



**CITY OF FLATONIA
REGULAR SCHEDULED CITY COUNCIL MEETING**

**Council Chambers/City Hall
125 E. South Main, Flatonia, Texas
March 8, 2022, AT 6:00 pm**

AGENDA

Workshop 5:00 PM-5:30 PM

Discuss code enforcement

Opening Agenda

Call to Order
Invocation & Pledge
Citizens' Participation

Presentations

Swearing in of City Secretary Tammy Louvier

Reports

<i>Police Chief</i>	February 2022 Activity
<i>Utility Director</i>	February Activity
City Managers	Updates
	EDC
	Parks and Recreation
	Audit
Financial	Financial Reports

Discussion

D1. Discuss the sales and use tax calculations issued to the EDC based on the State Comptrollers verification.

Consent Agenda

C1. Consider and take appropriate action on the minutes from the January 11, 2022, Regular meeting and February 8, 2022, Regular meeting.

- C2. Consider and take appropriate action on approving financial reports for February 2022.

Deliberation Agenda

- DA3.1-2022.1 Consider and take appropriate action on accepting the PD administrative assistant job description for the City of Flatonia.
- DA3.1-2022.2 Consider and take appropriate action the agreement between Flatonia Mobility, Inc., and City of Flatonia.
- DA3.1-2022.3 Consider and take action on Flatonia Police Department Policy Manual, Amendment to Ordinance No 2012.8.4.

Adjournment

I, the undersigned authority do hereby certify that the Notice of Meeting was posted on the bulletin board outside the front door of the City Hall of the City of Flatonia, Texas, a place convenient and **readily accessible to the general public at all times** and said Notice was posted on the following date and time: **March 4, 2022 by 5:00 p.m.** and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Sonya Bishop, MBA, City Manager, City of Flatonia

**NOTICE OF ASSISTANCE
AT THE PUBLIC MEETING**

The Flatonia City Hall is wheelchair accessible. Access to the building is available at the primary entrance facing Main Street. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print are requested to contact the City Secretary's Office at 361-865-3548 or by FAX 361-865-2817 at least two working days prior to the meeting so that appropriate arrangements can be made.

EXECUTIVE SESSION STATEMENT

The City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by the Texas Government Code, Section 551.071 (Consultations with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations Regarding Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations Regarding Security Devices or Security Audits), 551.086 (Certain Public Power Utilities: Competitive Matters) and 551.087 (Deliberation Regarding Economic Development Negotiations).

Agenda Removal Notice

This Public Notice was removed from the official posting board at the Flatonia City Hall on the following date and time:

By: _____

Sonya Bishop, MBA
City Manager, City of Flatonia

Discussion:

D1

I believe you submitted the documents to Aubrey Mashburn. I did not receive a copy. I assume the rate is .005. So that equals 1/3 of the total sales tax rate in the city of .015. That would mean the city should deposit 1/3 of the total amount received from the Comptroller's office each month into the EDC account. The remaining 2/3 goes into the city's General Fund.

For example, the February 2022 allocation was: \$38,480.14

\$38,480.14 / 3	= \$12,826.71 to the EDC
\$38,480.14 - \$12,826.71	= \$25,653.42 to the city General Fund

I hope this helps.

Best Regards,

Russell Gallahan, M.P.A.
Team Lead – Local Government & Economic Development
Data Analysis & Transparency Division
Texas Comptroller of Public Accounts
111 East 17th Street
#427A
Austin, TX 78711

Phone: (512) 463-6073
Fax: (512) 475-0664

**Minutes
Flatonia City Council
Regular Meeting
January 11, 2022**

Present:

Mayor Pro Tem	Catherine Steinhauser
Councilpersons	Mark Eversole Dennis Geesaman Ginny Sears Allen Kocian
City Staff	Sonya, Bishop, City Manager Cheryl Sedlar, Building Permits/Customer Service Administrator Jack Pavlas, Utility Director Lee Dick, Police Chief

Mayor Pro Tem Catherine Steinhauser called the Regular Meeting to order at 6:00 p.m.

The invocation was given by Councilmember Dennis Geesaman. Councilmember Geesaman led the pledges to the American and Texas flags.

Citizen's Participation

- Citizen Cyndi Johnson addressed the Council on issues with having signage added to assist visitors in finding their way around town. She would also like to work on communication throughout town.

Reports

Police Department Activity Report	Chief Dick did not add anything to the report.
Utility Department Activity Report	Utility Director Pavlas did not have anything to add to the report.
City Manager's Report	City Manager Sonya Bishop discussed the need for a Code Enforcement Officer and getting the 2020 audit completed and submitted.

Deliberation Agenda

DA1.1-2021.1	Councilmember Geesaman moved to approve the Resolution 2022-01-01, naming City Manager, as the authorized official on all grants. Councilmember Allen Kocian seconded the motion. None opposed. Motion was carried.
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- DA1.1 – 2022.2 Councilmember Geesaman moved to approve setting up email accounts for council members. Councilmember Sears seconded the motion. None opposed. Motion carried.
- DA1.1 – 2022.3 Councilmember Sears moved to approve Dennis Geesaman as liaison for TX Dot Communications. Councilmember Kocian seconded the motion. None opposed. Motion carried.
- DA1.1 – 2022.4 Presented Bryan Milson with appreciation gift for his service to the city.
- DA1.1 – 2022.5 Consider and take appropriate action on park vandalism. No action taken.
- DA1.1 – 2022.6 Councilmember Geesaman moved to approve office staff and police department roll over unused vacation time for the year of 2021-2022. Councilmember Kocian seconded the motion. None opposed. Motion carried.
- DA1.1 – 2022.7 Councilmember Sears moved to approve Mayor Pro Term to call the May 7, 2022, Election. Councilmember Geesaman seconded the motion. None opposed. Motion carried.
- DA1.1 – 2022.8 Councilmember Sears moved to approve a joint election with the Fayette County election office for the May 7, 2022, election. Councilmember Gessaman seconded the motion. None opposed. Motion carried.
- DA1.1 – 2022.9 Approve 4th Quarter 2021 Hotel Occupancy Tax Expenditure Reports from Flatonía Chamber of Commerce, Special Project and EA Arnim Archives and Museum. No action taken.

Adjournment

Councilmember Kocian moved to adjourn at 7:20 p.m. Councilmember Geesaman seconded the motion. None opposed. Motion carried.

Signed

Catherine Steinhauser
Mayor Pro Tem

Attest

Cheryl Sedlar
Administration

**Minutes
Flatonia City Council
Regular Meeting
February 8, 2022**

Present:

Mayor Pro Tem	Catherine Steinhauser
Councilpersons	Mark Eversole
	Dennis Geesaman
	Ginny Sears
	Allen Kocian
City Staff	Sonya, Bishop, City Manager
	Cheryl Sedlar, Building Permits/Customer Service Administrator
	Jack Pavlas, Utility Director
	Lee Dick, Police Chief
	City Attorney, The Knight Law Firm, Barbara Boulware-Wells

Mayor Pro Tem Catherine Steinhauser called the Regular Meeting to order at 6:00 p.m.

The invocation was given by Councilmember Dennis Geesaman. Councilmember Geesaman led the pledges to the American and Texas flags.

Citizen's Participation

- Citizen Annie Pryor addressed the Council on issues with parking in front of businesses, on Main Street.
- Citizen Randy Johnson addressed the Council on delays with the Hwy 90 project and lack of detour signs.

Reports

Police Department Activity Report	Chief Dick crime in general has increased in the area.
Utility Department Activity Report	Utility Director Pavlas did not have anything to add to the report.
City Manager's Report	City Manager Sonya Bishop discussed the update on the 2020 audit and completed set up of the fund accounts in our software. Update on the search for Code Compliance Officer.
Financial Report	Financial Reports

Presentation

Chief Lee Dick to present the yearly Racial Profiling report to council.

Consent Agenda

- C1. Councilmember Geesaman moved to approve the minutes from special called meetings October 26, 2021, and November 4, 2021. Councilmember Eversole seconded the motion. None opposed. Motion carried.
- C2. Councilmember Geesaman moved to approve the 4th Quarter 2021 Hotel/Motel (HOT) Tax funding reports from the Flatonia Chamber of Commerce, Special Projects (Rail Park), and Arnim Museum. Councilmembers Sears and Eversole abstain. Councilmember Kocian seconded the motion. None opposed. Motion carried.

Deliberation Agenda

- DA2.1-2022.1 Councilmember Sears made the motion to approve Knight Law Firm LLP as city attorney. Councilmember Geesaman seconded the motion. None opposed. Motion carried.
- DA2.1-2022.2 Councilmember Geesaman made the motion to approve the Resolution 2022-01-02, naming City Manager as the authorized official for the CV Coronavirus Emergency Supplemental Funding Program Grant. Councilmember Sears seconded the motion. None opposed. Motion carried.
- DA2.1-2022.3 Councilmember Sears made the motion to approve the Resolution 2022-01-03, naming the City Manager as the authorized official for the Patrol Vehicle Grant. Councilmember Kocian seconded the motion. None opposed. Motion carried.
- DA2.1-2022.4 Councilmember Geesaman approved Goldman, Hunt & Notz L.L.P. to conduct the 2021-year end audit. Councilmember Kocian seconded the motion. None opposed. Motion carried.
- DA2.1-2022.5 Consider and take appropriate action on the city not reporting an election to the Comptroller that would implement a Type B EDC Sales Tax in the city. Knight Law Firm LLP, city attorney will be taking care of the reporting in the future. No action taken.
- DA2.1-2022.6 Councilmember Sears moved to make the City Secretary the Records Management Officer for the City of Flatonia, and for the city to follow the records management program under the local governments act LGRA. Councilmember Kocian seconded the motion. None opposed. Motion carried.
- DA2.1-2022.7 Councilmember Sears moved to accept the gift of striping S. Main St by the

EDC. Councilmember Eversole seconded the motion. None opposed. Motion carried.

