000.00	-	4,000.00	2,261.37	2,280.17	57.00	1,719.83
TOTAL SUPPLIES	39,930.00	15,500.00	55,430.00	4,764.57	17,964.02	32.41	37,465.98
CAPITAL OUTLAYS							
4521.4235 Computer Hardware	15,000.00	-	15,000.00	-	378.86	2.53	14,621.14
4521.4240 Computer Software	17,000.00	-	17,000.00	-	9,506.62	55.92	7,493.38
4521.4250 Vehicle Debt	31,905.21	-	31,905.21	-	31,905.21	100.00	-
4521.4260 Equipment	5,000.00	-	5,000.00	-	-	-	5,000.00
TOTAL CAPITAL OUTLAYS	68,905.21	-	68,905.21	-	41,790.69	60.65	27,114.52
TOTAL POLICE EXPENSES	887,309.72	-	887,309.72	49,322.77	387,411.39	43.66	499,898.33

10 - GENERAL FUND  
CODE ENFORCEMENT

PAGE 9

ACCOUNT NAME	ANNUAL BUDGET	AMENDMENT AMOUNT	AMENDED BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>PERSONNEL SERVICES</b>							
4523.1023 CODE COMPLIANCE	35,372.00	-	35,372.00	2,721.60	17,715.92	50.08	17,656.08
4523.1200 Social Security	2,093.00	-	2,093.00	171.12	1,134.33	54.20	958.67
4523.1210 Medicare	513.00	-	513.00	40.02	282.14	55.00	230.86
4523.1215 LTD & STD Insurance	139.00	-	139.00	12.31	73.86	53.14	65.14
4523.1220 Group Health	9,295.00	-	9,295.00	774.58	4,647.48	50.00	4,647.52
4523.1222 Retiree Group Health	2,600.00	-	2,600.00	200.00	1,200.00	46.15	1,400.00
4523.1230 Group Dental	488.00	-	488.00	40.66	243.96	49.99	244.04
4523.1240 Retirement	5,203.00	-	5,203.00	383.03	2,576.12	49.51	2,626.88
4523.1250 Unemployment Tax (SUTA)	460.00	-	460.00	-	4.38	0.95	455.62
4523.1255 MASA	160.00	-	160.00	-	-	-	160.00
4523.1270 Certificate Pay	600.00	-	600.00	50.00	300.00	50.00	300.00
4523.1280 Workers Comp	140.75	-	140.75	-	140.75	100.00	-
4523.1281 Basic ADD & Life	56.00	-	56.00	4.36	26.16	46.71	29.84
<b>TOTAL PERSONNEL SERVICES</b>	<b>57,119.75</b>	<b>-</b>	<b>57,119.75</b>	<b>4,397.68</b>	<b>28,345.10</b>	<b>49.62</b>	<b>28,774.65</b>
<b>SERVICES</b>							
4523.2310 General Liability	481.25	66.00	547.25	-	546.82	99.99	0.40
4523.2320 Telephone	-	252.00	252.00	41.88	251.25	99.99	0.75
4523.2360 Permit Inspections	-	-	-	1,709.83	13,417.75	-	(13,417.75)
<b>TOTAL SERVICES</b>	<b>481.25</b>	<b>318.00</b>	<b>799.25</b>	<b>1,751.71</b>	<b>14,215.82</b>	<b>953.94</b>	<b>(13,416.60)</b>
<b>TOTAL CODE ENFORCEMENT EXPENSES</b>	<b>57,601.00</b>	<b>318.00</b>	<b>57,919.00</b>	<b>6,149.39</b>	<b>42,560.92</b>	<b>73.48</b>	<b>15,358.08</b>

10 - GENERAL FUND  
MUNICIPAL COURT

PAGE 10

ACCOUNT NAME	ANNUAL BUDGET	AMENDMENT AMOUNT	AMENDED BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PERSONNEL SERVICES</u>							
4530.1021 Executive	15,084.00	-	15,084.00	1,257.03	7,542.18	50.00	7,541.82
4530.1200 Social Security	935.00	-	935.00	77.94	467.64	50.01	467.36
4530.1210 Medicare	219.00	-	219.00	18.23	109.38	49.95	109.62
4530.1250 Unemployment Tax (SUTA)	196.00	-	196.00	-	4.38	2.23	191.62
4530.1280 Workers Comp	140.75	-	140.75	-	140.75	100.00	-
TOTAL PERSONNEL SERVICES	16,574.75	-	16,574.75	1,353.20	8,264.33	49.86	8,310.42
<u>SERVICES</u>							
4530.2130 Computer Services	3,388.13	-	3,388.13	-	3,388.13	100.00	-
4530.2310 General Liability Insurance	546.82	-	546.82	-	546.82	100.00	-
4530.2320 Telephone	1,308.01	2,620.00	3,928.01	327.42	1,962.85	49.97	1,965.16
4530.2360 Professional Services	-	72.00	72.00	71.57	71.57	99.40	0.43
4530.2361 Court Costs	10,335.42	-	10,335.42	1,057.15	5,211.60	50.42	5,123.82
4530.2370 Education & Training	19.63	250.00	269.63	150.00	269.63	100.00	-
TOTAL SERVICES	15,598.01	2,942.00	18,540.01	1,606.14	11,450.60	61.76	7,089.41
<u>SUPPLIES</u>							
4530.3115 Postage	275.00	300.00	575.00	-	290.00	50.43	285.00
4530.3116 Office Supplies	100.00	-	100.00	-	-	-	100.00
TOTAL SUPPLIES	375.00	300.00	675.00	-	290.00	42.96	385.00
TOTAL MUNICIPAL COURT EXPENSES	32,547.76	3,242.00	35,789.76	2,959.34	20,004.93	55.90	15,784.83

10 - GENERAL FUND  
FIRE DEPARTMENT

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ACCOUNT NAME	ANNUAL BUDGET	AMENDMENT AMOUNT	AMENDED BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PERSONNEL SERVICES</u>							
4540.1280 Workers Comp	2,243.00	-	2,243.00	-	2,243.00	100.00	-
TOTAL PERSONNEL SERVICES	2,243.00	-	2,243.00	-	2,243.00	100.00	-
<u>SERVICES</u>							
4540.2310 General Liability Insurance	1,403.32	-	1,403.32	-	1,403.32	100.00	-
4540.2320 Telephone	1,448.85	-	1,448.85	114.25	677.35	46.75	771.50
4540.2321 Computer Access - Internet	421.34	-	421.34	-	421.34	100.00	-
TOTAL SERVICES	3,273.51	-	3,273.51	114.25	2,502.01	76.43	771.50
<u>SUPPLIES</u>							
4540.3112 Fuel	4,212.17	-	4,212.17	-	959.70	22.78	3,252.47
4540.3120 Utilities	6,171.32	-	6,171.32	428.16	2,985.54	48.38	3,185.78
TOTAL SUPPLIES	10,383.49	-	10,383.49	428.16	3,945.24	38.00	6,438.25
<u>OTHER COSTS</u>							
4540.7200 Firemen's Retirement Fund	44,100.00	-	44,100.00	16,350.02	16,350.02	37.07	27,749.98
TOTAL OTHER COSTS	44,100.00	-	44,100.00	16,350.02	16,350.02	37.07	27,749.98
TOTAL FIRE DEPARTMENT EXPENSES	60,000.00	-	60,000.00	16,892.43	25,040.27	41.73	34,959.73
TOTAL GENERAL FUND EXPENSES							
	2,461,185.80	-	2,461,185.80	207,662.89	1,123,277.37	45.61	1,337,908.43
REVENUES OVER/(UNDER) EXPENSES							
	0.20	-	0.20	(98,403.78)	(104,948.86)	-	104,949.06

57 - WATER FUND  
REVENUE

PAGE 12

ACCOUNT NAME	ANNUAL BUDGET	AMENDMENT AMOUNT	AMENDED BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>LICENSES &amp; PERMITS</u>							
3211.0000 Credit Card Convenience Fee	13,750.00	-	13,750.00	1,377.43	7,177.87	52.20	6,572.13
TOTAL LICENSES & PERMITS	13,750.00	-	13,750.00	1,377.43	7,177.87	52.20	6,572.13
<u>INTERGOVERNMENTAL REV</u>							
3350.0000 CDBG CDB21-0342	230,323.00	-	230,323.00	-	30,036.22	13.04	200,286.78
3351.0000 CDV23-0363	500,000.00	-	500,000.00	-	198,536.69	39.71	301,463.31
TOTAL INTERGOVERNMENTAL REV	730,323.00	-	730,323.00	-	228,572.91	31.30	501,750.09
<u>CHARGES FOR SERVICE</u>							
3440.0000 Customer Service	7,500.00	-	7,500.00	-	2,933.00	39.11	4,567.00
3442.0000 Penalties & Interest	4,888.00	-	4,888.00	467.96	2,420.67	49.52	2,467.33
3444.0000 Sales	423,108.00	-	423,108.00	38,975.62	220,663.44	52.15	202,444.56
3445.0000 Tapping Fees	7,000.00	-	7,000.00	-	6,000.00	85.71	1,000.00
TOTAL CHARGES FOR SERVICE	442,496.00	-	442,496.00	39,443.58	232,017.11	52.43	210,478.89
<u>MISCELLANEOUS REVENUE</u>							
3811.0000 Miscellaneous Revenue	500.00	-	500.00	-	-	-	500.00
3812.0000 Water Meter Read Fee	500.00	-	500.00	90.00	270.00	54.00	230.00
TOTAL MISCELLANEOUS REVENUE	1,000.00	-	1,000.00	90.00	270.00	27.00	730.00
TOTAL REVENUE	1,187,569.00	-	1,187,569.00	40,911.01	468,037.89	39.41	719,531.11

57 - WATER FUND  
WATER DEPARTMENT

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ACCOUNT NAME	ANNUAL BUDGET	AMENDMENT AMOUNT	AMENDED BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PERSONNEL SERVICES</u>							
4570.1023 Clerical/ Laborer	82,360.00	-	82,360.00	6,743.24	41,084.23	49.88	41,275.77
4570.1100 Stand By	3,500.00	3,700.00	7,200.00	500.00	3,650.00	50.69	3,550.00
4570.1120 Overtime	1,529.00	5,000.00	6,529.00	148.82	2,758.18	42.25	3,770.82
4570.1200 Social Security	5,106.00	-	5,106.00	456.87	2,957.55	57.92	2,148.45
4570.1210 Medicare	1,194.00	-	1,194.00	106.85	708.55	59.34	485.45
4570.1215 LTD & STD Insurance	362.00	-	362.00	29.21	175.26	48.41	186.74
4570.1220 Group Health Insurance	18,590.00	-	18,590.00	1,549.16	9,294.96	50.00	9,295.04
4570.1222 Retiree Group Health	4,800.00	(2,200.00)	2,600.00	184.00	1,076.10	41.39	1,523.90
4570.1230 Group Dental Insurance	976.00	-	976.00	81.32	487.92	49.99	488.08
4570.1240 Retirement	12,115.00	-	12,115.00	1,021.59	6,784.53	56.00	5,330.47
4570.1250 Unemployment Tax (SUTA)	1,071.00	-	1,071.00	-	80.36	7.50	990.64
4570.1255 MASA	320.00	-	320.00	-	480.00	150.00	(160.00)
4570.1280 Workers Comp	662.00	-	662.00	-	662.00	100.00	-
4570.1281 Basic ADD & Life	112.00	-	112.00	8.72	52.32	46.71	59.68
TOTAL PERSONNEL SERVICES	132,697.00	6,500.00	139,197.00	10,829.78	70,251.96	50.47	68,945.04
<u>SERVICES</u>							
4570.2100 Engineering Services	505.00	-	505.00	-	-	-	505.00
4570.2106 Financial Consultants	4,805.00	-	4,805.00	-	-	-	4,805.00
4570.2220 Building & Grounds	700.00	1,300.00	2,000.00	637.87	907.16	45.36	1,092.84
4570.2221 Water Well Maintenance	33,000.00	(8,353.00)	24,647.00	1,079.62	16,636.98	67.50	8,010.02
4570.2223 Tanks & Towers	6,000.00	-	6,000.00	-	-	-	6,000.00
4570.2224 Motor Vehicle Repair	405.00	-	405.00	-	137.49	33.95	267.51
4570.2226 Machinery & Equipment	8,900.00	-	8,900.00	-	605.18	6.80	8,294.82
4570.2227 Water Analysis	2,850.00	-	2,850.00	42.00	319.00	11.19	2,531.00
4570.2310 General Liability Insurance	7,065.00	(915.00)	6,150.00	-	6,149.24	99.99	0.76
4570.2311 Insurance of Motor Equipment	730.00	(189.00)	541.00	-	541.00	100.00	-
4570.2325 Radio Service	2,990.00	-	2,990.00	193.32	1,287.25	43.05	1,702.75
4570.2330 Advertising & Public Notices	-	250.00	250.00	-	196.00	78.40	54.00
4570.2350 Travel	250.00	200.00	450.00	177.98	179.82	39.96	270.18
4570.2360 Permits	1,990.00	-	1,990.00	-	1,984.50	99.72	5.50
4570.2370 Education & Training	1,000.00	-	1,000.00	-	896.70	89.67	103.30
4570.2371 Memberships	733.10	207.00	940.10	-	939.55	99.94	0.55
4570.2400 Credit Card Processing Fee	13,750.00	-	13,750.00	-	9,418.41	68.50	4,331.59
TOTAL SERVICES	85,673.10	(7,500.00)	78,173.10	2,130.79	40,198.28	51.42	37,974.82
<u>SUPPLIES</u>							
4570.3112 Fuel	6,201.00	-	6,201.00	33.98	1,933.64	31.18	4,267.36
4570.3113 Oil & Grease	142.00	1,500.00	1,642.00	-	905.29	55.13	736.71
4570.3114 Chemicals	16,200.00	4,000.00	20,200.00	4,745.59	10,033.87	49.67	10,166.13
4570.3115 Postage	2,050.00	-	2,050.00	236.09	1,583.85	77.26	466.15
4570.3120 Utilities	36,000.00	-	36,000.00	2,063.14	16,327.34	45.35	19,672.66



