

**Minutes
Flatonia City Council
Special Meeting
October 15, 2013**

Present:

Mayor Pro Tem

Bryan Milson

Councilpersons

Matt Freytag
Catherine Steinhauser
Dennis Geesaman

City Staff

Scott Dixon - City Manager
Melissa Brunner – City Secretary
Mike Noak – Police Chief
Angela Beck – City Attorney
Gregory Robinson – Code Compliance Officer

Opening Agenda

Mayor Pro Tem Milson called the meeting to order at 6:05 p.m.

Reports

Police Chief Mike Noak asked for any questions from the Activity Report for September or 2013. Noak also announced that Oak Valley and Sabine Energy have offered to fund \$7500 of the speed limit trailer that the police department is going to purchase.

City Manager Scott Dixon reported on the Downtown Trails Grant and that he would be bringing something back to Council on a Capital Improvement Plan.

Public Hearing – opened at 6:24 pm

PH10-2013.1 Public Hearing on request from Reynaldo Gutierrez for a variance to reduce the 3rd Street side yard setback from twenty-five (25) feet to fifteen (15) feet for the following property: PID 27512, 604 S Faires St., southwest corner Faires St. & 3rd St. This request has been submitted in order to construct an attached carport on the west side of the existing structure.

closed at 6:25 pm

Consent Agenda

Matt Freytag motioned to approve the consent agenda, including the minutes of the September 10, 2013 Regular Meeting, the September 2013 Financial Report

and the Hotel Occupancy Tax Expenditure Reports from EA Arnim Museum and Archives, the Flatonia Chamber of Commerce and Flatonia Special Projects. Bryan Milson seconded the motion. None opposed. Motion carried.

Deliberation Agenda

- 10-2013.1. Matt Freytag motioned to approve the variance request from Reynaldo Gutierrez for a variance to reduce the 3rd Street side yard setback from twenty-five (25) feet to fifteen (15) feet for the following property: PID 27512, 604 S Faires St., southwest corner Faires St. & 3rd St. This request has been submitted in order to construct an attached carport on the west side of the existing structure. Bryan Milson seconded the motion. None opposed. Motion carried.
- 10-2013.2. Catherine Steinhauser motioned to adopt the ordinance redefining the duties of the city manager. Matt Freytag seconded the motion. None opposed. Motion carried.
- 10-2013.3. Catherine Steinhauser motioned to approve the contract with City Manager Scott Dixon as presented. Bryan Milson seconded the motion. None opposed. Motion carried.
- 10-2013.4. Dennis Geesaman motioned to approve the contract with Police Chief Mike Noak as presented. Catherine Steinhauser seconded the motion. None opposed. Motion carried.
- 10-2013.5. Dennis Geesaman motioned to adopt the ordinance authorizing the issuance of "City of Flatonia, Texas combination tax and limited pledge revenue certificates of obligation, series 2013" with a ten year term beginning in August of 2014. Catherine Steinhauser seconded the motion. None opposed. Motion carried.

Meeting temporarily adjourned at 6:40 pm to allow for signatures on the paperwork for the certificates of obligation.

Meeting reconvened at 6:50 pm.

- 10-2013.6. No action was taken on setting an appropriate fund balance.
- 10-2013.7. Dennis Geesaman motioned to adopt the resolution appointing Curtis Granberry as the City of Flatonia's representative to the Fayette County Appraisal District's Board of Directors. Catherine Steinhauser seconded the motion. None opposed. Motion carried.
- 10-2013.8. Bryan Milson motioned to engage MVBA to act as a collection agent on behalf of the City of Flatonia's Municipal Court. Catherine Steinhauser seconded the motion. None opposed. Motion carried.
- 10-2013.9. No action was taken on setting oil and gas impact fees.

The meeting was adjourned at 8:05 p.m.

Approved this 10th day of September, 2013



Signed

Bryan Milson
Mayor Pro Tem

Attest

Melissa Brunner, TRMC, CMC
City Secretary