DA2.1-2022.8 Councilmember Geesaman made a motion for the City Manager to create a position for an Administrative Assistant for the police department. Councilmember Sears seconded the motion. None opposed. Motion carried.

DA2.1-2022.9 Councilmember Geesaman moved to appoint Tamela Louvier as the new City Secretary. Councilmember Kocian seconded the motion. None opposed. Motion carried.

DA2.1-2022.10 Councilmember Geesaman approved the purchase of the Lexipol LE Policy subscription for the police department. Councilmember Sears seconded the motion. None opposed. Motion carried.

Adjournment

Councilmember Kocian made a motion to adjourn the meeting at 8:10 p.m. Councilmember Eversole seconded the motion. None opposed. Motion carried.

Signed

Catherine Steinhauser
Mayor Pro Tem

Attest

Cheryl Sedlar
Administration

Financial Reports

February 2022

Check Register

February 2022

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00012	Flatonia Chamber of Commerce							
00012	Flatonia Chamber of Commerce	V	2/16/2022			001141		12,652.41CR
00868	Flatonia Chamber of Commerce							
00868	Flatonia Special Projects							
00868	Flatonia Special Projects	V	2/16/2022			001142		5,623.29CR
00869	E A Arnim Museum and Archives							
00869	E A Arnim Museum and Archives	V	2/16/2022			001143		9,840.76CR
00932	E A Arnim Museum and Archives							
00932	AT&T - Uverse							
00932	AT&T - Uverse	VOIDED	2/22/2022			059685		85.64CR

* * * T O T A L S * * *
 REGULAR CHECKS: 0 NO INVOICE AMOUNT 0.00 DISCOUNTS 0.00 CHECK AMOUNT 0.00
 HAND CHECKS: 0 0.00 0.00 0.00
 DRAFTS: 0 0.00 0.00 0.00
 EFTs: 0 0.00 0.00 0.00
 NON CHECKS: 0 0.00 0.00 0.00

VOID CHECKS: 4 VOID DEBITS 0.00
 VOID CREDITS 28,202.10CR 28,202.10CR 0.00
 TOTAL ERRORS: 0

VENDOR SET: 01 BANK: * TOTALS: NO 4 INVOICE AMOUNT 28,202.10CR DISCOUNTS 0.00 CHECK AMOUNT 0.00
 BANK: * TOTALS: 4 28,202.10CR 0.00 0.00

3/03/2022 4:28 PM
 BANK: CTB Prosperity Bank
 DATE RANGE: 2/01/2022 THRU 2/28/2022

A/P HISTORY CHECK REPORT

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00026	Internal Revenue Service	D	2/10/2022			000408		7,755.26
00345	AFLAC	D	2/17/2022			000409		744.78
00026	Internal Revenue Service	D	2/22/2022			000410		8,629.38
00796	LCRA - Electric Bill	D	2/18/2022			000411	165,939.34	
00932	AT&T - Uverse	D	2/22/2022			000412		85.64
00052	Deere Credit, Inc.	D	2/22/2022			000414	1,758.96	
01325	Amwins Group Benefits, LLC	R	2/10/2022			059639	253.76	
00616	Aqua Water Supply Corporation	R	2/10/2022			059640	50.00	
00005	Aqua-Tech Laboratories	R	2/10/2022			059641	1,227.00	
00710	The Personal Computer Store, I	R	2/10/2022			059642	4,445.18	
01143	Access Hose & Ladder Co.	R	2/10/2022			059643	165.00	
00007	BEFCO Engineering, Inc.	R	2/10/2022			059644	3,017.50	
01170	Brenham First Source Electric	R	2/10/2022			059645	303.47	
00885	Citibank	R	2/10/2022			059646	916.57	
01157	Core & Main LP	R	2/10/2022			059647	702.36	
00310	DATAProse, LLC	R	2/10/2022			059648	828.02	
01000	DXI Industries, Inc	R	2/10/2022			059649	582.08	
00311	GALLS, LLC	R	2/10/2022			059650	206.43	
01255	Global Chemicals, Inc	R	2/10/2022			059651	5,116.92	
01334	Government Finance Officers As	R	2/10/2022			059652	60.00	
00175	Gregory Robinson	R	2/10/2022			059653	200.00	
00285	GT Distributors, Inc.	R	2/10/2022			059654	421.75	

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00194	James Teleco	R	2/10/2022			059655		225.00
00531	Lawson Products, Inc.	R	2/10/2022			059656		141.56
00321	Leonard Cox	R	2/10/2022			059657		180.10
00883	Liberty National	R	2/10/2022			059658		526.94
00163	Matera Paper	R	2/10/2022			059659		96.55
01266	McBroom Clinic PA	R	2/10/2022			059660		210.00
01280	Medical Air Services Associati	R	2/10/2022			059661		320.00
00362	Metro Fire Apparatus	R	2/10/2022			059662		662.00
00071	Mica Lumber Co.	R	2/10/2022			059663		17.58
01017	McCreary Veselka Bragg & Allen	R	2/10/2022			059664		271.50
00075	NAPA	R	2/10/2022			059665		1,131.54
00078	Oak Hill Cemetery Assn.	R	2/10/2022			059666		1,200.00
00739	Oak Hill Cemetery Endowment As	R	2/10/2022			059667		50.00
01116	R & B Truck-Auto Service	R	2/10/2022			059668		2,779.71
01186	Siddons-Martin Emergency Group	R	2/10/2022			059669		6,623.53
01307	Stearns Automotive & Hydraulic	R	2/10/2022			059670		78.95
01196	Steve's Station	R	2/10/2022			059671		771.84
00101	Tecline, Inc.	R	2/10/2022			059672		650.00
00153	Tex Propane Co	R	2/10/2022			059673		475.00
01067	Texas Fleet Fuel	R	2/10/2022			059674		1,114.43
00134	Alamo Iron Works	R	2/22/2022			059684		172.38
00932	AT&T - Uverse	V	2/22/2022			059685		

3/03/2022 4:28 PM
 VENDOR SET: 01 CITY OF FLATONIA
 BANK: CTB Prosperity Bank
 DATE RANGE: 2/01/2022 THRU 2/28/2022

A/P HISTORY CHECK REPORT

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00932	AT&T - Uverse							
00932	AT&T - Uverse							
	M-CHECK	VOIDED	2/22/2022			059685		85.64CR
01087	AT&T Mobility	R	2/22/2022			059686		212.68
01062	Bureau Veritas	R	2/22/2022			059687		3,561.75
00885	Citibank	R	2/22/2022			059688		1,285.47
01157	Core & Main LP	R	2/22/2022			059689		420.00
00502	Dollar General - Charged Sales	R	2/22/2022			059690		24.00
00233	Electric Motor Service	R	2/22/2022			059691		216.11
00411	Pagan Answering Service & Tele	R	2/22/2022			059692		115.00
01274	Granite Telecommunications, LL	R	2/22/2022			059693		442.18
00050	Incode - Tyler Technologies	R	2/22/2022			059694		252.89
01315	The Knight Law Firm LLP	R	2/22/2022			059695		3,883.00
00061	LCRA	R	2/22/2022			059696		1,067.20
00214	MARC	R	2/22/2022			059697		482.50
00738	Mario Perales	R	2/22/2022			059698		200.00
00739	Oak Hill Cemetery Endowment As	R	2/22/2022			059699		100.00
01116	R & B Truck-Auto Service	R	2/22/2022			059700		2,360.95
01307	Stearns Automotive & Hydraulic	R	2/22/2022			059701		78.95
01196	Steve's Station	R	2/22/2022			059702		525.57
00105	Texas Disposal Systems	R	2/22/2022			059703		30,854.24
01067	Texas Fleet Fuel	R	2/22/2022			059704		1,280.48
01172	The Flower Box	R	2/22/2022			059705		130.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00022	TML Health Benefits Pool	R	2/22/2022			059706		14,187.70
00024	Texas Municipal Retirement	R	2/22/2022			059707		14,280.81
01335	Travis County Sheriff	R	2/22/2022			059708		25.00
00132	XEROX Corporation	R	2/22/2022			059709		444.87

* * T O T A L S * *
 REGULAR CHECKS: 61 NO INVOICE AMOUNT 112,626.00 DISCOUNTS 0.00 CHECK AMOUNT 112,626.00
 HAND CHECKS: 0 0.00 0.00 0.00 0.00
 DRAFTS: 6 184,913.36 0.00 0.00 184,913.36
 EFT: 0 0.00 0.00 0.00 0.00
 NON CHECKS: 0 0.00 0.00 0.00 0.00

VOID CHECKS: 0 VOID DEBITS 85.64
 VOID CREDITS 85.64CR 0.00 0.00

TOTAL ERRORS: 0

VENDOR SET: 01 BANK: CTB TOTALS: NO 67 INVOICE AMOUNT 297,539.36 DISCOUNTS 0.00 CHECK AMOUNT 297,539.36
 BANK: CTB TOTALS: 67 297,539.36 0.00 297,539.36