ACCOUNT NAME	ANNUAL BUDGET	AMENDMENT AMOUNT	AMENDED BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
4570.3160 Minor Tools & Equipment	1,100.00	-	1,100.00	-	645.46	58.68	454.54
4570.3164 Parts & Materials	12,000.00	8,000.00	20,000.00	3,499.70	16,651.16	83.26	3,348.84
4570.3166 Meters	4,550.00	-	4,550.00	964.78	2,088.85	45.91	2,461.15
4570.3170 Wearing Apparel	4,430.00	(1,200.00)	3,230.00	310.13	1,454.81	45.04	1,775.19
4570.3172 Miscellaneous	50.00	100.00	150.00	-	134.86	89.91	15.14
TOTAL SUPPLIES	82,723.00	12,400.00	95,123.00	11,853.41	51,759.13	54.41	43,363.87
<u>CAPITAL OUTLAYS</u>							
4570.4131 CDBG CDV21-0342	230,322.91	-	230,322.91	-	44,540.42	19.34	185,782.49
4570.4132 CDV23-0363	500,000.00	-	500,000.00	-	-	-	500,000.00
4570.4143 Water Equipment/Projects	13,274.18	-	13,274.18	-	-	-	13,274.18
4570.4210 Debt Interest	400.00	(400.00)	-	-	-	-	-
4570.4220 Debt Principal	30,000.00	(30,000.00)	-	-	-	-	-
4570.4240 Computer Software	4,000.00	19,000.00	23,000.00	106.36	20,881.55	90.79	2,118.45
4570.4245 Future Capital Projects	25,000.00	-	25,000.00	-	-	-	25,000.00
TOTAL CAPITAL OUTLAYS	802,997.09	(11,400.00)	791,597.09	106.36	65,421.97	8.26	726,175.12
<u>DEBT SERVICE</u>							
4570.8258 Transfer to Wastewater	83,479.00	-	83,479.00	-	-	-	83,479.00
TOTAL DEBT SERVICE	83,479.00	-	83,479.00	-	-	-	83,479.00
TOTAL WATER EXPENSES	1,187,569.19	-	1,187,569.19	24,920.34	227,631.34	19.17	959,937.85
REVENUES OVER/(UNDER) EXPENSES	(0.19)		(0.19)	15,990.67	240,406.55	-	(240,406.74)

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REVENUE

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ACCOUNT NAME	ANNUAL BUDGET	AMENDMENT AMOUNT	AMENDED BUDGET	CURRENT PERIOD	V-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>CHARGES FOR SERVICE</u>							
3440.0000 Customer Service		-	-	-	4,011.50	-	(4,011.50)
3442.0000 Penalties & Interest	2,721.00	-	2,721.00	291.09	1,577.65	57.98	1,143.35
3444.0000 Sales	256,000.00	-	256,000.00	22,023.95	130,789.75	51.09	125,210.25
3445.0000 Tapping Fees	6,000.00	-	6,000.00	1,000.00	3,000.00	50.00	3,000.00
TOTAL CHARGES FOR SERVICE	264,721.00	-	264,721.00	23,315.04	139,378.90	52.55	125,342.10
<u>MISCELLANEOUS REVENUE</u>							
3812.0000 Meter Read Fee	150.00	-	150.00	-	-	-	150.00
3816.0000 GLO CDBG MIT 22-119-001-D359	265,000.00	-	265,000.00	-	176,190.70	66.49	88,809.30
TOTAL MISCELLANEOUS REVENUE	265,150.00	-	265,150.00	-	176,190.70	66.45	88,959.30
<u>OTHER FINANCING SOURCES</u>							
3900.0000 Transfer From EDC	75,000.00	-	75,000.00	-	-	-	75,000.00
3901.0000 Transfer from Fund Balance	248,585.00	-	248,585.00	-	-	-	248,585.00
3940.0000 Transfer from General Fund	99,544.00	-	99,544.00	-	-	-	99,544.00
3957.0000 Transfer In Water Fund	83,479.00	-	83,479.00	-	-	-	83,479.00
TOTAL OTHER FINANCING SOURCES	506,608.00	-	506,608.00	-	-	-	506,608.00
TOTAL REVENUE	1,036,479.00	-	1,036,479.00	23,315.04	315,569.60	30.45	720,909.40

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WASTEWATER DEPARTMENT

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ACCOUNT NAME	ANNUAL BUDGET	AMENDMENT AMOUNT	AMENDED BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>PERSONNEL SERVICES</b>							
4580.1023 Clerical/ Laborer	82,521.00	-	82,521.00	3,734.55	29,775.99	36.08	52,745.01
4580.1100 Stand By	3,500.00	2,700.00	6,200.00	250.00	3,050.00	49.19	3,150.00
4580.1120 Overtime	3,058.00	1,000.00	4,058.00	-	1,891.47	46.61	2,166.53
4580.1200 Social Security	5,116.00	-	5,116.00	251.69	2,178.58	42.58	2,937.42
4580.1210 Medicare	1,197.00	-	1,197.00	58.87	509.52	42.57	687.48
4580.1215 LTD & STD Insurance	325.00	-	325.00	15.93	107.53	33.09	217.47
4580.1220 Group Health Insurance	18,590.00	-	18,590.00	774.58	5,422.06	29.17	13,167.94
4580.1230 Group Dental Insurance	976.00	-	976.00	40.66	284.62	29.16	691.38
4580.1240 Retirement	12,139.00	-	12,139.00	561.03	5,052.86	41.63	7,086.14
4580.1250 Unemployment Tax (SUTA)	1,073.00	-	1,073.00	-	4.38	0.41	1,068.62
4580.1255 MASA	320.00	-	320.00	-	-	-	320.00
4580.1270 Certificate Pay	900.00	-	900.00	75.00	450.00	50.00	450.00
4580.1280 Workers Comp	2,258.66	-	2,258.66	-	662.00	29.31	1,596.66
4580.1281 Basic ADD & Life	1,012.00	-	1,012.00	4.36	30.52	3.02	981.48
<b>TOTAL PERSONNEL SERVICES</b>	<b>132,985.66</b>	<b>3,700.00</b>	<b>136,685.66</b>	<b>5,766.67</b>	<b>49,419.53</b>	<b>36.16</b>	<b>87,266.13</b>
<b>SERVICES</b>							
4580.2100 Engineering Services	-	-	-	-	1,810.00	-	(1,810.00)
4580.2101 Grant Consultant	4,000.00	-	4,000.00	-	-	-	4,000.00
4580.2200 Sewer Plant & Lift Stations	8,120.00	-	8,120.00	-	-	-	8,120.00
4580.2220 Building & Grounds	100.00	-	100.00	2.40	76.03	76.03	23.97
4580.2224 Motor Vehicle Repair	200.00	800.00	1,000.00	(7.58)	521.56	52.16	478.44
4580.2226 Machinery & Equipment	600.00	-	600.00	-	494.62	82.44	105.38
4580.2227 Effluent Analysis	12,000.00	-	12,000.00	1,126.00	7,380.00	61.50	4,620.00
4580.2310 General Liability Insurance	1,801.32	-	1,801.32	-	1,801.32	100.00	-
4580.2311 Insurance of Motor Equipment	235.00	(235.00)	-	-	-	-	-
4580.2330 Advertising & Public Notices	950.00	(950.00)	-	-	-	-	-
4580.2350 Travel	10.00	(10.00)	-	-	(7.90)	-	7.90
4580.2360 Permits	6,506.00	(1,215.00)	5,291.00	-	5,290.08	99.98	0.92
4580.2370 Education & Training	150.00	-	150.00	-	21.95	14.63	128.05
4580.2371 Memberships	939.55	-	939.55	-	939.55	100.00	-
<b>TOTAL SERVICES</b>	<b>35,611.87</b>	<b>(1,610.00)</b>	<b>34,001.87</b>	<b>1,120.82</b>	<b>18,327.21</b>	<b>53.90</b>	<b>15,674.66</b>
<b>SUPPLIES</b>							
4580.3112 Fuel	3,500.00	-	3,500.00	16.49	1,561.09	44.60	1,938.91
4580.3113 Oil & Grease	125.00	-	125.00	-	54.98	43.98	70.02
4580.3114 Chemicals	6,500.00	4,000.00	10,500.00	3,879.00	6,989.00	66.56	3,511.00
4580.3115 Postage	2,000.00	-	2,000.00	216.79	1,564.55	78.23	435.45
4580.3120 Utilities	29,000.00	3,000.00	32,000.00	2,671.11	17,766.38	55.52	14,233.62
4580.3160 Minor Tools & Equipment	150.00	-	150.00	-	8.99	5.99	141.01
4580.3164 Parts & Materials	5,600.00	-	5,600.00	-	648.02	11.57	4,951.98

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WASTEWATER DEPARTMENT

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ACCOUNT NAME	ANNUAL BUDGET	AMENDMENT AMOUNT	AMENDED BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
4580.3170 Wearing Apparel	500.00	500.00	1,000.00	49.32	404.39	40.44	595.61
TOTAL SUPPLIES	47,375.00	7,500.00	54,875.00	6,832.71	28,997.40	52.84	25,877.60
<u>CAPITAL OUTLAYS</u>							
4580.4120 New Wastewater Lines	96,813.47	(9,590.00)	87,223.47	-	-	-	87,223.47
4580.4135 Future Sludge Removal	458,693.00	-	458,693.00	3,079.01	3,079.01	0.67	455,613.99
4580.4601 GLO CDBG 22-119- D359 EXP	265,000.00	-	265,000.00	1,655.65	187,011.70	70.57	77,988.30
TOTAL CAPITAL OUTLAYS	820,506.47	(9,590.00)	810,916.47	4,734.66	190,090.71	23.44	620,825.76
TOTAL WATER DEPARTMENT EXPENSES	1,036,479.00	-	1,036,479.00	18,454.86	286,834.85	27.67	749,644.15
REVENUES OVER/(UNDER) EXPENSES	-	-	-	4,860.18	28,734.75	-	(28,734.75)

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ACCOUNT NAME	ANNUAL BUDGET	AMENDMENT AMOUNT	AMENDED BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>CHARGES FOR SERVICE</u>							
3440.0000 Customer Service	15,000.00	-	15,000.00	29,147.15	81,776.74	545.18	(66,776.74)
3441.0000 Administrative Fee	2,000.00	-	2,000.00	150.00	575.00	28.75	1,425.00
3442.0000 Penalties & Interest	31,628.00	-	31,628.00	3,818.13	19,374.50	61.26	12,253.50
3444.0000 Sales	1,516,977.00	-	1,516,977.00	89,668.77	523,484.57	34.51	993,492.43
3445.0000 Power Cost Recovery Factor	1,916,472.00	-	1,916,472.00	163,718.26	988,227.07	51.56	928,244.93
3447.0000 LCRA Unders	-	-	-	-	2,138.14	-	(2,138.14)
TOTAL CHARGES FOR SERVICE	3,482,077.00	-	3,482,077.00	286,502.31	1,615,576.02	46.40	1,866,500.98
<u>MISCELLANEOUS REVENUE</u>							
3811.0000 Miscellaneous Revenue	500.00	-	500.00	-	576.00	115.20	(76.00)
3812.0000 Electric Read Fee	0.20	-	0.20	370.00	1,520.00	-	(1,519.80)
TOTAL MISCELLANEOUS REVENUE	500.20	-	500.20	370.00	2,096.00	419.03	(1,595.80)
TOTAL REVENUE	3,482,577.20	-	3,482,577.20	286,872.31	1,617,672.02	46.45	1,864,905.18