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00101	Technline, Inc.	R	2/09/2022			000626		380.00
00197	ACT Pipe & Supply	R	2/09/2022			000627		292.31
00308	Pumps of Houston	R	2/09/2022			000628		5,240.00
01170	Brenham First Source Electric	R	2/09/2022			000629		278.27

* * * T O T A L S * * *

REGULAR CHECKS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
HAND CHECKS:	4	6,190.58	0.00	6,190.58
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS	0.00	
		VOID CREDITS	0.00	

TOTAL ERRORS: 0

VENDOR SET: 01	BANK: EDC	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			4	6,190.58	0.00	6,190.58
BANK: EDC		TOTALS:	4	6,190.58	0.00	6,190.58

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00012	Platonia Chamber of Commerce	V	2/16/2022			001141		12,652.41
00012	Platonia Chamber of Commerce							
00012	Platonia Chamber of Commerce	V	2/16/2022			001141		12,652.41CR
00868	Platonia Special Projects	V	2/16/2022			001142		5,623.29
00868	Platonia Special Projects							
00868	Platonia Special ProjectVOIDED	V	2/16/2022			001142		5,623.29CR
00869	E A Arnim Museum and Archives	V	2/16/2022			001143		9,840.76
00869	E A Arnim Museum and Archives							
00869	E A Arnim Museum and Archives	V	2/16/2022			001143		9,840.76CR
00012	Platonia Chamber of Commerce	R	2/21/2022			001144		8,438.00
00868	Platonia Special Projects	R	2/21/2022			001145		3,750.00
00869	E A Arnim Museum and Archives	R	2/21/2022			001146		6,563.00

* * T O T A L S * *
 REGULAR CHECKS: 3 NO INVOICE AMOUNT 46,867.46 DISCOUNTS 0.00 CHECK AMOUNT 18,751.00
 HAND CHECKS: 0 0.00 0.00 0.00
 DRAFTS: 0 0.00 0.00 0.00
 EFT: 0 0.00 0.00 0.00
 NON CHECKS: 0 0.00 0.00 0.00
 VOID CHECKS: 3 VOID DEBITS 0.00
 VOID CREDITS 28,116.46CR 28,116.46CR 0.00

TOTAL ERRORS: 0
 VENDOR SET: 01 BANK: HOT TOTALS: 6 NO INVOICE AMOUNT 18,751.00 DISCOUNTS 0.00 CHECK AMOUNT 18,751.00
 BANK: HOT TOTALS: 6 18,751.00 0.00 18,751.00
 REPORT TOTALS: 77 322,480.94 0.00 322,480.94

SELECTION CRITERIA

VENDOR SET: * - All
VENDOR: ALL
BANK CODES: All
FUNDS: All

CHECK SELECTION

CHECK RANGE: 000000 THRU 999999
DATE RANGE: 2/01/2022 THRU 2/28/2022
CHECK AMOUNT RANGE: 0.00 THRU 999,999.99
INCLUDE ALL VOIDS: YES

PRINT OPTIONS

SEQUENCE: CHECK NUMBER

PRINT TRANSACTIONS: NO
PRINT G/L: NO
UNPOSTED ONLY: NO
EXCLUDE UNPOSTED: NO
MANUAL ONLY: NO
STUB COMMENTS: NO
REPORT FOOTER: NO
CHECK STATUS: NO
PRINT STATUS: * - All

Balance Sheet

February 2022

10 -General

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
10-1008	bank rec ad)	(447.81)
10-1010	Claim to Master Cash	(315,773.09)
10-1020	Petty Cash	70.00
10-1030	Cash on Hand	50.00
10-1040	Police Petty Cash	100.00
10-1050	Money Market Account	(117,466.63)
10-1055	TexPool	366,232.43
10-1080	Drug Forfeiture	89.12
10-1120	Taxes Receivable - Delinquent	20,990.93
10-1200	Accounts Receivable	43,841.59
10-1201	AMP Receivable	462.14
10-1300	Bonds Escrow - Municipal Court	(8,491.10)
10-1550	Prepaid Expenses	2,434.81
TOTAL ASSETS		(7,907.61)
LIABILITIES		
10-2001	Due to Economic Development	8,885.11
10-2003	TML-IEBP Liability	(3,343.24)
10-2004	Flexible Spending - Health	1,015.40
10-2008	Liberly National	187.67
10-2011	Social Security	(0.34)
10-2017	AFLAC	(572.59)
10-2020	Accounts Payable	(1,246.06)
10-2029	BLUE SANTA DONATIONS	100.00
10-2030	Unclaimed Property	1,405.10
10-2040	Sales Tax	12,706.71
10-2050	AMP RESERVE	481.30
10-2220	Hotel Occupancy Tax - AP	15,985.58
10-2260	Customer Deposit Refund	3,250.76
10-2310	Municipal Court Collection Fee	1,360.50
10-2315	State Court Costs	4,406.19
10-2358	Due to Sewer Fund	84,100.27
TOTAL LIABILITIES		128,722.36
EQUITY		
10-2470	Reserve for Delinquent Taxes	20,990.93
10-2710	Fund Balance	847,278.41
10-2990	Balance Sheet Profit/Loss	(1,007,021.10)
TOTAL BEGINNING EQUITY		(138,751.76)
TOTAL REVENUE		
TOTAL REVENUE OVER/(UNDER) EXPENSES		706,973.10
TOTAL REVENUE OVER/(UNDER) EXPENSES		704,851.31
TOTAL REVENUE OVER/(UNDER) EXPENSES		2,121.79
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		(136,629.97)
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		(7,907.61)

57 -Water

ACCOUNT # ACCOUNT DESCRIPTION BALANCE

ASSETS

57-1010	Claim to Master Cash	65,182.95
57-1200	Accounts Receivable	39,596.96
57-1301	Deferred Pension Contributions	18,314.00
57-1305	Net Pension - Investment Exp	70,365.00
57-1306	Net Pension - Amortization Inv	(33,745.00)
57-1310	Net Pension - Actual Experienc	(41,849.00)
57-1311	Net Pension Amortization Actua	33,065.00
57-1315	Net Pension Assumption Change	5,768.00
57-1316	Net Pension Assumption Asset	(5,104.00)
57-1330	Deferred OPEB Contributions	269.00
57-1331	OPEB - Actual Exp vs Assump	(367.00)
57-1332	OPEB Amort of Actual Exp	71.00
57-1333	OPEB - Assumption Changes	78.00
57-1334	OPEB - Amortization of Assump	(142.00)
57-1610	Water System	2,437,080.90
57-1650	Trucks and Equipment	231,558.83
57-1660	Buildings and Equipment	82,176.73
57-1680	Land	6,034.08
57-1690	Allowance for Depreciation	(594,741.84)
57-1700	Construction in Progress	18,991.76
57-1800	AR Employee Computer Purchase	(179.69)
	TOTAL ASSETS	2,332,423.68

TOTAL ASSETS

2,332,423.68

LIABILITIES

57-2003	TML-IEBP Liability	276.32
57-2008	Liberty National	100.64
57-2011	Social Security	(0.02)
57-2012	Retirement	(21.00)
57-2017	aflac	401.30
57-2020	Accounts Payable	(6,203.09)
57-2030	Unclaimed Property	1,564.05
57-2190	Net Pension Liability	120,143.00
57-2191	Net OPEB Liability	8,239.00
57-2250	Customer Deposit	19,410.00
57-2260	Customer Deposit Refund	440.00
57-2268	Bonds Payable Current Portion	30,000.00
57-2330	Bonds Payable - 2006 series	185,000.00
57-2340	Note Payable	65,822.25
57-2345	Note Payable - Current	18,117.57
	TOTAL LIABILITIES	443,290.02

TOTAL LIABILITIES

443,290.02

BALANCE SHEET
AS OF: FEBRUARY 28TH, 2022

57 -Water

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
EQUITY		
57-2460	Reserve for Pension	(79,232.00)
57-2461	Reserve for OPEB	(8,217.00)
57-2720	Retained Earnings Designated	(109,255.41)
57-2810	Inventory Reserve	2,142.19
57-2990	Balance Sheet Profit/Loss	2,097,990.68
	TOTAL BEGINNING EQUITY	1,903,428.46
	TOTAL REVENUE	162,606.43
	TOTAL EXPENSES	176,901.23
	TOTAL REVENUE OVER/(UNDER) EXPENSES	(14,294.80)
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	1,889,133.66
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.	2,332,423.68

TOTAL REVENUE 162,606.43

TOTAL EXPENSES 176,901.23

TOTAL REVENUE OVER/(UNDER) EXPENSES (14,294.80)

TOTAL EQUITY & REV. OVER/(UNDER) EXP. 1,889,133.66

TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP. 2,332,423.68

58 -Wastewater

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
58-1010	Claim to Master Cash	134,969.34
58-1200	Accounts Receivable	24,539.57
58-1225	Sewer Non Current rec	2.00
58-1235	Due from General Fund	84,100.27
58-1410	Inventory of Supplies	0.34
58-1620	Wastewater System	1,623,876.48
58-1650	Trucks and Equipment	24,927.09
58-1660	Buildings and Equipment	194,481.81
58-1680	Land	2,875.00
58-1690	Allowance for Depreciation	(617,788.28)
	TOTAL ASSETS	<u>1,471,983.62</u>
LIABILITIES		
58-2268	Bonds Payable Current Portion	36,000.00
	TOTAL LIABILITIES	<u>36,000.00</u>
EQUITY		
58-2720	Retained Earnings Designated	533,997.75
58-2800	Invest in Gen Fixed Assets	639,688.92
58-2810	Inventory Reserve	2,551.34
58-2990	Balance Sheet Profit/Loss	191,213.13
	TOTAL BEGINNING EQUITY	<u>1,367,451.14</u>
	TOTAL REVENUE	99,649.44
	TOTAL EXPENSES	<u>31,116.96</u>
	TOTAL REVENUE OVER/(UNDER) EXPENSES	68,532.48
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	<u>1,435,983.62</u>
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.	<u>1,471,983.62</u>

59 -Electric

ACCOUNT # ACCOUNT DESCRIPTION

BALANCE

ASSETS

59-1010	Claim to Master Cash	547,977.03
59-1200	Accounts Receivable	289,139.75
59-1301	Deferred Pension Contributions	27,470.00
59-1305	Net Pension - Investment Exp	105,547.00
59-1306	Net Pension - Amortization Inv	(50,617.00)
59-1310	Net Pension - Actula Experienc	(62,774.00)
59-1311	Net Pension Amortization Actua	49,597.00
59-1315	Net Pension Assumption Change	8,651.00
59-1316	Net Pension Assumption Asset	(7,656.00)
59-1330	Deferred OPEB Contributions	(403.00)
59-1331	OPEB Actual Exp vs Assum	(550.00)
59-1332	OPEB Amort of Actual Expense	105.00
59-1333	OPEB - Assumption Changes	117.00
59-1334	OPEB - Amortization of Assumpti	(214.00)
59-1410	Inventory of Supplies	73,176.00
59-1600	Electric System	1,497,591.05
59-1650	Trucks and Equipment	487,981.14
59-1660	Buildings and Equipment	152,045.86
59-1670	Construction	38,858.35
59-1680	Land	2,875.00
59-1690	Allowance for Depreciation	(1,404,220.01)

1,755,503.17

TOTAL ASSETS

1,755,503.17

LIABILITIES

59-2003	TML-IEBP Liability	894.80
59-2008	Liberty National	167.60
59-2011	Social Security	(0.13)
59-2012	Retirement	20.99
59-2017	AFLAC	(122.65)
59-2020	Accounts Payable	(378.81)
59-2030	Unclaimed Property	2,265.52
59-2040	Sales Tax	27,390.13
59-2060	Unapplied Credits	(2,866.52)
59-2110	Electric Line Rebate	5,433.46
59-2190	Net Pension Liability	180,213.00
59-2191	Net OPEB Liability	12,359.00
59-2250	Customer Deposit	103,775.71

TOTAL LIABILITIES

329,152.10

EQUITY

59-2460	Reserve for Pension	(135,160.00)
59-2461	Reserve for OPEB	(14,017.00)
59-2720	Retained Earnings Designated	127,156.98
59-2810	Inventory Reserve	59,508.50
59-2990	Balance Sheet Profit/Loss	1,188,441.97
	TOTAL BEGINNING EQUITY	1,225,930.45

59 -Electric

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
TOTAL REVENUE		1,173,336.85
TOTAL EXPENSES		972,916.23
TOTAL REVENUE OVER/(UNDER) EXPENSES		200,420.62
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		1,426,351.07
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		1,755,503.17

Financial Reports

Expense and Revenue

Year to Date

February 2022

10 -General
 FINANCIAL SUMMARY

41.67% OF FISCAL YEAR

ACCT# ACCOUNT NAME

ANNUAL BUDGET

CURRENT PERIOD

Y-T-D ACTUAL

% OF BUDGET

BUDGET BALANCE

REVENUE SUMMARY

TAXES	1,465,747.00	101,154.84	389,345.68	26.56	1,076,401.32
LICENSES & PERMITS	18,400.00	2,081.98	7,045.99	38.29	11,354.01
INTERGOVERNMENTAL REV	25,345.00	0.00	0.00	0.00	25,345.00
CHARGES FOR SERVICE	472,150.00	39,412.43	182,497.19	38.65	289,652.81
FINES & FORFEITURES	19,625.00	255.59	3,080.78	15.70	16,544.22
INVESTMENT INCOME	1,000.00	0.00	48.59	4.86	951.41
MISCELLANEOUS REVENUE	40,829.00	2,455.89	97,785.44	239.50	56,956.44)
OTHER FINANCING SOURCES	71,058.00	729.21	27,169.43	38.24	43,888.57
TOTAL REVENUE	2,114,154.00	146,089.94	706,973.10	33.44	1,407,180.90

EXPENDITURE SUMMARY

Streets	118,031.00	3,211.72	24,920.46	21.11	93,110.54
Parks	155,034.00	1,630.92	37,231.88	24.02	117,802.12
Administration	676,820.00	50,011.49	286,489.81	42.33	390,330.19
Police Executive	909,459.00	40,590.53	291,869.08	32.09	617,589.92
Code Enforcement	33,494.00	3,761.75	5,952.52	17.77	27,541.48
Municipal Court	33,867.00	1,624.70	9,033.30	26.67	24,833.70
Fire Department	186,549.00	14,616.96	49,354.26	26.46	137,194.74
TOTAL EXPENDITURES	2,113,254.00	115,448.07	704,851.31	33.35	1,408,402.69

REVENUES OVER/(UNDER) EXPENDITURES

REVENUES OVER/(UNDER) EXPENDITURES	900.00	30,641.87	2,121.79	235.75	(1,221.79)
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10 -General
FINANCIAL SUMMARY
REVENUE

41.67% OF FISCAL YEAR

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
TAXES						
3110	Ad Valorem Taxes Current	341,347.00	98,926.75	308,760.67	90.45	32,586.33
3112	Ad Valorem Taxes Delinquent	8,000.00	243.01	2,850.33	35.63	5,149.67
3113	Penalties & Interest Prop Tax	4,400.00	210.48	962.65	21.88	3,437.35
3117	Telephone Co. Franchise Fee	10,000.00	1,774.60	3,671.89	36.72	6,328.11
3119	Utility Fund Franchise Fees	834,000.00	0.00	0.00	0.00	834,000.00
3130	Sales Tax Revenue	265,000.00	0.00	72,421.53	27.33	192,578.47
3143	Mixed Beverage Tax	3,000.00	0.00	678.61	22.62	2,321.39
	TOTAL TAXES	1,465,747.00	101,154.84	389,345.68	26.56	1,076,401.32
LICENSES & PERMITS						
3211	CONVENIENCE FEE	2,000.00	207.00	1,000.00	50.00	1,000.00
3220	Dog Licenses	900.00	52.00	339.60	37.73	560.40
3222	Building Permits	15,000.00	1,822.98	5,706.39	38.04	9,293.61
3230	Other Licenses & Permits	500.00	0.00	0.00	0.00	500.00
	TOTAL LICENSES & PERMITS	18,400.00	2,081.98	7,045.99	38.29	11,354.01
INTERGOVERNMENTAL REV						
3330	FISD - School Resource Officer	25,345.00	0.00	0.00	0.00	25,345.00
	TOTAL INTERGOVERNMENTAL REV	25,345.00	0.00	0.00	0.00	25,345.00
CHARGES FOR SERVICE						
3430	Return Check Fee	300.00	0.00	105.00	35.00	195.00
3442	Penalties & Interest	5,000.00	453.06	2,032.78	40.66	2,967.22
3443	Refuse Collection	461,000.00	38,899.37	172,094.31	37.33	288,905.69
3450	Limb Chipping Revenue	650.00	60.00	225.00	34.62	425.00
3475	Park Revenue	4,000.00	0.00	0.10	0.00	3,999.90
3491	Cemetery	1,200.00	0.00	8,040.00	670.00	(6,840.00)
	TOTAL CHARGES FOR SERVICE	472,150.00	39,412.43	182,497.19	38.65	289,652.81
FINES & FORFEITURES						
3510	Fines	9,000.00	111.24	1,864.86	20.72	7,135.14
3511	Court Costs	10,625.00	144.35	1,215.92	11.44	9,409.08
	TOTAL FINES & FORFEITURES	19,625.00	255.59	3,080.78	15.70	16,544.22
INVESTMENT INCOME						
3610	Interest Earnings	1,000.00	0.00	48.59	4.86	951.41
	TOTAL INVESTMENT INCOME	1,000.00	0.00	48.59	4.86	951.41
MISCELLANEOUS REVENUE						
3810	Post Office Rent	9,985.00	865.00	4,325.00	43.31	5,660.00
3811	Miscellaneous Revenue	15,000.00	672.85	86,437.23	576.25	(71,437.23)
3812	Wa Tower Antenna - Pole Attach	520.00	0.00	3,160.00	607.69	(2,640.00)
3815	Rent Softball & Baseball field	3,000.00	0.00	0.00	0.00	3,000.00
3820	Land Lease/Royalty	6,324.00	664.28	2,565.67	40.57	3,758.33
3830	Insurance Reimbursement	5,000.00	253.76	1,297.54	25.95	3,702.46
3832	Restricted Donation	1,000.00	0.00	0.00	0.00	1,000.00
	TOTAL MISCELLANEOUS REVENUE	40,829.00	2,455.89	97,785.44	239.50	(56,956.44)