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ELECTRIC DEPARTMENT

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ACCOUNT NAME	ANNUAL BUDGET	AMENDMENT AMOUNT	AMENDED BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>PERSONNEL SERVICES</b>							
4590.1021 Executive	86,257.00	-	86,257.00	6,635.16	43,128.54	50.00	43,128.46
4590.1023 Clerical/Laborer	253,865.00	-	253,865.00	19,415.90	127,025.59	50.04	126,839.41
4590.1100 Stand By	10,500.00	-	10,500.00	1,250.00	7,200.00	68.57	3,300.00
4590.1110 Longevity	5,262.00	-	5,262.00	-	5,262.00	100.00	-
4590.1120 Overtime	7,645.00	3,000.00	10,645.00	159.78	5,077.53	47.70	5,567.47
4590.1200 Social Security	21,088.00	3,000.00	24,088.00	1,624.96	11,144.88	46.27	12,943.12
4590.1210 Medicare	4,392.00	1,700.00	6,092.00	380.02	2,623.28	43.06	3,468.72
4590.1215 LTD & STD Insurance	1,070.00	-	1,070.00	101.49	608.94	56.91	461.06
4590.1220 Group Health Insurance	55,770.00	-	55,770.00	4,647.48	27,884.88	50.00	27,885.12
4590.1230 Group Dental Insurance	2,928.00	500.00	3,428.00	357.72	1,896.32	55.32	1,531.68
4590.1240 Retirement	50,032.00	-	50,032.00	3,864.18	27,290.10	54.55	22,741.90
4590.1250 Unemployment Tax (SUTA)	4,422.00	-	4,422.00	-	87.33	1.97	4,334.67
4590.1255 MASA	960.00	480.00	1,440.00	-	1,440.00	100.00	-
4590.1270 Certificate Pay	5,400.00	3,000.00	8,400.00	500.00	3,000.00	35.71	5,400.00
4590.1280 Workers Comp	1,985.00	6,591.00	8,576.00	-	8,575.32	99.99	0.68
4590.1281 Basic ADD & Life	337.00	-	337.00	26.16	156.96	46.58	180.04
<b>TOTAL PERSONNEL SERVICES</b>	<b>511,913.00</b>	<b>18,271.00</b>	<b>530,184.00</b>	<b>38,962.85</b>	<b>272,401.67</b>	<b>51.38</b>	<b>257,782.33</b>
<b>SERVICES</b>							
4590.2100 Engineering Services	31,246.00	(11,795.00)	19,451.00	1,225.32	7,104.82	36.53	12,346.18
4590.2106 Financial Consultants	23,456.00	-	23,456.00	-	-	-	23,456.00
4590.2130 Computer Services	48,000.00	-	48,000.00	106.36	26,790.29	55.81	21,209.71
4590.2220 Building & Grounds	2,000.00	2,000.00	4,000.00	246.59	2,832.04	70.80	1,167.96
4590.2224 Motor Vehicle Repair	1,320.00	1,680.00	3,000.00	534.27	1,791.05	59.70	1,208.95
4590.2225 Heavy Equipment	51,897.00	(16,000.00)	35,897.00	402.26	1,230.66	3.43	34,666.34
4590.2226 Machinery & Equipment	900.00	-	900.00	-	131.50	14.61	768.50
4590.2228 Contracting Services	1,500.00	-	1,500.00	75.00	449.99	30.00	1,050.01
4590.2310 General Liability Insurance	4,500.00	-	4,500.00	-	4,500.00	100.00	-
4590.2311 Insurance of Motor Equipment	2,500.00	6.00	2,506.00	-	2,505.48	99.98	0.52
4590.2320 Telephone	6,250.00	-	6,250.00	535.36	3,220.91	51.53	3,029.09
4590.2321 Computer Access - Internet	1,670.00	(1,670.00)	-	-	-	-	-
4590.2325 Radio Service	2,461.00	-	2,461.00	193.34	1,285.36	52.23	1,175.64
4590.2350 Travel	700.00	-	700.00	-	-	-	700.00
4590.2370 Education & Training	900.00	-	900.00	44.70	265.50	29.50	634.50
4590.2371 Memberships	936.00	-	936.00	-	-	-	936.00
4590.2380 Clean-up	6,000.00	-	6,000.00	-	-	-	6,000.00
4590.2390 Franchise Fee	775,000.00	-	775,000.00	-	-	-	775,000.00
<b>TOTAL SERVICES</b>	<b>961,236.00</b>	<b>(25,779.00)</b>	<b>935,457.00</b>	<b>3,363.20</b>	<b>52,107.60</b>	<b>5.04</b>	<b>883,349.40</b>
<b>SUPPLIES</b>							
4590.3111 Ice, Cups, Etc.	50.00	-	50.00	-	-	-	50.00
4590.3112 Fuel	4,000.00	4,000.00	8,000.00	275.50	3,714.26	46.43	4,285.74

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ELECTRIC DEPARTMENT

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ACCOUNT NAME	ANNUAL BUDGET	AMENDMENT AMOUNT	AMENDED BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
4590.3113 Oil & Grease	400.00	-	400.00	120.75	160.12	40.03	239.88
4590.3114 Chemicals	600.00	400.00	1,000.00	-	733.82	73.38	266.18
4590.3115 Postage	2,300.00	-	2,300.00	216.77	1,564.50	68.02	735.50
4590.3116 Office Supplies	2,500.00	-	2,500.00	94.65	902.07	36.08	1,597.93
4590.3120 Utilities	3,373.00	-	3,373.00	322.49	1,777.66	52.70	1,595.34
4590.3160 Minor Tools & Equipment	2,892.00	3,108.00	6,000.00	-	5,349.12	89.15	650.88
4590.3164 Parts & Materials	3,000.00	-	3,000.00	11,949.54	53,725.76	790.86	(50,725.76)
4590.3166 Meters	3,000.00	-	3,000.00	-	424.22	14.14	2,575.78
4590.3170 Wearing Apparel	4,536.00	-	4,536.00	435.87	2,492.42	54.95	2,043.58
4590.3172 Miscellaneous	150.00	-	150.00	-	147.76	98.51	2.24
TOTAL SUPPLIES	26,801.00	7,508.00	34,309.00	13,415.57	70,991.71	206.92	(36,682.71)
<u>CAPITAL OUTLAYS</u>							
4590.4235 Computer Hardware	9,000.00	-	9,000.00	-	264.59	2.94	8,735.41
4590.4240 Computer Software	400.00	-	400.00	-	400.00	100.00	-
TOTAL CAPITAL OUTLAYS	9,400.00	-	9,400.00	-	664.59	7.07	8,735.41
TOTAL ELECTRIC DISTRIBUTION EXPENSES	1,509,350.00	-	1,509,350.00	55,741.62	396,165.57	25.92	1,113,184.43
<u>SUPPLIES</u>							
4591.3100 Wholesale Electric Purchase	1,973,227.00	-	1,973,227.00	163,348.99	988,433.73	50.09	984,793.27
TOTAL SUPPLIES	1,973,227.00	-	1,973,227.00	163,348.99	988,433.73	50.09	984,793.27
TOTAL ELECTRIC EXPENSES	3,482,577.00	-	3,482,577.00	219,090.61	1,384,599.30	39.76	2,097,977.70
REVENUES OVER/(UNDER) EXPENSES	0.20	-	0.20	67,781.70	233,072.72		(233,072.52)

**Fair Housing Month Proclamation**  
**Proclamation of April as Fair Housing Month**

WHEREAS Title VIII of the Civil Rights Act of 1968, as amended, prohibits discrimination in housing and declares it a national policy to provide, within constitutional limits, for fair housing in the United States; and

WHEREAS The principle of Fair Housing is not only national law and national policy, but a fundamental human concept and entitlement for all Americans; and

WHEREAS The National Fair Housing Law, during the month of April, provides an opportunity for all Americans to recognize that complete success in the goal of equal housing opportunity can only be accomplished with the help and cooperation of all Americans.

NOW, THEREFORE, WE, the CITY COUNCIL of the CITY OF FLATONIA, do proclaim April as Fair Housing Month in the CITY OF FLATONIA and do hereby urge all the citizens of this locality to become aware of and support the Fair Housing law.

IN WITNESS WHEREOF we have affixed our signatures and seal on this the \_\_\_\_ day of \_\_\_\_\_ 2025.

Witness:

\_\_\_\_\_

Title: \_\_\_\_\_

Witness:

\_\_\_\_\_

Title: \_\_\_\_\_





# **FLATONIA FIRE & RESCUE**

216 W North Main St, Flatonia, TX 78941

## **April 2025 Monthly Report**

To: Flatonia City Council  
From: Flatonia Fire & Rescue  
Subject: April 2025 Monthly Report

### **Calls for Service:**

There were 10 calls for service in April, bringing the total to 50 calls from January to April, 2025. These included:

- 1 passenger vehicle fire
- 2 grass fires
- 2 EMS calls
- 2 motor vehicle accidents
- 3 canceled while en route

### **Department Training:**

The department trained on usage of our foam system, a critical tool for oil related fires.

### **Grants Applied for this month:**

Nutella Stacks for Giving Back through NVFC

### **Upcoming Grants Applying for:**

Firehouse Subs quarterly grant- July  
Leary Firefighters Foundation- Open now  
State Farm NVFC "Good Neighbors Grant"- June  
Nationwide Foundation Grant- September  
US Forest Service Community Wildfire Defense Grant  
MSA Dupont Giveaway



# FLATONIA POLICE DEPARTMENT

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205 E. South Main St. Flatonia, TX 78941 Office: 361-865-3337 Fax: 361-865-3039

## **April 2025 Monthly Report**

To: Flatonia City Council  
From: Flatonia Police Department  
Subject: April Monthly Report

### **Calls for Service:**

There were 236 calls for service this month.

### **Offense / Incident Report Activity:**

On April 4, 2025, Officer Taylor Amos was dispatched to a male subject causing a disturbance at a gas station. Upon arrival the male subject was observed sprinting from the gas station and under the IH-10 underpass. Officer Amos, Deputy Olvera, Constable Chambers, Chief Dick, and Investigator Titus stopped with the male who explained that he was bipolar and schizophrenic. He stated that he needed transmission fluid to start the vehicle and continue to Houston. Officers returned to the gas station with the subject and Officer Amos made arrangements to assist the individual with purchasing more transmission fluid. After the fluid was put in his vehicle, the subject continued toward Houston.

On April 14, 2025, Officer Amos, Chief Dick, and Investigator Titus received a dispatch that advised of unresponsive male. At that time, Chief Lee Dick #300, a Texas Licensed Paramedic and FCEMS system certified First Responder, entered the apartment with Fayette County EMS personnel. Chief Dick, Investigator Geneva Titus, and Officer Amos assisted medics with securing the airway by placing an airway device, performing CPR, and providing BVM ventilations. Care continued with medication administration and monitoring of patient response to treatment for 20 minutes, and an assessment of the patient showed no pulse and no respirations and no activity on the monitor. Online medical control was contacted and after additional medications were administered with no response, the patient was pronounced.

On April 15, 2025, Officer Taylor Amos was on duty when a male approached the police department and advised there were three aggressive pitbulls near his residence and that he was afraid to do yard work. Officer Amos and Investigator Titus approached the area and were notified the dogs were aggressive and would bite if approached. The dogs ran into a resident's yard, so Officer Amos positioned her unit in the driveway to prevent the dogs from leaving the yard. Investigator Titus and Officer Amos positioned themselves at the front corners of the property to ensure the dogs remained. Officer Amos contacted the owner while she and Investigator Titus continued to monitor the dogs. At one point, all three dogs charged Officer Amos barking and growling. Officer Amos was able to control the situation and return the dogs to the yard until the owner arrived.

On April 17, 2025, Sergeant Tunis was contacted by Fayette County Dispatch to respond to a report of a pursuit coming down IH-10 Eastbound from Gonzales County. The vehicle at the time was being pursued by the Guadalupe County

Sheriff's Office, after the vehicle was reportedly stolen from an elderly woman during an armed carjacking. Sergeant Tunis joined in the pursuit as it came through Flatonia. Several agencies attempted to deploy spike strips and eventually forced the vehicle to come to a stop. The driver was taken into custody by the other units while Sergeant Tunis contacted a wrecker service once the situation was deemed safe.

NO FURTHER DETAILED INFORMATION IS PUBLISHED DUE TO ON GOING INVESTIGATION OF CASES.

**Arrests and Pending Charges**

There were two non-custody arrests for the month of April. The subjects were released at the scene with written promises to appear, and the appropriate charges will be filed.

**Traffic Contacts:**

All Flatonia Police Officers, including command staff, have conducted traffic control throughout the city and specifically in the areas of town that complaints have been received related to speeding and stop sign violations. Flatonia officers will continue to conduct stationery and mobile radar and observe traffic at intersections to address the traffic concerns.

**In-Service Training and Events:**

On March 24, 2025, I, Officer Taylor Amos, attended an 8-hour Open-Source Intelligence (OSINT) Course that assists the uniformed officer, criminal analyst or detective/investigator with technology trends and provides applicable and practical tools to conduct online investigations involving open source and social media platforms. Discussion topics include internet tools and current social media platforms being used for gang identification, narcotics, human trafficking, and other criminal activities.