10 -General
 FINANCIAL SUMMARY
 REVENUE

41.67% OF FISCAL YEAR

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
OTHER FINANCING SOURCES						
3900	Transfers from Elec Fund	19,058.00	0.00	0.00	0.00	19,058.00
3930	Fire Dept Utility Donation	9,000.00	729.21	3,669.43	40.77	5,330.57
3935	FD Donations for Cap Projects	0.00	0.00	500.00	0.00	(500.00)
3998	TRANS EDC CITY MAN/SEC	0.00	0.00	23,000.00	0.00	(23,000.00)
3999	Transfers - Other Funds	43,000.00	0.00	0.00	0.00	43,000.00
	TOTAL OTHER FINANCING SOURCES	<u>71,058.00</u>	<u>729.21</u>	<u>27,169.43</u>	<u>38.24</u>	<u>43,888.57</u>
	TOTAL REVENUE	<u>2,114,154.00</u>	<u>146,089.94</u>	<u>706,973.10</u>	<u>33.44</u>	<u>1,407,180.90</u>

CITY OF FLORIDA
FINANCIAL STATEMENT - (UNAUDITED)
AS OF: FEBRUARY 28TH, 2022

10 -General
Streets
DEPARTMENT EXPENDITURES

41.67% OF FISCAL YEAR

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PERSONNEL SERVICES</u>						
4150.1280	Workers Comp	2,080.00	0.00	0.00	0.00	2,080.00
TOTAL PERSONNEL SERVICES		2,080.00	0.00	0.00	0.00	2,080.00
<u>SERVICES</u>						
4150.2220	Building & Grounds	500.00	0.00	35.78	7.16	464.22
4150.2224	Motor Vehicle Repair	2,500.00	26.57	485.57	19.42	2,014.43
4150.2225	Heavy Equipment	2,500.00	2,865.52	4,773.38	190.94	(2,273.38)
4150.2226	Machinery & Equipment	5,500.00	264.65	955.38	17.37	4,544.62
4150.2227	Paving & Drainage Supplies	10,500.00	0.00	2,677.82	25.50	7,822.18
4150.2310	General Liability Insurance	901.00	0.00	452.76	50.25	448.24
4150.2311	Insurance of Motor Equipment	2,800.00	0.00	2,379.44	84.98	420.56
4150.2350	Travel	0.00	26.32	26.32	0.00	(26.32)
TOTAL SERVICES		25,201.00	3,183.06	11,786.45	46.77	13,414.55
<u>SUPPLIES</u>						
4150.3111	Ice, Cups, Etc.	50.00	0.00	31.75	63.50	18.25
4150.3112	Fuel	3,250.00	0.00	1,974.75	60.76	1,275.25
4150.3113	Oil & Grease	300.00	0.00	44.82	14.94	255.18
4150.3114	Chemicals	350.00	0.00	333.58	95.31	16.42
4150.3120	Utilities	12,000.00	0.00	4,527.32	37.73	7,472.68
4150.3160	Minor Tools & Equipment	100.00	17.99	620.98	620.98	(520.98)
4150.3164	Parts & Materials	500.00	0.00	581.73	116.35	(81.73)
4150.3170	Wearing Apparel	500.00	10.67	192.06	38.41	307.94
4150.3172	Miscellaneous	200.00	0.00	0.00	0.00	200.00
4150.3174	Signal, Markers & Barricades	1,500.00	0.00	805.21	53.68	694.79
TOTAL SUPPLIES		18,750.00	28.66	9,112.20	48.60	9,637.80
<u>CAPITAL OUTLAYS</u>						
4150.4600	Capital Outlay	72,000.00	0.00	4,021.81	5.59	67,978.19
TOTAL CAPITAL OUTLAYS		72,000.00	0.00	4,021.81	5.59	67,978.19
<u>INTERFUND CHARGES</u>						
<u>OTHER COSTS</u>						
TOTAL Streets		118,031.00	3,211.72	24,920.46	21.11	93,110.54

10 -General
Parks
DEPARTMENT EXPENDITURES

41.67% OF FISCAL YEAR

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
PERSONNEL SERVICES						
4250.1023	Clerical/Laborer	33,280.00	2,503.28	11,188.62	33.62	22,091.38
4250.1025	Pool Staff	17,000.00	0.00	0.00	0.00	17,000.00
4250.1110	Longevity	504.00	0.00	426.00	84.52	78.00
4250.1120	Overtime	998.00	0.00	82.27	8.24	915.73
4250.1200	Social Security	3,211.00	135.11	622.78	19.40	2,588.22
4250.1210	Medicare	120.00	15.58	77.32	64.43	42.68
4250.1215	Disability Insurance	8,820.00	735.00	980.70	11.12	7,839.30
4250.1220	Group Health Insurance	452.00	96.68	247.24	54.70	204.76
4250.1230	Group Dental Insurance	5,527.00	368.98	2,038.78	36.89	3,488.22
4250.1240	Retirement	52.00	0.00	0.00	0.00	52.00
4250.1250	Unemployment Tax (SUVA)	160.00	0.00	320.00	200.00	160.00)
4250.1255	Air Evac	1,154.00	0.00	718.34	62.25	435.66
4250.1280	Worker's Compensation	72,029.00	3,886.23	16,847.71	23.39	55,181.29
TOTAL PERSONNEL SERVICES						
SERVICES						
4250.2103	Medical Expense	1,500.00	0.00	0.00	0.00	1,500.00
4250.2220	Building and Grounds	45,500.00	579.01	8,868.68	19.49	36,631.32
4250.2221	Baseball & Softball fields	0.00	(3,000.00)	1,580.52)	0.00	1,580.52
4250.2222	MOTOR VEHICLE REPAIR	1,500.00	7.00	7.00	0.47	1,493.00
4250.2226	Machinery and Equipment	2,500.00	129.98	129.98	5.20	2,370.02
4250.2310	General Liability Insurance	4,155.00	0.00	4,336.50	104.37	(181.50)
4250.2311	Insurance of Motor Equipment	0.00	0.00	289.10	0.00	(289.10)
4250.2325	Radio Service	250.00	19.95	59.85	23.94	190.15
4250.2370	Education & Training	2,500.00	0.00	0.00	0.00	2,500.00
TOTAL SERVICES						
		57,905.00	(2,264.06)	12,110.59	20.91	45,794.41
SUPPLIES						
4250.3112	Fuel	0.00	0.00	11.37	0.00	(11.37)
4250.3114	Chemicals	1,300.00	0.00	376.75	28.98	923.25
4250.3120	Utilities	21,000.00	0.00	7,687.87	36.61	13,312.13
4250.3160	Minor Tools & Equipment	100.00	0.00	3.80	3.80	96.20
4250.3164	Parts & Materials	1,500.00	0.00	3.29	0.22	1,496.71
4250.3170	Wearing Apparel	450.00	8.75	157.50	35.00	292.50
4250.3171	Medical Supplies	750.00	0.00	0.00	0.00	750.00
4250.3172	Miscellaneous	0.00	0.00	33.00	0.00	(33.00)
TOTAL SUPPLIES						
		25,100.00	8.75	8,273.58	32.96	16,826.42
CAPITAL OUTLAYS						
TOTAL Parks						
		155,034.00	1,630.92	37,231.88	24.02	117,802.12

10 -General
Administration
DEPARTMENT EXPENDITURES

ACCT# ACCOUNT NAME ANNUAL BUDGET CURRENT PERIOD Y-T-D ACTUAL % OF BUDGET BUDGET BALANCE

PERSONNEL SERVICES

4400.1010	Mayor/Council	1,800.00	150.00	750.00	41.67	1,050.00
4400.1021	Executive	124,925.00	6,269.24	32,610.73	26.10	92,314.27
4400.1023	Clerical/Laborer	22,464.00	0.00	3,483.58	15.51	18,980.42
4400.1110	Longevity	144.00	0.00	0.00	0.00	144.00
4400.1200	Social Security	9,370.00	416.60	1,478.51	15.78	7,891.49
4400.1210	Medicare	2,191.00	97.45	345.90	15.79	1,845.10
4400.1215	Disability Insurance	450.00	0.00	79.83	17.74-	529.83
4400.1220	Group Health Insurance	20,040.00	253.76	1,411.92	7.05	18,628.08
4400.1230	Group Dental Insurance	903.00	0.00	0.00	0.00	903.00
4400.1235	AFLAC/Liberty National	1,227.00	0.00	82.89	6.76	1,144.11
4400.1240	Retirement	20,445.00	968.30	3,028.14	14.81	17,416.86
4400.1250	Unemployment Tax (SUTA)	151.00	0.00	0.00	0.00	151.00
4400.1255	Life Flight	320.00	0.00	0.00	0.00	320.00
4400.1270	Certificate Pay	1,200.00	0.00	0.00	0.00	1,200.00
4400.1280	Workers Comp	729.00	0.00	704.62	96.66	1,200.00
	TOTAL PERSONNEL SERVICES	206,359.00	8,155.35	43,816.46	21.23	162,542.54