On Tuesday, April 22, 2025, Chief Dick and Investigator Titus remotely joined the Fayette County School Safety Meeting, as required by House Bill 3 along with FCSO, SPD, LGPD, FPD, Constables, ISD representatives from city and county schools, FBI, DPS, EMS, Fire, and Emergency Management. Multiple issues related to school safety and response to incidents at schools were discussed and ideas to enhance agency cooperation were offered to better prepare for an event anywhere in Fayette County.

April	
Type	Number
Agency Assist	11
Accidents	7
Alarm	1
Animal Complaint	13
Burglary	1
Child Custody	1
Citizen Assist	2

Civil Matter	2
Close Patrol	93
Disturbance	3
Follow up	7
Harassment	1
Incident Reports	11
Information	1
Inquest	1
Intoxicated Pedestrian	1
Motorist Assist	1
Noise Complaint	1
Offense Reports	4
Pursuit	1
Possession of Marijuana	1
School Patrol/Security	66
Stolen Vehicle	1
Suspicious Person	1
Suspicious Vehicle	1
Theft	3
Traffic Stops	39
Traffic Control	14
Traffic Hazard	1
Transient Call	1
Walk In	2
Welfare Check	1
Total	294



## UTILITIES DEPARTMENT

Jack Pavlas, Utility Director  
625 W US Highway 90  
PO Box 329  
Flatonia, TX 78941

Phone: 361-865-3548  
Email: jpavlas@ci.flatonia.tx.us

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### April 2025 Report

4/1

- Set stub pole & hang transformer for new electric service off of Fair Park Rd.
- Start running conduit for underground electric on Mulberry Creek Rd.
- Replace pole on Mulberry Creek Rd.
- Trip to Hallettsville to drop off weedeater, then to Yoakum to pick up replacement booster pump for water plant #2.

4/2

- Trim trees in electric line on Mulberry Creek Rd. Chipped limbs.
- Finish conduit installation on Mulberry Creek Rd.
- Wire out poles for replacement on Praha feeder.
- Sewer blockage on W. North Main.

4/3

- Replace 2 poles on the Praha feeder near Mulberry Creek Rd.
- Replace 2 crossarms on the west feeder near Old Waelder Rd.
- Repair water leak on W 4<sup>th</sup> by CalMaine.
- Flush area around 2<sup>nd</sup> & Colorado. Reports of dirty water.

4/4

- Clean around & rod out culverts on 3<sup>rd</sup> St. between Colorado & Mill. Clean around & rod out culverts on the east side of Colorado between 2<sup>nd</sup> & 3<sup>rd</sup>.
- Set new booster in place, get measurements for piping changes. Take fitting to Allan's Welding.
- Tamp loose pole on S. Faires between 5<sup>th</sup> & 6<sup>th</sup>.
- Rod out sewer crossover between ponds 1 & 2 @ the sewer plant.

4/5

- Sign on 7<sup>th</sup> & Penn ripped out, remove from road.

4/7

- Altec to LCRA for outrigger seal replacement. Blew tire on rear of truck, took to Waelder for new tire.
- Start on limb pickup.
- Set pole & transformer for customer off of Fair Park Rd.
- After hours call for dirty water on 90 & N Converse.
- Sewer blockage on Hwy 90 near Middle (unable to clear).

4/8

- Finished 1<sup>st</sup> round of limb pickup.
- Sewer blockage on Hwy 90 near Middle St. Unable to unclog.
- Start on booster pump installation @ water plant #2.

4/9

- Complete installation of new booster pump @ water plant #2.
- Spray weeds in the parking lots.
- Take water samples to the lab.
- Working on the old jail in preparation for LCRA steps up.

4/10

- Work on clogged line on Hwy 90 by Middle.
- Trip to Austin to pick up Altec bucket truck.
- Trip to Bastrop to pick up paint for the old jail.

4/11

- Dig up sewer line in Hwy 90 near Middle St. Replaced 4' section of pipe damaged when highway was reworked.
- LCRA steps up @ old jail & city hall flower bed.

4/12

- Spring cleanup. Junk & tires.

4/14

- Read meters.
- Spring cleanup 4-6.

4/15

- Read meters.
- Load tires accumulated by the city in the trailer.
- Spring cleanup 4-6.

4/16

- Replace pole on 2<sup>nd</sup> St.
- Work rollofs
- Start on punchlist @ CM house.
- Patching.
- Sewer blockage on W N Main.
- Spring cleanup 4-6.

4/17

- Trim electrical ROW on 6<sup>th</sup> St. on W. 2<sup>nd</sup>.
- Finish repairs in CM house.
- Meet with Synagro @ sewer plant (upcoming bid)
- Meet with financial lady.

4/21

- Water leak on 2" tap by the Legion Hall.
- Replace broken fan blade on booster @ plant #2.
- Load mower with broken rear wheel on trailer to take to shop.
- Got dumpsters ready to haul. Back down to 1 roll off @ the sewer plant.
- Flushing.
- Pull meters for non-payment.

4/22

- Water leak on 1 ½ meter on Hwy 90.
- Haul backwash to the sewer plant.
- Replace capacitor bank on 12<sup>th</sup> St.
- Repair 6 streetlights.
- Meet with 2 bidders on the sludge project.
- Shredding.

4/23

- Meter rereads.
- Check generator running continuously. Turn off and call for warranty service.
- Check auxiliary pit @ sewer plant not pumping down. Bypass bad phase protector.
- Replace crossarm on Penn St.
- Trim tree in electrical line on 95 @ 5<sup>th</sup>.
- Replace window pane on the depot.
- Check tractor not pulling, Adjust clutch.

4/24

- Replace 3 sets of crossarms on the west feeder.
- Hook up new electric service on 5 Mile Creek Rd.
- Meet generator installer @ sewer plant. Koehler will have to send a tech.
- Start cleaning street signs.
- Power outage on W. 9<sup>th</sup>. (squirrel)
- Haul a load of metal to Gonzales.
- Farek Paving put hot mix patch on sewer & water excavations in Hwy 90.

4/25

- Take cable down to avoid damage to utility poles on Old Hallettsville Rd.
- Disconnect electric service to property on E. 8<sup>th</sup>.
- Shredding.
- Misc. WO's.

4/26

- Early am call to Flatonia Wildcat for partial power. Replace transformer.

4/28

- Sewer tap @ old Stein building.
- Load of poles delivered. Organize pole yard.
- Spray weeds in downtown sidewalk.
- Trip to La Grange Ewald Kubota for parts. Replaced rim & tire on mower.

4/29

- Finish cleanup by old Stein building.
- Dig up water line & set tapping sleeve & valve for hydrant relocation near Nursing Home.
- Dig up water line @ water plant #3 for tapping sleeve installation. Have to straighten line before project can be started.
- Trim electrical ROW off 95, between 9<sup>th</sup> & 10<sup>th</sup>. Repair broken secondary.
- Mercer working on controls @ water plant #3. Did not finish.

4/30

- Install tapping sleeve and valve on water line @ plant #3.
- Blade sides of road on Cedar St. Prepare to rework street.
- Replace run capacitor, start relay, & unclog pump @ golf course lift station.
- Pull in underground wire, set riser on pole, set pad mount transformer, terminate all wires on new electric service on Mulberry Creek Road.
- Evening call out for low hanging line on 6<sup>th</sup> St. Not city line but got it out of the street.





## CODE COMPLIANCE OFFICE

Araceli Mancilla DeHernandez, Code Compliance Official  
125 E. South Main St.  
PO Box 329  
Flatonia, TX 78941

Phone: 361-865-3548  
Email: [code@ci.flatonia.tx.us](mailto:code@ci.flatonia.tx.us)

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To: Flatonia City Council  
From: Araceli Mancilla DeHernandez  
Subject: Monthly report  
Date: April 2025

### Compliance Report Summary

- Citizen Concerns/Complaints-
- Field Investigation Spots- 8

### Letters sent for:

- Tall grass/weeds –5
- Trash/debris –
- Buildings/structures –
- Junk vehicles – 1
- 2<sup>nd</sup> notice -
- Zoning Ordinance- 1
- Prohibited fowl- 1
- Prohibited discharge -

### Notes:

- There have been 4 filed closed successfully.
  - Debris removal-
  - Overgrown grass/weeds-3
  - Building moved/or demolish-
  - Prohibited fowl--1
  - Junk Vehicles-

**CODE COMPLIANCE OFFICE**  
**MONTHLY REPORT**  
**April 2025**

Initial Date	Deadline for		Date for	Date of 1st		Date of 2nd	Next Action	Notes
	Completion	Completion		Letter	Letter			
4/22/2025	4/29/2025			4/22/2025				overgrown grass
3/13/2025	3/24/2025	4/14/2025		3/13/2025				fowl running lose on peples properties
3/19/2025	4/21/2025						pd tagged vehicle	removing a junk car waiting on pd to tag it
3/31/2025	4/7/2025	4/9/2025		3/31/2025				overgrown grass
4/3/2025	4/10/2025	4/14/2025		4/3/2025				overgrown grass
4/3/2025	4/10/2025	4/14/2025		4/3/2025				overgrown grass
4/29/2025	5/9/2025			5/9/2025				Fence to cloce to the road
5/2/2025	5/12/2025			5/2/2025				overgrown grass

**City Manager's Report**

**To:** Mayor Seale & City Council

**CC:** Staff

**From:** Jackie Ott, City Secretary

**Date:** May 1, 2025

**Planning and Zoning:**

- a) Nothing new to report.
- b) The next P & Z meeting is Monday, June 2, at 6 pm.

**Economic Development:**

- a) The next EDC meeting is Thursday, May 15, at 6 pm.

**Code Enforcement:**

- a) Araceli submitted a report.

**Road Construction:**

- a) Jack and Steve will report.

**Utility Projects:**

- a) Jack and Steve will report.

**Parks:**

- a) We received donations from WAGS, the Lions Club, Fayette Savings Bank, Jyl and Dean Stavinotha, and the Rotary Club. The funds will be used to replace the mulch at the McWhirter Park playground, purchase four new picnic tables for the pool and Garbade Park, and replace the climbing wall at the McWhirter Park playground.
- b) The pool will open Friday, May 23.
- c) The next Parks meeting is on Wednesday, May 28, at 6 pm.

**Administration:**

- a) I am working with BEFCO to provide the Federal Railway Administration with the required documentation to maintain the quiet zone.
- b) The website update is complete, which has made it much easier to navigate and find information.
- c) Monday, May 26, is a city holiday.

**Financial Report:**

- a) Le Ann worked diligently on the mid-year budget review, bank reconciliation, and sales tax reports. She will begin budget talks with the City Manager and department heads later this month.
- b) The auditor placed us in their queue. The projected start for the Fiscal Year 2023 audit is late July.

### **CITY OF FLATONIA CURRENT PROJECT LIST**

- a) Flatonia Youth Sports Association was awarded the LCRA grant. They have begun their soccer field project and will work with Jack to coordinate the necessary items from the City.
- b) The next grant update meeting is May 21, at 10 am.

### **24-9174 FLATONIA HMGP DR-4781 AND DR-798**

The grant application has been submitted. The project is to add an emergency generator at the police station/fire department building.

### **TEXAS PARKS & WILDLIFE**

The grant application has been submitted. The project is to add connecting trails between 7 Acre Park and McWhirter Park and to pave the trail.

### **23-8858 FLATONIA GLO MOD 24-065-159-F074**

We received confirmation of award. The projects included will be as follows:

- a) Water Well 13 (to be located at Water Plant #3 and replace well 10)
- b) HWY 90\Railroad Bore\Converse Water Line (Includes RR Bore)
- c) Interconnect Water Line Improvements (Includes RR Bore)

### **23-8710 FLATONIA 23/24 TXCDBG CDV23-0369**

There are no changes to report for this grant. The project is to replace booster pumps at Water Plant #3.

**Flatonia City Council  
Regular Meeting Minutes  
April 8, 2025, at 6:00 p.m.**

**Present**

Mayor	Travis Seale
Mayor Pro Tem	Joanye Eversole
Councilmembers	Ginny Sears
	Allen Kocian
	Josh Homan
	Donna Cockrell
City Secretary	Jacqueline Ott
Utility Director	Jack Pavlas
Utility Supervisor	Steve Cobler
Fire Chief	Chris Swenning

**Absent**

Police Chief	Lee Dick
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**Call to Order**

Mayor Seale called the meeting to order at 6:00 p.m.

**Invocation and Pledge of Allegiance to the Flags of the United States and State of Texas**

Councilman Kocian led the invocation and pledges.

**Citizen Participation**

None

**Presentation Agenda**

1. Covey Morrow, Area Engineer for TxDOT, gave an update on the expansion of I-10 in Fayette County. He reported that two active projects are in Colorado County, but, as it currently stands, no further expansion will take place in the next fifteen to twenty years. Mr. Morrow also reported that the construction on the remaining sidewalks will likely occur after Czhilispiel.

**Staff Reports**

1. Fire Chief Swenning had nothing to add to his report.
2. Police Chief Dick was absent from the meeting. Mayor Seale announced that Chief Dick recently celebrated thirty years in law enforcement and commended him on his accomplishment.
3. Utility Director Pavlas advised the Council that the Altec is being repaired and must be replaced soon.
4. There were no questions from the Council on the Code Enforcement report.