SERVICES

4400.2102	Legal	20,000.00	3,883.00	6,870.46	34.35	13,129.54
4400.2105	Financial Consultants	20,000.00	0.00	14,016.02	70.08	5,983.98
4400.2106	Fayette Appraisal District Fee	8,450.00	0.00	2,222.25	26.30	6,227.75
4400.2107	Codification	960.00	0.00	0.00	0.00	960.00
4400.2110	Election Expense	4,000.00	0.00	0.00	0.00	4,000.00
4400.2111	FD Donation Funds	9,000.00	0.00	2,206.19	24.51	6,793.81
4400.2130	Computer Services	4,000.00	4,570.17	5,370.13	134.25	1,370.13
4400.2210	Cleaning	3,500.00	2.98	1,054.61	30.13	2,445.39
4400.2211	Refuse Disposal	305,000.00	30,742.64	124,020.08	40.66	180,979.92
4400.2219	Post Office Expenses	1,000.00	0.00	0.00	0.00	1,000.00
4400.2220	Building & Grounds	5,000.00	28.30	364.12	7.28	4,635.88
4400.2221	Park House	500.00	0.00	488.53	97.71	11.47
4400.2222	Civic Center	1,000.00	0.00	0.00	0.00	1,000.00
4400.2223	American Legion Repair	1,500.00	0.00	0.00	0.00	1,500.00
4400.2224	Motor Vehicle Maintenance	3,600.00	0.00	30.00	0.83	3,570.00
4400.2223	Vehicle Allowance	0.00	300.00	900.00	0.00	900.00
4400.2234	Office Equipment Lease	4,500.00	263.24	1,577.91	35.06	2,922.09
4400.2310	General Liability Insurance	5,850.00	0.00	6,504.26	111.18	2,922.09
4400.2311	Insurance of Motor Equipment	68.00	0.00	67.62	99.44	0.38
4400.2320	Telephone	8,000.00	127.10	4,594.31	57.43	3,405.69
4400.2321	Computer Access - Internet Con	2,258.00	28.71	2,171.55	96.17	86.45
4400.2330	Advertising & Public Notices	1,500.00	0.00	45.00	3.00	1,455.00
4400.2340	Printing	3,000.00	265.30	1,061.94	35.40	1,938.06
4400.2350	Travel	5,500.00	0.00	0.00	0.00	5,500.00
4400.2360	Professional Services	0.00	0.00	23,286.81	0.00	23,286.81
4400.2361	Surety Bonds	500.00	0.00	123.88	24.78	376.12
4400.2362	Recording Fees	500.00	0.00	0.00	0.00	500.00
4400.2370	Education & Training	2,250.00	0.00	0.00	0.00	2,250.00

10 -General
Administration
DEPARTMENT EXPENDITURES

41.67% OF FISCAL YEAR

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
4400.2371	Memberships	2,405.00	60.00	361.60	15.04	2,043.40
TOTAL SERVICES		423,841.00	40,271.44	197,337.27	46.56	226,503.73
SUPPLIES						
4400.3115	Postage	1,750.00	0.00	730.06	41.72	1,019.94
4400.3116	Office Supplies	3,500.00	0.00	952.92	27.23	2,547.08
4400.3117	Dtwn Beautification Supplies	750.00	0.00	834.08	111.21	(84.08)
4400.3120	Utilities	8,200.00	104.70	3,664.14	44.68	4,535.86
4400.3172	Miscellaneous	6,000.00	0.00	2,105.00	35.08	3,895.00
4400.3173	Council	600.00	130.00	158.13	26.36	441.87
4400.3174	Employee Relations	3,000.00	0.00	1,819.61	60.65	1,180.39
4400.3176	Janitorial Supplies	300.00	0.00	11.50	3.83	288.50
TOTAL SUPPLIES		24,100.00	234.70	10,275.44	42.64	13,824.56
CAPITAL OUTLAYS						
4400.4141	Cemetery	1,500.00	150.00	30,920.00	61.33	(29,420.00)
4400.4235	Computer Hardware	600.00	0.00	0.00	0.00	600.00
4400.4240	Computer Software	500.00	0.00	289.00	57.80	211.00
TOTAL CAPITAL OUTLAYS		2,600.00	150.00	31,209.00	200.35	(28,609.00)
INTERFUND CHARGES						
OTHER COSTS						
4400.7100	County Airport Expense	4,500.00	0.00	0.00	0.00	4,500.00
4400.7200	Programs	10,100.00	0.00	6,000.00	59.41	4,100.00
4400.7210	Animal Shelter	4,120.00	0.00	0.00	0.00	4,120.00
4400.7240	Cemetery Contribution	1,200.00	1,200.00	1,200.00	100.00	0.00
4400.7300	Bad Debt Expense	0.00	0.00	(3,348.36)	0.00	3,348.36
TOTAL OTHER COSTS		19,920.00	1,200.00	3,851.64	19.34	16,068.36
DEBT SERVICE						
TOTAL Administration		676,820.00	50,011.49	286,489.81	42.33	390,330.19

10 -General
Police Executive
DEPARTMENT EXPENDITURES

41.67% OF FISCAL YEAR

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
PERSONNEL SERVICES						
4521.1021	Executive	76,960.00	6,019.48	24,386.00	31.69	52,574.00
4521.1023	Patrol Officers	391,130.00	11,439.52	77,676.41	19.86	313,453.59
4521.1110	Longevity	2,310.00	0.00	450.00	19.48	1,860.00
4521.1120	Overtime	9,806.00	6,871.92	18,328.23	186.91	(8,522.23)
4521.1200	Social Security	31,872.00	1,515.07	7,521.40	23.60	24,350.60
4521.1210	Medicare	7,454.00	354.33	1,759.02	23.60	5,694.98
4521.1215	Disability Insurance	1,773.00	120.13	580.22	32.73	1,192.78
4521.1220	Group Health Insurance	81,600.00	4,586.40	22,161.20	27.16	59,438.80
4521.1230	Group Dental Insurance	4,065.00	188.20	978.64	24.07	3,086.36
4521.1240	Retirement	81,685.00	3,630.61	20,103.34	24.61	61,581.66
4521.1250	Unemployment Tax (SUTA)	514.00	0.00	0.00	0.00	514.00
4521.1255	Life Flight	1,280.00	320.00	1,440.00	112.50	(160.00)
4521.1270	Certificate Pay	8,400.00	300.00	1,750.00	20.83	6,650.00
4521.1280	Workers Comp	10,630.00	0.00	12,323.50	115.93	(1,693.50)
TOTAL PERSONNEL SERVICES		709,479.00	35,345.66	189,457.96	26.70	520,021.04
SERVICES						
4521.2103	Medical Expense	1,000.00	0.00	435.00	43.50	565.00
4521.2130	Computer Services	1,800.00	225.00	1,515.00	84.17	285.00
4521.2220	Building & Grounds	2,000.00	0.00	510.00	25.50	1,490.00
4521.2224	Motor Vehicle Repair	9,000.00	1,074.69	3,294.35	36.60	5,705.65
4521.2310	General Liability Insurance	5,862.00	0.00	6,296.50	107.41	(434.50)
4521.2311	Insurance of Motor Equipment	6,102.00	0.00	4,192.44	68.71	1,909.56
4521.2320	Telephone	9,000.00	273.23	2,757.79	30.64	6,242.21
4521.2325	Radio Service	3,500.00	289.20	867.60	24.79	2,632.40
4521.2340	Printing	500.00	0.00	0.00	0.00	500.00
4521.2350	Travel	1,500.00	0.00	0.00	0.00	1,500.00
4521.2370	Education & Training	3,500.00	50.00	391.94	11.20	3,108.06
4521.2371	Memberships	425.00	0.00	0.00	0.00	425.00
4521.2375	Radar Equip. Recertification	400.00	0.00	160.00	40.00	240.00
TOTAL SERVICES		44,589.00	1,912.12	20,420.62	45.80	24,168.38
SUPPLIES						
4521.3111	Ice, Cups, Etc.	200.00	0.00	0.00	0.00	200.00
4521.3112	Fuel	21,000.00	1,957.87	8,533.92	40.64	12,466.08
4521.3115	Postage	125.00	2.56	63.10	50.48	61.90
4521.3116	Office Supplies	5,500.00	181.63	1,730.34	31.46	3,769.66
4521.3120	Utilities	2,750.00	0.00	766.93	27.89	1,983.07
4521.3160	Minor Tools & Equipment	2,000.00	0.00	5,204.13	260.21	(3,204.13)
4521.3170	Wearing Apparel	5,400.00	984.26	4,321.84	80.03	1,078.16
4521.3171	Medical Supplies	1,000.00	0.00	0.00	0.00	1,000.00
4521.3172	Miscellaneous	6,500.00	0.00	953.92	14.68	5,546.08
4521.3175	Signs, Markers, Etc.	0.00	0.00	25.00	0.00	(25.00)
4521.3176	Janitorial Supplies	250.00	0.00	29.99	12.00	220.01
4521.3177	Ammunition	3,000.00	0.00	1,780.19	59.34	1,219.81
TOTAL SUPPLIES		47,725.00	3,332.75	23,409.36	49.05	24,315.64

CITY OF FLORIDA
FINANCIAL STATEMENT - (UNAUDITED)
AS OF: FEBRUARY 28TH, 2022

10 -General
Police Executive
DEPARTMENT EXPENDITURES

41.67% OF FISCAL YEAR

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>CAPITAL OUTLAYS</u>						
4521.4210	PD Debt Interest	3,000.00	0.00	3,196.48	106.55	(196.48)
4521.4220	PD Debt Principal	16,527.00	0.00	39,373.29	238.24	(22,846.29)
4521.4235	Computer Hardware	3,000.00	0.00	0.00	0.00	3,000.00
4521.4240	Computer Software	26,558.00	0.00	0.00	0.00	26,558.00
4521.4250	Vehicle	58,581.00	0.00	16,011.37	27.33	42,569.63
	TOTAL CAPITAL OUTLAYS	107,666.00	0.00	58,581.14	54.41	49,084.86
<u>INTERFUND CHARGES</u>						
<u>OTHER COSTS</u>						
<u>DEBT SERVICE</u>						
	TOTAL Police Executive	909,459.00	40,590.53	291,869.08	32.09	617,589.92

CITY OF FLORIDA
 FINANCIAL STATEMENT - (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2022

10 -General
 Code Enforcement
 DEPARTMENT EXPENDITURES

41.67% OF FISCAL YEAR

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
PERSONNEL SERVICES						
4523.1022	Code Compliance Officer	16,848.00	0.00	0.00	0.00	16,848.00
4523.1200	Social Security	1,045.00	0.00	0.00	0.00	1,045.00
4523.1210	Medicare	244.00	0.00	0.00	0.00	244.00
4523.1220	Group Health	2,400.00	200.00	1,000.00	41.67	1,400.00
4523.1250	Unemployment Tax (SUVA)	17.00	0.00	0.00	0.00	17.00
4523.1280	Workers Comp	0.00	0.00	198.94	0.00	198.94
	TOTAL PERSONNEL SERVICES	20,554.00	200.00	1,198.94	5.83	19,355.06

SERVICES						
4523.2310	General Liability	440.00	0.00	542.92	123.39	(102.92)
4523.2330	Public Notices	100.00	0.00	0.00	0.00	100.00
4523.2360	Professional Services	12,000.00	3,561.75	3,755.05	31.29	8,244.95
4523.2390	Code Enforcement Expenses	400.00	0.00	455.61	113.90	(55.61)
	TOTAL SERVICES	12,940.00	3,561.75	4,753.58	36.74	8,186.42

SUPPLIES

CAPITAL OUTLAYS

	TOTAL Code Enforcement	33,494.00	3,761.75	5,952.52	17.77	27,541.48
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10 -General
Municipal Court
DEPARTMENT EXPENDITURES

41.67% OF FISCAL YEAR

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
PERSONNEL SERVICES						
4530.1021	Executive	15,295.00	1,257.03	6,285.15	41.09	9,009.85
4530.1200	Social Security	948.00	77.94	389.70	41.11	558.30
4530.1210	Medicare	222.00	18.23	91.15	41.06	130.85
4530.1215	Disability Insurance	55.00	0.00	0.00	0.00	55.00
4530.1250	Unemployment Tax (SUTA)	15.00	0.00	0.00	0.00	15.00
	TOTAL PERSONNEL SERVICES	16,535.00	1,353.20	6,766.00	40.92	9,769.00
SERVICES						
4530.2102	Legal	450.00	0.00	150.00	33.33	300.00
4530.2130	Computer Services	1,000.00	0.00	0.00	0.00	1,000.00
4530.2310	General Liability Insurance	637.00	0.00	682.08	107.08	(45.08)
4530.2320	Telephone	995.00	0.00	497.77	50.03	497.23
4530.2350	Travel	500.00	0.00	0.00	0.00	500.00
4530.2361	Court Costs	12,500.00	271.50	928.89	7.43	11,571.11
4530.2370	Education & Training	850.00	0.00	0.00	0.00	850.00
	TOTAL SERVICES	16,932.00	271.50	2,258.74	13.34	14,673.26
SUPPLIES						
4530.3115	Postage	100.00	0.00	8.56	8.56	91.44
4530.3116	Office Supplies	150.00	0.00	0.00	0.00	150.00
4530.3140	Books	150.00	0.00	0.00	0.00	150.00
	TOTAL SUPPLIES	400.00	0.00	8.56	2.14	391.44
CAPITAL OUTLAYS						
INTERFUND CHARGES						
	TOTAL Municipal Court	33,867.00	1,624.70	9,033.30	26.67	24,833.70

10 -General
 Fire Department
 DEPARTMENT EXPENDITURES

41.67% OF FISCAL YEAR

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
PERSONNEL SERVICES						
4540.1215	Disability Insurance	2,372.00	0.00	0.00	0.00	2,372.00
4540.1255	Air Evac	2,880.00	0.00	0.00	0.00	2,880.00
4540.1280	Workers Comp	1,978.00	0.00	2,127.58	107.56	(149.58)
	TOTAL PERSONNEL SERVICES	7,230.00	0.00	2,127.58	29.43	5,102.42
SERVICES						
4540.2103	Medical Expense	1,800.00	210.00	315.00	17.50	1,485.00
4540.2220	Building & Grounds	3,500.00	0.00	0.00	0.00	3,500.00
4540.2224	Motor Vehicle Repair	40,262.00	6,606.73	18,912.74	46.97	21,349.26
4540.2226	Machinery & Equipment	38,981.00	6,382.47	11,999.83	30.78	26,981.17
4540.2310	General Liability Insurance	921.00	0.00	993.72	107.90	(72.72)
4540.2311	Insurance of Motor Equipment	0.00	0.00	6,379.80	0.00	(6,379.80)
4540.2320	Telephone	1,660.00	0.00	180.48	10.87	1,479.52
4540.2321	Computer Access - Internet	1,032.00	85.64	523.59	50.74	508.41
4540.2325	LCRA Radios	5,886.00	573.50	1,720.50	29.23	4,165.50
4540.2370	Education & Training	3,500.00	0.00	1,708.00	48.80	1,792.00
	TOTAL SERVICES	97,542.00	13,858.34	42,733.66	43.81	54,808.34
SUPPLIES						
4540.3112	Fuel	4,500.00	283.62	2,295.17	51.00	2,204.83
4540.3120	Utilities	6,500.00	475.00	2,197.85	33.81	4,302.15
4540.3162	Hardware	1,500.00	0.00	0.00	0.00	1,500.00
4540.3174	Member Relations	750.00	0.00	0.00	0.00	750.00
	TOTAL SUPPLIES	13,250.00	758.62	4,493.02	33.91	8,756.98
CAPITAL OUTLAYS						
4540.4210	FD Debt Interest	3,000.00	0.00	0.00	0.00	3,000.00
4540.4220	FD Debt Principal	16,527.00	0.00	0.00	0.00	16,527.00
	TOTAL CAPITAL OUTLAYS	19,527.00	0.00	0.00	0.00	19,527.00
OTHER COSTS						
4540.7200	Firemen's Retirement Fund	48,000.00	0.00	0.00	0.00	48,000.00
4540.7210	Programs	1,000.00	0.00	0.00	0.00	1,000.00
	TOTAL OTHER COSTS	49,000.00	0.00	0.00	0.00	49,000.00
DEBT SERVICE						
	TOTAL Fire Department	186,549.00	14,616.96	49,354.26	26.46	137,194.74
TOTAL EXPENDITURES						
	TOTAL EXPENDITURES	2,113,254.00	115,448.07	704,851.31	33.35	1,408,402.69
REVENUES OVER/(UNDER) EXPENDITURES						
	REVENUES OVER/(UNDER) EXPENDITURES	900.00	30,641.87	2,121.79	0.00	(1,221.79)

CITY OF FLORIDA
 FINANCIAL STATEMENT - (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2022

20 -Hotel Occupancy Tax
 FINANCIAL SUMMARY

41.67% OF FISCAL YEAR

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
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REVENUE SUMMARY

CHARGES FOR SERVICE		0.00	0.00	52,345.84	0.00	(52,345.84)
TOTAL REVENUE		0.00	0.00	52,345.84	0.00	(52,345.84)

EXPENDITURE SUMMARY

Hotel Occupancy Tax		0.00	1,070.00	44,892.00	0.00	(44,892.00)
TOTAL EXPENDITURES		0.00	1,070.00	44,892.00	0.00	(44,892.00)
REVENUES OVER/(UNDER) EXPENDITURES		0.00	(1,070.00)	7,453.84	0.00	(7,453.84)

CITY OF FLORIDA
 FINANCIAL STATEMENT - (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2022

20 -Hotel Occupancy Tax
 FINANCIAL SUMMARY
 REVENUE

41.67% OF FISCAL YEAR

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
CHARGES FOR SERVICE						
3444	Revenue	0.00	0.00	52,345.84	0.00	(52,345.84)
TOTAL CHARGES FOR SERVICE		0.00	0.00	52,345.84	0.00	(52,345.84)
MISCELLANEOUS REVENUE						
TOTAL REVENUE		0.00	0.00	52,345.84	0.00	(52,345.84)

C I T Y O F P L A T O N I A
 FINANCIAL STATEMENT - (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2022

20 -Hotel Occupancy Tax
 Hotel Occupancy Tax
 DEPARTMENT EXPENDITURES

41.67% OF FISCAL YEAR

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
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SERVICES						
4200.2140	Tourism and Promotions	0.00	1,070.00	26,141.00	0.00	(26,141.00)
4200.2150	Contracts	0.00	0.00	18,751.00	0.00	(18,751.00)
	TOTAL SERVICES	0.00	1,070.00	44,892.00	0.00	(44,892.00)

SUPPLIES						
DEBT SERVICE						
	TOTAL Hotel Occupancy Tax	0.00	1,070.00	44,892.00	0.00	(44,892.00)