5. Mayor Pro Tem Eversole confirmed that the finance consultant is insured. Mayor Seale stated he would like more information on why the City was not selected for the LCRA grant. City Secretary Ott informed the Council that she will work with an LCRA representative to tailor the next grant application.
6. Councilman Homan informed the Council that he has had one-on-one meetings with each individual on the review committee. He is planning one more group meeting in April and then he will present the final review to the Council for approval the first week in May.

### **Consent Agenda**

*Consider and take appropriate action on the following items:*

1. Minutes from the Regular City Council meeting held on March 11, 2025.
2. Minutes from the Special City Council meeting held on March 27, 2025.
3. Financial reports from March 2025.
4. Hotel Occupancy Tax reports for Quarter 1 2025 from the Flatonia Chamber of Commerce, Special Projects, and the EA Arnim Archives and Museum.
5. Reappoint Joe Breads, Robert Cunningham, William Richter, and Susan Steinhauser to the Flatonia Planning & Zoning Commission for two-year terms.

Mayor Pro Tem Eversole moved, seconded by Councilman Kocian, to approve the consent agenda items. The vote was unanimous. Motion passed.

### **Discussion Agenda**

1. City Secretary Ott informed the Council that there have been fourteen resumes received for the City Manager position. Mayor Seale asked each Council member to rate the resumes, then took those ratings and found the average for each candidate. The top six resumes will be screened by a panel consisting of Police Chief Dick, Utility Director Pavlas, City Secretary Ott, Interim City Manager Geesaman, Mayor Pro Tem Joanye Eversole, and former Interim City Manager Bernie Satterwhite. The panel will decide which candidates will go on to phone interviews.
2. Councilwoman Sears requested the Council find funds in the budget to use in the Parks department to replace the climbing wall on the playground in McWhirter Park, the mulch around the playground at McWhirter Park, and the picnic tables at the pool and in Garbade Park. Mayor Seale asked that the finance consultant conduct a budget review in order to find the funds within the budget.
3. City Secretary Ott presented the proposal from Strand Associates for a drainage study near 4<sup>th</sup> Street and Middle Street. Councilman Homan asked for a timeline. Mayor Pro Tem asked if there is money in the budget for this project. Again, Mayor Seale referred to a budget review for more information.

### **Deliberation Agenda**

1. Mayor Pro Tem Eversole moved, with a second from Councilman Kocian, to approve Resolution 2025.4.1, a resolution adopting a plan to prescribe policies and procedures consistent with the Local Government Records Act and in the interests of cost-effective and efficient recordkeeping. The vote was unanimous. Motion passed.

2. Mayor Pro Tem Eversole moved, with a second from Councilwoman Cockrell, to approve a contract with RCI. Mayor Pro Tem Eversole asked if there was money in the budget. Mayor Seale once again referred to a budget review for more information. Mayor Pro Tem Eversole withdrew her motion, and Mayor Seale postponed the vote until the meeting on April 28.
3. Councilwoman Sears moved, with a second from Mayor Pro Tem Eversole, to approve dedicating and naming the new little league field at 7 Acre Park for Coach Shawn Bruns. The vote was unanimous. Motion passed.

**Adjournment**

Mayor Seale adjourned the meeting at 7:17 p.m.

**Signed**

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Travis Seale  
Mayor

**Attest**

---

Jacqueline Ott  
City Secretary

**Flatonia City Council  
Special Called Meeting Minutes  
April 19, 2025, at 9:00 a.m.**

**Present**

Mayor Travis Seale  
Mayor Pro Tem Joanye Eversole  
Councilmembers Ginny Sears  
Allen Kocian  
Josh Homan  
Interim City Manager Dennis Geesaman

**Absent**

Member Donna Cockrell

**Call to Order**

Mayor Seale called the meeting to order at 9:00 a.m.

**Invocation and Pledge of Allegiance to the Flags of the United States and State of Texas**

Councilman Kocian led the invocation and pledges.

**Citizen Participation**

None

**Executive Session**

1. Mayor Seale opened the executive session at 9:02 a.m.

As authorized by the Texas Government Code, Sections 551.074 (Personnel Matters), the Council may convene into closed or executive session to discuss the following personnel matters:

Interviews with candidates put forth by the Selection Committee as appointed by the City Council.

Mayor Seale closed the executive session at 11:31 a.m.

**Regular Session**

1. Mayor Pro Tem Eversole, with a second from Councilwoman Sears, moved to instruct Interim City Manager Geesaman to take the next steps as discussed by the City Council in the executive session. The vote was unanimous. The motion carried.

**Adjournment**

Mayor Seale adjourned the meeting at 11:33 a.m.

**Signed**

\_\_\_\_\_  
Travis Seale  
Mayor

**Attest**

\_\_\_\_\_  
Jacqueline Ott  
City Secretary



**Flatonia City Council  
Special Meeting Minutes  
April 22, 2025, at 6:00 p.m.**

**Present**

Mayor	Travis Seale	Interim City Manager	Dennis Geesaman
Mayor Pro Tem	Joanye Eversole	City Secretary	Jacqueline Ott
Councilmembers	Ginny Sears		
	Allen Kocian		
	Josh Homan		
	Donna Cockrell		

**Call to Order**

Mayor Seale called the meeting to order at 6:00 p.m.

**Invocation and Pledge of Allegiance to the Flags of the United States**

Councilman Kocian led the invocation and pledges.

**Citizen Participation**

None

**Executive Session**

1. Mayor Seale opened the executive session at 6:03 p.m.

As authorized by the Texas Government Code, Sections 551.074 (Personnel Matters), the Council may convene into closed or executive session to discuss the following personnel matters:

Interviews with candidates put forth by the Selection Committee as appointed by the City Council.

Mayor Seale closed the executive session at 10:56 p.m.

**Regular Session**

1. Councilman Homan, with a second from Councilman Kocian, moved to instruct Interim City Manager Geesaman to take the next steps as discussed by the City Council in the executive session. The vote was unanimous. The motion carried.

**Adjournment**

Mayor Seale adjourned the meeting at 10:57 p.m.

**Signed**

\_\_\_\_\_  
Travis Seale  
Mayor

**Attest**

\_\_\_\_\_  
Jacqueline Ott  
City Secretary

**Flatonia City Council  
Special Meeting Minutes  
April 28, 2025, at 6:30 p.m.**

**Present**

Mayor	Travis Seale
Mayor Pro Tem	Joanye Eversole
Councilmembers	Ginny Sears
	Allen Kocian
	Josh Homan
	Donna Cockrell
Interim City Manager	Dennis Geesaman
City Secretary	Jacqueline Ott
Permit Clerk	Jennifer Schaffner

**Call to Order**

Mayor Seale called the meeting to order at 6:30 p.m.

**Invocation and Pledge of Allegiance to the Flags of the United States**

Mayor Seale led the invocation and pledge.

**Citizen Participation**

Lisa and Jay Kirtley addressed the Council regarding the proposed drainage study. Their property has been impacted by the drainage issues around 4<sup>th</sup> Street and Middle Street.

**Public Hearing**

1. Mayor Seale entered the public hearing on the replat request from Ben and Raul Duperrior for the property located at 513 South La Grange Street, Flatonia, Texas 78941 at 6:35 p.m. The request is to divide the property into two parcels. No citizens wished to speak on the matter. Mayor Seale closed the public hearing at 6:36 p.m.

**New Business Agenda**

1. Councilman Kocian moved, with a second from Mayor Pro Tem Eversole, to hear the replat request from Ben and Raul Duperrior for 513 South La Grange Street. Ben Duperrior informed the Council that they currently have two houses on the same parcel. Each house has its own utilities and are designated by separate addresses. Their intent is to split the property into two parcels in order to maintain separate properties. Permit clerk Schaffner clarified that because La Grange Street curves, separating the parcels would cause one to be about three feet short of the planning and zoning ordinance requirements. Councilman Homan amended the motion, with a second from Mayor Pro Tem Eversole, to approve the replat request. The vote was unanimous. Motion passed.

### **Old Business Agenda**

1. Mayor Pro Tem Eversole moved, with a second from Councilwoman Cockrell, to approve the proposal from Strand Associates, Inc. to conduct a drainage study. Councilman Homan expressed concern on the timeline and thoroughness of the project. Interim City Manager Geesaman noted this project would put a strain on the current budget. Councilwoman Sears suggested that EDC may be able to help with the cost as this project falls within the boundaries of development. Mayor Seale stated he would like to pause permits in the area until the study is complete. The vote was unanimous. Motion passed.
2. Councilwoman Sears moved, with a second from Councilman Kocian, to approve the proposed contract with Records Consultants, Inc. to organize old City records. Mayor Pro Tem Eversole stated she would prefer to hear the New Business agenda item 2 regarding the budget amendment prior to taking a vote on this item. Councilwoman Sears withdrew her motion, and this item was tabled.

### **New Business Agenda (continued)**

3. City Secretary Ott gave a brief explanation of the resolution proposed by the financial consultant, Le Ann Piatt. The budget review found money within each department to cover the needs, once the money was rearranged. Mayor Pro Tem Eversole expressed concern that some items from the original budget may not be handled because of this movement of money. After some discussion, the Council stated they would like to see a full budget review comparing the old budget to the proposed amended budget from Mrs. Piatt at the next regular meeting. This item was postponed to the meeting on May 14.

### **Old Business Agenda (continued)**

2. This item was postponed to the meeting on May 14.

### **Executive Session**

1. Mayor Seale opened the executive session at 7:24 p.m.

As authorized by the Texas Government Code, Sections 551.074 (Personnel Matters), the Council may convene into closed or executive session to discuss the following personnel matters:

Discuss the terms of the City Manager contract.

Mayor Seale closed the executive session at 7:43 p.m.

### **Regular Session**

3. Mayor Pro Tem Eversole moved, with a second from Councilman Kocian, moved to allow Interim City Manager Geesaman and City Secretary Ott carry out the instructions from the executive session regarding the position of the new City Manager Ray Miller Jr. The vote was unanimous. Motion carried.

### **Adjournment**

Mayor Seale adjourned the meeting at 7:44 p.m.

**Signed**

---

Travis Seale  
Mayor

**Attest**

---

Jacqueline Ott  
City Secretary

# CITY OF FLATONIA

Agenda Summary Form

City Council

<b>Old Business Agenda #</b>  1	<b>Title:</b>  Consider and take appropriate action on Resolution 2025.4.2, a resolution amending the Fiscal Year 2025 budget.
<b>Summary:</b>  Finance Consultant Le Ann Piatt performed a mid-year review of the Fiscal Year 2025 budget. This resolution will adopt her proposed amendments.	
<b>Proposed Motion(s):</b>  <input type="checkbox"/> I move to approve Resolution 2025.4.2, a resolution amending the Fiscal Year 2025 budget.  <input type="checkbox"/> I move to _____ _____ _____ _____ _____	
<b>Maker of Motion:</b> _____ <b>Second:</b> _____	
Laney: _____ Homan: _____ Kocian: _____ Brazill: _____ Sears: _____ Mayor Seale: _____	

**Resolution 2025.4.2**

**A RESOLUTION AMENDING THE FISCAL YEAR 2025 BUDGET OF  
THE CITY OF FLATONIA, TEXAS.**

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF  
FLATONIA, TEXAS, THAT THE FISCAL YEAR 2025 BUDGET IS AMENDED AS FOLLOWS:

**Fund 10 - General Fund:**

**Revenue:**

Parks Donations \$ 6,000

(Increase for anticipated donations for park improvements)

**Expenses:**

Parks Department – Building and Grounds \$ 9,000

(Increase for installation of mulch)

Code Compliance Department – Permit Inspections \$20,000

(Increase to pay for inspections not included in the original budget)

**Fund 59 - Electric Department:**

**Expenses:**

Parts & Materials \$60,000

(Increase to cover overage)

**Reason Requested:** Mid-Year Budget Review

**PASSED AND APPROVED** by the City Council of the City of Flatonia, Texas, this 14<sup>th</sup> day of  
May, 2025.

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Travis Seale  
Mayor

ATTEST

---

Jacqueline Ott  
City Secretary

# CITY OF FLATONIA

Agenda Summary Form

City Council

<b>Old Business Agenda #</b>  2	<b>Title:</b>  Consider and take appropriate action on contracting with Records Consultants, Inc. to organize old City records.
<b>Summary:</b>  RCI is a government record-keeping service that will help organize and minimize the records kept on-site at Flatonia City Hall.	
<b>Proposed Motion(s):</b>  <input type="checkbox"/> I move to approve contracting with Records Consultants, Inc. to organize old City records.  <input type="checkbox"/> I move to _____ _____ _____ _____ _____	
<b>Maker of Motion:</b> _____ <b>Second:</b> _____	
Laney: _____ Homan: _____ Kocian: _____ Brazill: _____ Sears: _____ Mayor Seale: _____	

# CITY OF FLATONIA

## Agenda Summary Form

### City Council

<b>Agenda #</b>  1	<b>Title:</b>  Consider and take appropriate action to appoint a new Mayor Pro Tem.
<b>Summary:</b>  With the new councilmembers, it is necessary to update the Mayor Pro Tem.	
<b>Proposed Motion(s):</b>  <input type="checkbox"/> I move to approve appointing _____ as the Mayor Pro Tem.  <input type="checkbox"/> I move to _____ _____ _____ _____ _____	
<b>Maker of Motion:</b> _____ <b>Second:</b> _____	
Laney: _____ Homan: _____ Kocian: _____ Brazill: _____ Sears: _____ Mayor Seale: _____	



# CITY OF FLATONIA

## Agenda Summary Form City Council

<b>Agenda #</b>  2	<b>Title:</b>  Consider and take appropriate action on appointing a City Council representative to the EDC Board of Directors.
<b>Summary:</b>  With the new councilmembers, it is necessary to update the City Council representative on the EDC Board of Directors.	
<b>Proposed Motion(s):</b>  <input type="checkbox"/> I move to approve appointing _____ as the City Council representative to the EDC Board of Directors.  <input type="checkbox"/> I move to _____ _____ _____ _____ _____	
<b>Maker of Motion:</b> _____ <b>Second:</b> _____	
Laney: _____ Homan: _____ Kocian: _____ Brazill: _____ Sears: _____ Mayor Seale: _____	

# CITY OF FLATONIA

## Agenda Summary Form

### City Council

<b>Agenda #</b>  3	<b>Title:</b>  Consider and take appropriate action on updating the bank signatories for all City of Flatonia accounts at Prosperity Bank, First National Bank, and Fayette Savings Bank.
<b>Summary:</b>  With the new staff and councilmembers, it is necessary to update the authorized signatories on all City of Flatonia bank accounts.	
<b>Proposed Motion(s):</b>  <input type="checkbox"/> I move to approve removing Joanye Eversole and adding City Manager Raymond Miller Jr. to all City of Flatonia accounts at Prosperity Bank, First National Bank, and Fayette Savings Bank.  <input type="checkbox"/> I move to _____ _____ _____ _____ _____	
<b>Maker of Motion:</b> _____ <b>Second:</b> _____	
Laney: _____ Homan: _____ Kocian: _____ Brazill: _____ Sears: _____ Mayor Seale: _____	

# CITY OF FLATONIA

Agenda Summary Form

City Council

<b>Agenda #</b>  4	<b>Title:</b>  Consider and take appropriate action on Resolution 2025.5.4, a resolution updating the signatories on the TexPool investment account.
<b>Summary:</b>  This resolution allows for adding the new City Manager, Ray Miller Jr., as an authorized signer on the City of Flatonia TexPool investment account.	
<b>Proposed Motion(s):</b>  <input type="checkbox"/> I move to approve Resolution 2025.5.4, a resolution updating the signatories on the TexPool investment account.  <input type="checkbox"/> I move to _____ _____ _____ _____ _____	
<b>Maker of Motion:</b> _____ <b>Second:</b> _____	
Laney: _____ Homan: _____ Kocian: _____ Brazill: _____ Sears: _____ Mayor Seale: _____	



# Resolution Amending Authorized Representatives

Please complete this form to amend or designate Authorized Representatives. *This document supersedes all prior Authorized Representative forms.*

## \* Required Fields

### 1. Resolution

#### WHEREAS,

City of Flatonia 7 7 4 5 6  
Participant Name\* Location Number\*

("Participant") is a local government of the State of Texas and is empowered to delegate to a public funds investment pool the authority to invest funds and to act as custodian of investments purchased with local investment funds; and

WHEREAS, it is in the best interest of the Participant to invest local funds in investments that provide for the preservation and safety of principal, liquidity, and yield consistent with the Public Funds Investment Act; and

WHEREAS, the Texas Local Government Investment Pool ("TexPool / Texpool Prime"), a public funds investment pool, were created on behalf of entities whose investment objective in order of priority are preservation and safety of principal, liquidity, and yield consistent with the Public Funds Investment Act.

NOW THEREFORE, be it resolved as follows:

- A. That the individuals, whose signatures appear in this Resolution, are Authorized Representatives of the Participant and are each hereby authorized to transmit funds for investment in TexPool / TexPool Prime and are each further authorized to withdraw funds from time to time, to issue letters of instruction, and to take all other actions deemed necessary or appropriate for the investment of local funds.
- B. That an Authorized Representative of the Participant may be deleted by a written instrument signed by two remaining Authorized Representatives provided that the deleted Authorized Representative (1) is assigned job duties that no longer require access to the Participant's TexPool / TexPool Prime account or (2) is no longer employed by the Participant; and
- C. That the Participant may by Amending Resolution signed by the Participant add an Authorized Representative provided the additional Authorized Representative is an officer, employee, or agent of the Participant;

List the Authorized Representative(s) of the Participant. Any new individuals will be issued personal identification numbers to transact business with TexPool Participant Services.

1. Raymond Miller Jr. City Manager  
Name Title  
3 6 1 8 6 5 3 5 4 8 3 6 1 8 6 5 2 8 1 7 manager@ci.flatonia.tx.us  
Phone Fax Email  
  
Signature

2. Jacqueline Ott City Secretary  
Name Title  
3 6 1 8 6 5 3 5 4 8 3 6 1 8 6 5 2 8 1 7 citysecretary@ci.flatonia.tx.us  
Phone Fax Email  
  
Signature

3.    
Name Title  
       
Phone Fax Email  
  
Signature

## 1. Resolution (continued)

4. 

Name										Title																			
Phone										Fax										Email									
Signature																													

List the name of the Authorized Representative listed above that will have primary responsibility for performing transactions and receiving confirmations and monthly statements under the Participation Agreement.

Raymond Miller Jr.

Name \_\_\_\_\_

In addition and at the option of the Participant, one additional Authorized Representative can be designated to perform only inquiry of selected information. *This limited representative cannot perform transactions.* If the Participant desires to designate a representative with inquiry rights only, complete the following information.

Name										Title																			
Phone										Fax										Email									

D. That this Resolution and its authorization shall continue in full force and effect until amended or revoked by the Participant, and until TexPool Participant Services receives a copy of any such amendment or revocation. This Resolution is hereby introduced and adopted by the Participant at its regular/special meeting held on the 14 day of May, 2025.

**Note: Document is to be signed by your Board President, Mayor or County Judge and attested by your Board Secretary, City Secretary or County Clerk.**

City of Flatonia

Name of Participant\*

SIGNED

Signature\*

Travis Seale

Printed Name\*

Mayor

Title\*

ATTEST

Signature\*

Jacqueline Ott

Printed Name\*

City Secretary

Title\*

## 2. Delivery Instructions

Please return this document to **TexPool Participant Services:**

**Email:** [texpool@dstsystems.com](mailto:texpool@dstsystems.com)

**Fax: 866-839-3291**

# CITY OF FLATONIA

Agenda Summary Form

City Council

<b>Agenda #</b>  5	<b>Title:</b>  Consider and take appropriate action on the agreement and Resolution 2025.5.1 with TxDOT for Czhilispiel road closures.
<b>Summary:</b>  This resolution allows for an agreement to be established between TxDOT and the City of Flatonia regarding road closures for the annual Czhilispiel festival.	
<b>Proposed Motion(s):</b>  <input type="checkbox"/> I move to approve the agreement and Resolution 2025.5.1 with TxDOT for Czhilispiel road closures.  <input type="checkbox"/> I move to _____ _____ _____ _____ _____	
<b>Maker of Motion:</b> _____ <b>Second:</b> _____	
Laney: _____ Homan: _____ Kocian: _____ Brazill: _____ Sears: _____ Mayor Seale: _____	

STATE OF TEXAS       §

COUNTY OF TRAVIS     §

**AGREEMENT FOR THE TEMPORARY CLOSURE  
OF STATE RIGHT OF WAY – MULTI-YEAR AGREEMENT**

**THIS AGREEMENT** is made by and between the State of Texas, acting by and through the Texas Department of Transportation, hereinafter called the "State," and the City of Flatonia, a municipal corporation, acting by and through its duly authorized officers, hereinafter called the "local government."

**W I T N E S S E T H**

**WHEREAS**, the State owns and operates a system of highways for public use and benefit, including SH 95 and USH 90, in Fayette County; and

**WHEREAS**, the local government has requested the temporary closure of a portion of USH 90 from North La Grange Street to North Faires Street for the purpose of the annual Czhilispiel festival held on the fourth full weekend of October (10/24-26/2025; 10/23-25/2026; 10/22-24/2027; 10/27-29/2028; & 10/26-28/2029), from 12:00 p.m. to 8:30 p.m. as described in the attached "**Exhibit A**," hereinafter identified as the "**Event**;" and

**WHEREAS**, the Event will be located within the local government's incorporated area; and

**WHEREAS**, the State, in recognition of the public purpose of the Event, wishes to cooperate with the City so long as the safety and convenience of the traveling public is ensured and that the closure of the State's right of way will be performed within the State's requirements; and

**WHEREAS**, on the 13<sup>th</sup> day of May, 2025, the Flatonia City Council passed Resolution 2025.5.1, attached hereto and identified as "**Exhibit B**," establishing that the Event serves a public purpose and authorizing the local government to enter into this agreement with the State; and

**WHEREAS**, 43 TAC, Section 22.12 establishes the rules and procedures for the temporary closure of a segment of the State highway system; and

**WHEREAS**, this agreement has been developed in accordance with the rules and procedures of 43 TAC, Section 22.12;

**NOW, THEREFORE**, in consideration of the premises and of the mutual covenants and agreements of the parties hereto, to be by them respectively kept and performed as hereinafter set forth, it is agreed as follows:

**A G R E E M E N T**

**Article 1. CONTRACT PERIOD**

This agreement becomes effective upon final execution by the State and the maximum

duration of this agreement shall not exceed five years unless terminated or modified as hereinafter provided.

## **Article 2. EVENT DESCRIPTION**

Czhilispiel is an annual festival held in downtown Flatonia, Fayette County, Texas. It is traditionally held on the fourth full weekend of October, beginning at 5:00 p.m. on Friday and closing at 9 p.m. on Sunday. The street closure impacts SH 95 from East 7<sup>th</sup> Street to USH 90. SH 95 is a two-lane road on that block. The street closure also impacts USH 90 beginning at North La Grange Street through to South Faires Street. USH 90 is a four-lane road for the duration of the closure discussed.

The activities during this event have traditionally included a carnival, live bands under a tent, a chili cookoff, a barbecue cookoff, arts and crafts, and food vendors.

People: approximately 35,000

Animals: 10-15 (petting zoo with goats, sheep, ponies, rabbits, etc.)

Planned physical modifications: None

## **Article 3. OPERATIONS OF THE EVENT**

**A.** The local government shall assume all costs for the operations associated with the Event, to include but not limited to, plan development, materials, labor, public notification, providing protective barriers and barricades, protection of highway traffic and highway facilities, and all traffic control and temporary signing.

**B.** The local government shall submit to the State for review and approval the construction plans, if construction or modifications to the State's right of way is required, the traffic control and signing plans, traffic enforcement plans, and all other plans deemed necessary by the State. The State may require that any traffic control plans of sufficient complexity be signed, sealed and dated by a registered professional engineer. The traffic control plan shall be in accordance with the latest edition of the Texas Manual on Uniform Traffic Control Devices. All temporary traffic control devices used on state highway right of way must be included in the State's Compliant Work Zone Traffic Control Devices List. The State reserves the right to inspect the implementation of the traffic control plan and if it is found to be inadequate, the local government will bring the traffic control into compliance with the originally submitted plan, upon written notice from the State noting the required changes, prior to the event. The State may request changes to the traffic control plan in order to ensure public safety due to changing or unforeseen circumstances regarding the closure.

**C.** The local government will ensure that the appropriate law enforcement agency has reviewed the traffic control for the closures and that the agency has deemed them to be adequate. If the law enforcement agency is unsure as to the adequacy of the traffic control, it will contact the State for consultation no less than 10 workdays prior to the closure.

**D.** The local government will complete all revisions to the traffic control plan as requested by the State within the required timeframe or that the agreement will be terminated upon written notice from the State to the local government. The local government hereby agrees that any failure to cooperate with the State may constitute reckless endangerment of the public and that the Texas Department of Public Safety may be notified of the situation as soon as possible for the appropriate action, and failing to follow the traffic control plan or State instructions may result in a denial of future use of the right of way for three years.



**E.** The local government will not initiate closure prior to 24 hours before the scheduled Event and all barriers and barricades will be removed and the highway reopened to traffic within 24 hours after the completion of the Event.

**F.** The local government will provide adequate enforcement personnel to prevent vehicles from stopping and parking along the main lanes of highway right of way and otherwise prevent interference with the main lane traffic by both vehicles and pedestrians. The local government will prepare a traffic enforcement plan, to be approved by the State in writing at least 48 hours prior to the scheduled Event. Additionally, the local government shall provide to the State a letter of certification from the law enforcement agency that will be providing traffic control for the Event, certifying that they agree with the enforcement plan and will be able to meet its requirements.

**G.** The local government hereby assures the State that there will be appropriate passage allowance for emergency vehicle travel and adequate access for abutting property owners during construction and closure of the highway facility. These allowances and accesses will be included in the local government's traffic control plan.

**H.** The local government will avoid or minimize damage, and will, at its own expense, restore or repair damage occurring outside the State's right of way and restore or repair the State's right of way, including, but not limited to, roadway and drainage structures, signs, overhead signs, pavement markings, traffic signals, power poles and pavement, etc. to a condition equal to that existing before the closure, and, to the extent practicable, restore the natural and cultural environment in accordance with federal and state law, including landscape and historical features.

#### **Article 4. OWNERSHIP OF DOCUMENTS**

Upon completion or termination of this agreement, all documents prepared by the local government will remain the property of the local government. All data prepared under this agreement shall be made available to the State without restriction or limitation on their further use. At the request of the State, the Local Government shall submit any information required by the State in the format directed by the State.

#### **Article 5. TERMINATION**

**A.** This agreement may be terminated by any of the following conditions:

- (1) By mutual written agreement and consent of both parties.
- (2) By the State upon determination that use of the State's right of way is not feasible or is not in the best interest of the State and the traveling public.
- (3) By either party, upon the failure of the other party to fulfill the obligations as set forth herein.
- (4) By satisfactory completion of all services and obligations as set forth herein.

**B.** The termination of this agreement shall extinguish all rights, duties, obligations, and liabilities of the State and local government under this agreement. If the potential termination of this agreement is due to the failure of the local government to fulfill its contractual obligations as set forth herein, the State will notify the local government that possible breach of contract has occurred. The local government must remedy the breach as outlined by the State within ten (10) days from receipt of the State's notification. In the event the local government does not remedy the breach to the satisfaction of the State, the local government shall be liable to the State for the costs of remedying the breach and any additional costs occasioned by the State.

#### **Article 6. DISPUTES**

Should disputes arise as to the parties' responsibilities or additional work under this agreement, the State's decision shall be final and binding.

#### **Article 7. RESPONSIBILITIES OF THE PARTIES**

The State and the Local Government agree that neither party is an agent, servant, or employee of the other party and each party agrees it is responsible for its individual acts and deeds as well as the acts and deeds of its contractors, employees, representatives, and agents.

#### **Article 8. INSURANCE**

**A.** Prior to beginning any work upon the State's right of way, the local government and/or its contractors shall furnish to the State a completed "Certificate of Insurance" (TxDOT Form 1560, latest edition) and shall maintain the insurance in full force and effect during the period that the local government and/or its contractors are encroaching upon the State right of way.

**B.** In the event the local government is a self-insured entity, the local government shall provide the State proof of its self-insurance. The local government agrees to pay any and all claims and damages that may occur during the period of this closing of the highway in accordance with the terms of this agreement.

#### **Article 9. AMENDMENTS**

Any changes in the time frame, character, agreement provisions or obligations of the parties hereto shall be enacted by written amendment executed by both the local government and the State.

#### **Article 10. COMPLIANCE WITH LAWS**

The local government shall comply with all applicable federal, state and local environmental laws, regulations, ordinances and any conditions or restrictions required by the State to protect the natural environment and cultural resources of the State's right of way.

#### **Article 11. LEGAL CONSTRUCTION**

In case one or more of the provisions contained in this agreement shall for any reason be held invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provisions hereof and this agreement shall be construed as if such invalid, illegal or unenforceable provision had never been contained herein.

#### **Article 12. NOTICES**

All notices to either party by the other required under this agreement shall be delivered personally or sent by certified U.S. mail, postage prepaid, addressed to such party at the following respective addresses:

Agreement No. \_\_\_\_\_  
District # \_\_\_\_\_  
Code Chart 64 # \_\_\_\_\_  
Project: \_\_\_\_\_

Local Government:	State:
City of Flatonia	Texas Department of Transportation
Jackie Ott	_____
City Secretary	_____
PO Box 329	_____
Flatonia, TX 78941	_____

All notices shall be deemed given on the date so delivered or so deposited in the mail, unless otherwise provided herein. Either party hereto may change the above address by sending written notice of such change to the other in the manner provided herein.

### Article 13. SOLE AGREEMENT

This agreement constitutes the sole and only agreement between the parties hereto and supersedes any prior understandings or written or oral agreements respecting the within subject matter.

Each party is signing this agreement on the date stated beside that party's signature.

#### THE CITY OF FLATONIA

Executed on behalf of the local government by:

By \_\_\_\_\_ Date \_\_\_\_\_  
City Official

Typed or Printed Name and Title Ray Miller  
City Manager

#### THE STATE OF TEXAS

Executed for the Executive Director and approved for the Texas Transportation Commission for the purpose and effect of activating and/or carrying out the orders, established policies or work programs heretofore approved and authorized by the Texas Transportation Commission.

By \_\_\_\_\_ Date \_\_\_\_\_  
District Engineer

Agreement No. \_\_\_\_\_  
District # \_\_\_\_\_  
Code Chart 64 # \_\_\_\_\_  
Project: \_\_\_\_\_

## **Exhibit A**

### **“Event”**

The event hereinafter called “Czhilispiel” will begin at 5:30 p.m. on the fourth Friday of October in the above-described years and conclude at 8:30 p.m. on the following Sunday.

Between 30,000 and 40,000 people are expected over the three-day event.

Equipment involved in the event will include: stages for bands, carnival, food booths, arts and crafts booths, and tents.

Agreement No. \_\_\_\_\_

District # \_\_\_\_\_

Code Chart 64 # \_\_\_\_\_

Project: \_\_\_\_\_

## **Exhibit B**

### **Resolution / Ordinance**

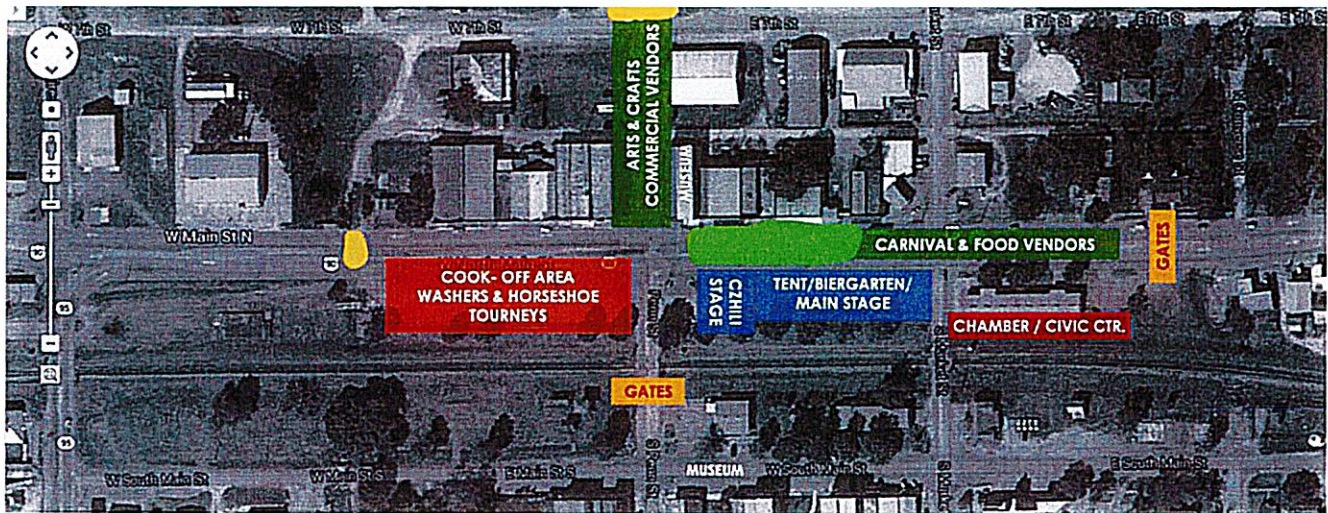
Agreement No. \_\_\_\_\_

District # \_\_\_\_\_

Code Chart 64 # \_\_\_\_\_

Project: \_\_\_\_\_

## Exhibit C LOCATION MAP



## **RESOLUTION # 2025.5.1**

**A RESOLUTION OF THE CITY COUNCIL OF FLATONIA, TEXAS, RECOGNIZING THE IMPORTANCE AND PUBLIC PURPOSE OF THE CZHILISPIEL CELEBRATION; SUPPORTING THE EFFORTS OF THE FLATONIA CHAMBER OF COMMERCE IN ORGANIZING AND PROMOTING THE ANNUAL CZHILISPIEL CELEBRATION; AUTHORIZING THE TEMPORARY CLOSING OF DESIGNATED STREETS FOR THE ANNUAL CZHILISPIEL CELEBRATION, INCLUDING PORTIONS IF U.S. HIGHWAY 90, PORTIONS OF STATE HIGHWAY 95 AND PORTIONS OF SOUTH PENN STREET; AND AUTHORIZING THE MAYOR TO ENTER INTO A FIVE YEAR AGREEMENT WITH THE TEXAS DEPARTMENT OF TRANSPORTATION RELATING TO THE CLOSURE OF SUCH DESIGNATED STREETS AND HIGHWAYS FOR THE YEARS 2025, 2026, 2027, 2028, AND 2029 AND SETTING FORTH THE DUTIES AND RESPONSIBILITIES OF THE CITY OF FLATONIA AND THE TEXAS DEPARTMENT OF TRANSPORTATION DURING SUCH ANNUAL CELEBRATIONS.**

**WHEREAS**, the City of Flatonia has celebrated an annual event known as Czhilispiel for the past 53 years; and

**WHEREAS**, the Flatonia Chamber of Commerce and the Czhilispiel Committee have designated the fourth full weekend of October “Czhilispiel” weekend in Flatonia; and

**WHEREAS**, Czhilispiel weekend has traditionally been a time for all civic organizations to join together in promoting our community and serves a public purpose of promoting the well-being of the community and recognizing the diverse and rich history of the community; and

**WHEREAS**, thousands of visitors will come to Flatonia during CZHILISPIEL weekend to take part in our annual celebration and enjoy the cultural events that are a part of the celebration; and

**WHEREAS**, the City Council of the City of Flatonia supports the objectives and goals of the Flatonia Chamber of Commerce and the Czhilispiel Committee to be achieved during Czhilispiel weekend; and

**WHEREAS**, certain streets and highways will need to be closed during the Czhilispiel weekend; and

**WHEREAS**, the Texas Department of Transportation requires that an agreement be entered into between the City and the Department in order to authorize and facilitate the temporary closure of such designated streets, to wit: U. S. Highway 90 (from N. La Grange Street to N. Faires Street), State Highway 95 (from E. 7th to State Highway 90 and along U. S. Highway 90 from N. Penn

Street to S. Faires Street), and S. Penn Street (from E./W. North Main Street to E./W. South Main Street) in order to ensure the public safety during activities held during Czhlispiel weekend..

**NOW THEREFORE, BE IT RESOLVED** by the City Council of Flatonia, Texas:

**Section 1.** The following streets and highways are closed temporarily during Czhlispiel weekend, being the fourth full weekend of October, and the Mayor, or his designee, is authorized to secure appropriate and necessary permission from the Texas Department of Transportation to effectuate these closings:

That certain portion of U. S. Highway 90 (from N. La Grange St. to N. Faires St.);

That certain portion of State Highway 95 (from E. Seventh Street to E./W. North Main Street and along West U. S. Highway 90 to S./N. Faires Street); and

That certain portion S. Penn Street (from E./W. North Main Street to E./W. South Main Street)

**Section 2.** City staff are hereby authorized to erect such barricades along those portions of said streets and/or from the commencement of, during, and upon the conclusion of Czhlispiel to ensure pedestrian safety.

**Section 3.** The Mayor, or his designee, is hereby authorized to seek approval of any and all permits or other documents required by the Texas Department of Transportation to effect the temporary closing of said streets and/or highways for Czhlispiel weekend, and to execute any documents or agreements required by the Texas Department of Transportation to authorize said closings and establishing the rights, duties and responsibilities of the City and the State in connection therewith.



**PASSED AND ADOPTED** at a regular meeting of the Flatonia City Council, May 14, 2025.

CITY OF FLATONIA

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Travis Seale  
Mayor

ATTEST:

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Jacqueline Ott  
City Secretary

# CITY OF FLATONIA

Agenda Summary Form

City Council

<b>Agenda #</b>  6	<b>Title:</b>  Consider and take appropriate action on awarding the bid for sludge removal at the wastewater treatment plant to Synagro.
<b>Summary:</b>  An open bid was conducted, in which four entities submitted proposals for the sludge removal project. After reviewing the proposals, BEFCO Engineering recommends accepting the bid from Synagro.	
<b>Proposed Motion(s):</b>  <input type="checkbox"/> I move to approve awarding the bid for sludge removal at the wastewater treatment plant to Synagro.  <input type="checkbox"/> I move to _____ _____ _____ _____ _____	
<b>Maker of Motion:</b> _____ <b>Second:</b> _____	
Laney: _____ Homan: _____ Kocian: _____ Brazill: _____ Sears: _____ Mayor Seale: _____	

# CITY OF FLATONIA

## Agenda Summary Form City Council

<b>Agenda #</b>  7	<b>Title:</b>  Consider and take appropriate action on approving Resolution 2025.5.2, a resolution designating authorized signatories for contractual and financial documents pertaining to the GLO Community Development Block Grant - Mitigation (CDBG-MIT) Method of Distribution (MOD) Program, Contract #24-065-159-F074.
<b>Summary:</b>  This resolution designates signatories for the grant.	
<b>Proposed Motion(s):</b>  <input type="checkbox"/> I move to approve Resolution 2025.5.2, a resolution designating authorized signatories for contractual and financial documents pertaining to the GLO Community Development Block Grant - Mitigation (CDBG-MIT) Method of Distribution (MOD) Program, Contract #24-065-159-F074.  <input type="checkbox"/> I move to _____ _____ _____ _____ _____	
<b>Maker of Motion:</b> _____ <b>Second:</b> _____	
Laney: _____ Homan: _____ Kocian: _____ Brazill: _____ Sears: _____ Mayor Seale: _____	

**RESOLUTION AUTHORIZING SIGNATORIES**

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF FLATONIA, TEXAS, DESIGNATING AUTHORIZED SIGNATORIES FOR CONTRACTUAL DOCUMENTS AND DOCUMENTS FOR REQUESTING FUNDS PERTAINING TO THE GENERAL LAND OFFICE COMMUNITY DEVELOPMENT BLOCK GRANT - MITIGATION PROGRAM (CDBG-MIT) METHOD OF DISTRIBUTION (MOD) CONTRACT NUMBER 24-065-159-F074.

WHEREAS, THE CITY OF FLATONIA, Texas has received a GLO Community Development Block Grant-Mitigation MOD award to provide Infrastructure Improvements, and;

WHEREAS, it is necessary to appoint persons to execute contractual documents and documents for requesting funds from the General Land Office, and;

WHEREAS, an original signed copy of the CDBG-MIT *Depository/Authorized Signatories Designation Form* is to be submitted with a copy of this Resolution, and;

WHEREAS, THE CITY OF FLATONIA, Texas acknowledges that in the event that an authorized signatory of the City changes (elections, illness, resignations, etc.), the City must provide GLO with the following:

- a resolution stating who the new authorized signatory is; and
- a revised CDBG-MIT *Depository/ Authorized Signatories Designation Form*.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FLATONIA, TEXAS, AS FOLLOWS:

The Mayor, Mayor Pro-Tem, City Manager, and City Secretary be authorized to execute contractual documents between the General Land Office and the City for the Community Development Block Grant – Mitigation MOD Program.

The Mayor, Mayor Pro-Tem, City Manager, and City Secretary be authorized to execute the financial documents required for requesting funds approved in the Community Development Block Grant - Mitigation MOD Program.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF FLATONIA, TEXAS on \_\_\_\_\_, 2025.

\_\_\_\_\_  
Travis Seale, Mayor

Attest:

\_\_\_\_\_  
Jackie Ott, City Secretary

# CITY OF FLATONIA

## Agenda Summary Form City Council

<b>Agenda #</b>  8	<b>Title:</b>  Consider and take appropriate action on adopting Resolution 2025.5.3, a resolution regarding the civil rights policies for the GLO Community Development Block Grant - Mitigation (CDBG-MIT) Method of Distribution (MOD) Program, Contract #24-065-159-F074.
<b>Summary:</b>  This resolution binds the City of Flatonia to comply with all federal rules and regulations regarding civil rights in fair housing.	
<b>Proposed Motion(s):</b>  <input type="checkbox"/> I move to approve adopting Resolution 2025.5.3, a resolution regarding the civil rights policies for the GLO Community Development Block Grant - Mitigation (CDBG-MIT) Method of Distribution (MOD) Program, Contract #24-065-159-F074.  <input type="checkbox"/> I move to _____ _____ _____ _____ _____	
<b>Maker of Motion:</b> _____ <b>Second:</b> _____	
Laney: _____ Homan: _____ Kocian: _____ Brazill: _____ Sears: _____ Mayor Seale: _____	

**RESOLUTION No. 2025.5.3 Regarding Civil Rights**

**The CITY OF FLATONIA, Texas**

Whereas, the CITY OF FLATONIA, Texas, (hereinafter referred to as "CITY OF FLATONIA") has been awarded CDBG-Mitigation (MIT) funding through a CDBG-MIT Method of Distribution (MOD) grant from the Texas General Land Office (hereinafter referred to as "GLO");

Whereas, the CITY OF FLATONIA, in accordance with Section 109 of the Title I of the Housing and Community Development Act. (24 CFR 6); the Age Discrimination Act of 1975 (42 U.S.C. 6101-6107); and Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and for construction contracts greater than \$10,000, must take actions to ensure that no person or group is denied benefits such as employment, training, housing, and contracts generated by the CDBG activity, on the basis of race, color, religion, sex, national origin, age, or disability;

Whereas, the CITY OF FLATONIA, in consideration for the receipt and acceptance of federal funding, agrees to comply with all federal rules and regulations including those rules and regulations governing citizen participation and civil rights protections;

Whereas, the CITY OF FLATONIA, in accordance with Section 3 of the Housing and Urban Development Act of 1968, as amended, and 24 CFR Part 135, is required, to the greatest extent feasible, to provide training and employment opportunities to lower income residents and contract opportunities to businesses in the CDBG project area;

Whereas, the CITY OF FLATONIA, in accordance with Section 104(1) of the Housing and Community Development Act, as amended, and State's certification requirements at 24 CFR 91.325(b)(6), must adopt an excessive force policy that prohibits the use of excessive force against non-violent civil rights demonstrations;

Whereas, the CITY OF FLATONIA, in accordance with Section 504 of the Rehabilitation Act of 1973, does not discriminate on the basis of disability and agrees to ensure that qualified individuals with disabilities have access to programs and activities that receive federal funds; and

Whereas, the CITY OF FLATONIA, in accordance with Section 808(e)(5) of the Fair Housing Act (42 USC 3608(e)(5)) that requires HUD programs and activities be administered in a manner affirmatively to further the policies of the Fair Housing Act, agrees to conduct at least one activity during the contract period of the CDBG contract, to affirmatively further fair housing;

Whereas, the CITY OF FLATONIA, agrees to maintain written standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, award and administration of contracts.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FLATONIA, TEXAS, that the CITY OF FLATONIA ADOPTS THE FOLLOWING:

1. Citizen Participation Plan and Grievance Procedures;
2. Section 3 Policy;
3. Excessive Force Policy;
4. Section 504 Policy and Grievance Procedures;
5. Fair Housing Policy.

Passed and approved this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Travis Seale, Mayor  
CITY OF FLATONIA

\_\_\_\_\_  
Date

\_\_\_\_\_  
Jacqueline Ott, City Secretary  
CITY OF FLATONIA

\_\_\_\_\_  
Date

10/19/2023

# CITY OF FLATONIA

Agenda Summary Form

City Council

<b>Agenda #</b>  9	<b>Title:</b>  Consider and take appropriate action on approving Amendment #2 for the Grant Administration Services contract for the GLO Community Development Block Grant - Mitigation (CDBG-MIT) Method of Distribution (MOD) Program, Contract #24-065-159-F074.
<b>Summary:</b>  As pre-procurement of the grant required the City of Flatonia to contractually enter into an agreement prior to the establishment of the project, the contract agreement was based on a percentage figure. Federal regulations require that, with funding, the Grant Administration & Environmental Services Contract must be amended to include a dollar figure. This amendment establishes that figure.	
<b>Proposed Motion(s):</b>  <input type="checkbox"/> I move to approve Amendment #2 for the Grant Administration Services contract for the GLO Community Development Block Grant - Mitigation (CDBG-MIT) Method of Distribution (MOD) Program, Contract #24-065-159-F074.  <input type="checkbox"/> I move to _____ _____ _____ _____ _____	
<b>Maker of Motion:</b> _____ <b>Second:</b> _____	
Laney: _____ Homan: _____ Kocian: _____ Brazill: _____ Sears: _____ Mayor Seale: _____	



# AMENDMENT NO. 2

## CITY OF FLATONIA Grant Administration & Environmental Services Contract

As pre-procurement required the CITY OF FLATONIA to contractually enter into an agreement prior to the establishment of the project; the contract agreement was based on a percentage (%) figure.

Federal Regulations require that with funding; the Grant Administration & Environmental Services Contract must be amended to include a dollar figure. The contract amounts are as follows:

- Contract Amount for Non-Housing Project (Infrastructure):  
Administrative Services: \$221,792.00  
Environmental Services: \$20,000.00  
Contract #: 24-065-159-F074
- Contract Billing Milestones:

Project Phase Actions and Deliverables	Not-To-Exceed Budget Gate Percentages by Budget Category (Subrecipient may draw up to, but not exceed, the identified percentage of the Budget category until stated Deliverable(s) are submitted to and approved by the GLO.)	
	Project Delivery	
	Grant Administration Funds	Environmental Funds
Action: Start-up Phase Deliverable: Contract kick-off meeting sign-in sheet; all required Start-Up Documentation reviewed and accepted by the GLO; executed grant administration service provider contract in PDF format.	0-15%	
Action: Commencement of Environmental Phase Deliverable: Executed environmental service provider contract in PDF format provided during start-up phase as applicable.	15.01-30%	0-30%
Action: Completion of Environmental Record Review Deliverable: GLO-signed AUGF	30.01-50%	30.01-100%
Action: Commencement of Bid Phase Deliverable: First published bid notice and publisher's affidavit*	50.01-60%	
Action: Commencement of Construction Phase Deliverable: Signed NTP	60.01-85%	
Action: Completion of Construction Phase Deliverable: Signed and sealed complete As-Built Plans in PDF format; executed COCC accepted by the GLO; signed FWCR accepted by the GLO	85.01-95%	
Action: Grant Completion Report Approval Deliverable: GCR approved by the GLO	95.01-100%	

\_\_\_\_\_  
Travis Seale  
Mayor

Date: \_\_\_\_\_

\_\_\_\_\_  
Judy Langford  
Langford Community Management Services  
Date: 4/28/25

# CITY OF FLATONIA

## Agenda Summary Form City Council

<b>Agenda #</b>  10	<b>Title:</b>  Consider and take appropriate action on approving Amendment #2 for the Engineering Services contract for the GLO Community Development Block Grant - Mitigation (CDBG-MIT) Method of Distribution (MOD) Program, Contract #24-065-159-F074.
<b>Summary:</b>  As pre-procurement of the grant required the City of Flatonia to contractually enter into an agreement prior to the establishment of the project, the contract agreement was based on a percentage figure. Federal regulations require that, with funding, the Grant Engineering Services Contract must be amended to include a dollar figure. This amendment establishes that figure.	
<b>Proposed Motion(s):</b>  <input type="checkbox"/> I move to approve Amendment #2 for the Engineering Services contract for the GLO Community Development Block Grant - Mitigation (CDBG-MIT) Method of Distribution (MOD) Program, Contract #24-065-159-F074.  <input type="checkbox"/> I move to _____ _____ _____ _____ _____	
<b>Maker of Motion:</b> _____ <b>Second:</b> _____	
Laney: _____ Homan: _____ Kocian: _____ Brazill: _____ Sears: _____ Mayor Seale: _____	

# AMENDMENT NO. 2

## CITY OF FLATONIA Grant Engineering Services Contract

As pre-procurement required the CITY OF FLATONIA to contractually enter into an agreement prior to the establishment of the project; the contract agreement was based on a percentage (%) figure.

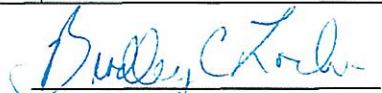
Federal Regulations require that with funding; the Grant Engineering Services Contract must be amended to include a dollar figure. The contract amounts are as follows:

- Contract Amount for Non-Housing Project (Infrastructure): \$3,022,400.00  
Contract #: 24-065-159-F074
- Engineering Amount: \$361,383.65
- Contract Billing Milestones:

<b>Action:</b> Commencement of Engineering Phase <b>Deliverable:</b> Executed engineering service provider contract in pdf provided during start-up phase as applicable.	0-30%
<b>Action:</b> Completion of Design Phase <b>Deliverable:</b> Complete signed and sealed 100% construction plans in pdf format*.	30.01-60%
<b>Action:</b> Commencement of Bid Phase <b>Deliverable:</b> First published bid notice and publisher's affidavit*	60.01-70%
<b>Action:</b> Commencement of Construction Phase <b>Deliverable:</b> Signed Notice to Proceed (NTP)*	70.01-85%
<b>Action:</b> Completion of Construction Phase <b>Deliverable:</b> Signed and sealed complete as-built plans in pdf; executed COCC accepted by GLO; signed FWCR accepted by the GLO*	85.01%-100%

\_\_\_\_\_  
Travis Seale  
Mayor

Date: \_\_\_\_\_

  
\_\_\_\_\_  
Bradley C. Loehr, Vice President  
BEFCO Engineering, Inc.

Date: 5/2/2025