	TOTAL EXPENDITURES	0.00	1,070.00	44,892.00	0.00	(44,892.00)
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	REVENUES OVER/(UNDER) EXPENDITURES	0.00	(1,070.00)	7,453.84	0.00	(7,453.84)
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22 -Economic Development Corp
 FINANCIAL SUMMARY

41.67% OF FISCAL YEAR

ACCT# ACCOUNT NAME

ANNUAL BUDGET

CURRENT PERIOD

Y-T-D ACTUAL

% OF BUDGET

BUDGET BALANCE

REVENUE SUMMARY

CHARGES FOR SERVICE

TOTAL REVENUE

108,289.00

0.00

36,210.77

33.44

72,078.23

108,289.00

0.00

36,210.77

33.44

72,078.23

EXPENDITURE SUMMARY

EDC

TOTAL EXPENDITURES

REVENUES OVER/(UNDER) EXPENDITURES

128,550.00

0.00

61,793.20

48.07

66,756.80

128,550.00

0.00

61,793.20

48.07

66,756.80

(20,261.00)

0.00

(25,582.43)

126.26

5,321.43

22 -Economic Development Corp
 FINANCIAL SUMMARY
 REVENUE

FINANCIAL STATEMENT - (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2022

41.67% OF FISCAL YEAR

ACCT# ACCOUNT NAME

ANNUAL BUDGET

CURRENT PERIOD

Y-T-D ACTUAL

% OF BUDGET

BUDGET BALANCE

CHARGES FOR SERVICE

3444 Revenue

TOTAL CHARGES FOR SERVICE

108,289.00

0.00

36,210.77

33.44

72,078.23

MISCELLANEOUS REVENUE

TOTAL REVENUE

108,289.00

0.00

36,210.77

33.44

72,078.23

CITY OF FLORIDA
FINANCIAL STATEMENT - (UNAUDITED)
AS OF: FEBRUARY 28TH, 2022

22 -Economic Development Corp
EDC
DEPARTMENT EXPENDITURES

41.67% OF FISCAL YEAR

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
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SERVICES						
4220.2102	Legal	5,000.00	0.00	0.00	0.00	5,000.00
4220.2103	General Manager/Staff compens.	23,000.00	0.00	0.00	0.00	23,000.00
4220.2105	Audit - Financial Consultant	3,000.00	0.00	0.00	0.00	3,000.00
4220.2350	Travel	1,500.00	0.00	0.00	0.00	1,500.00
4220.2361	Bonds	1,500.00	0.00	10,260.00	684.00	(8,760.00)
4220.2362	Filing Fees	500.00	0.00	0.00	0.00	500.00
	TOTAL SERVICES	34,500.00	0.00	10,260.00	29.74	24,240.00

SUPPLIES						
4220.3116	Office Supplies	300.00	0.00	0.00	0.00	300.00
4220.3172	Miscellaneous	500.00	0.00	7,621.20	524.24	(7,121.20)
4220.3173	TRANS TO GEN. FOR CITY MAN/SEC	0.00	0.00	23,000.00	0.00	(23,000.00)
	TOTAL SUPPLIES	800.00	0.00	30,621.20	827.65	(29,821.20)

CAPITAL OUTLAYS						
4220.4002	SPLASH PAD	0.00	0.00	4,560.58	0.00	(4,560.58)
4220.4003	STREET LIGHTS	0.00	0.00	1,630.00	0.00	(1,630.00)
	TOTAL CAPITAL OUTLAYS	0.00	0.00	6,190.58	0.00	(6,190.58)

OTHER COSTS						
4220.7000	Facade Improvement Program	10,000.00	0.00	0.00	0.00	10,000.00
4220.7001	Business Expansion	30,000.00	0.00	0.00	0.00	30,000.00
4220.7002	Capital Improvements	50,750.00	0.00	4,721.42	9.30	46,028.58
4220.7003	Utility Deposit loan Program	2,500.00	0.00	0.00	0.00	2,500.00
4220.7006	Business Incentive Program	0.00	0.00	10,000.00	0.00	(10,000.00)
	TOTAL OTHER COSTS	93,250.00	0.00	14,721.42	15.79	78,528.58

DEBT SERVICE						
	TOTAL EDC	128,550.00	0.00	61,793.20	48.07	66,756.80

	TOTAL EXPENDITURES	128,550.00	0.00	61,793.20	48.07	66,756.80
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	REVENUES OVER/(UNDER) EXPENDITURES	(20,261.00)	0.00	(25,582.43)	0.00	5,321.43
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CITY OF FLORIDA
 FINANCIAL STATEMENT - (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2022

57 -Water
 FINANCIAL SUMMARY

41.67% OF FISCAL YEAR

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
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REVENUE SUMMARY

CHARGES FOR SERVICE		437,900.00	36,687.43	161,366.03	36.85	276,533.97
MISCELLANEOUS REVENUE		750.00	370.00	1,240.40	165.39	(490.40)
OTHER FINANCING SOURCES		60,100.00	0.00	0.00	0.00	60,100.00
TOTAL REVENUE		498,750.00	37,057.43	162,606.43	32.60	336,143.57

EXPENDITURE SUMMARY

Water Department		497,184.00	22,907.54	176,901.23	35.58	320,282.77
TOTAL EXPENDITURES		497,184.00	22,907.54	176,901.23	35.58	320,282.77
REVENUES OVER/(UNDER) EXPENDITURES		1,566.00	14,149.89	(14,294.80)	912.82-	15,860.80

CITY OF FLORIDA
 FINANCIAL STATEMENT - (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2022

57 -Water
 FINANCIAL SUMMARY
 REVENUE

41.67% OF FISCAL YEAR

ACCT# ACCOUNT NAME

ANNUAL BUDGET

CURRENT PERIOD

Y-T-D ACTUAL

% OF BUDGET

BUDGET BALANCE

INTERGOVERNMENTAL REV

CHARGES FOR SERVICE

3442 Penalties & Interest	3,900.00	552.28	1,979.22	50.75	1,920.78
3444 Sales	430,000.00	36,135.15	157,361.81	36.60	272,638.19
3445 Tapping Fees	4,000.00	0.00	2,025.00	50.63	1,975.00
TOTAL CHARGES FOR SERVICE	437,900.00	36,687.43	161,366.03	36.85	276,533.97

MISCELLANEOUS REVENUE

3811 Miscellaneous Revenue	750.00	370.00	1,240.40	165.39	(490.40)
TOTAL MISCELLANEOUS REVENUE	750.00	370.00	1,240.40	165.39	(490.40)

OTHER FINANCING SOURCES

3900 Transfer From Another Fund	60,100.00	0.00	0.00	0.00	60,100.00
TOTAL OTHER FINANCING SOURCES	60,100.00	0.00	0.00	0.00	60,100.00

TOTAL REVENUE

TOTAL REVENUE	498,750.00	37,057.43	162,606.43	32.60	336,143.57
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57 -Water
Water Department
DEPARTMENT EXPENDITURES

41.67% OF FISCAL YEAR

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
PERSONNEL SERVICES						
4570.1023	Clerical/ Laborer	162,267.00	10,912.38	50,746.97	31.27	111,520.03
4570.1100	Stand By	5,000.00	(121.75)	2,150.00	43.00	2,850.00
4570.1110	Longevity	3,432.00	0.00	3,144.00	91.61	288.00
4570.1120	Overtime	3,618.00	1,193.25	7,527.59	208.06	(3,909.59)
4570.1200	Social Security	10,808.00	737.88	3,915.66	36.23	6,892.34
4570.1210	Medicare	2,528.00	172.56	915.75	36.22	1,612.25
4570.1215	Liability Insurance	584.00	72.52	362.60	62.09	221.40
4570.1220	Group Health Insurance	40,080.00	2,976.43	14,821.35	36.98	25,258.65
4570.1230	Group Dental Insurance	1,807.00	150.56	752.80	41.66	1,054.20
4570.1235	AFLAC/Liberty National	174.00	0.00	0.00	0.00	174.00
4570.1240	Retirement	27,699.00	1,788.53	11,272.54	40.70	16,426.46
4570.1255	Lifeflight	640.00	0.00	1,280.00	200.00	(640.00)
4570.1270	Certificate Pay	1,800.00	150.00	750.00	41.67	1,050.00
4570.1280	Workers Comp	2,603.00	0.00	3,310.44	127.18	(707.44)
TOTAL PERSONNEL SERVICES		263,040.00	18,032.36	100,949.70	38.38	162,090.30
SERVICES						
4570.2100	Engineering Services	3,000.00	3,017.50	12,710.00	423.67	(9,710.00)
4570.2106	Financial Consultants	12,000.00	0.00	939.25	7.83	11,060.75
4570.2220	Building & Grounds	2,500.00	27.04	308.98	12.36	2,191.02
4570.2221	Water Well Maintenance	10,000.00	0.00	23,911.40	239.11	(13,911.40)
4570.2223	Tanks & Towers	3,500.00	0.00	0.00	0.00	3,500.00
4570.2224	Motor Vehicle Repair	3,500.00	7.00	483.00	13.80	3,017.00
4570.2226	Machinery & Equipment	4,500.00	15.95	46.39	1.03	4,453.61
4570.2227	Water Analysis	2,250.00	50.00	412.09	18.32	1,837.91
4570.2310	General Liability Insurance	3,701.00	0.00	3,853.36	104.12	(152.36)
4570.2311	Insurance of Motor Equipment	335.00	0.00	505.68	150.95	(170.68)
4570.2325	Radio Service	350.00	34.95	104.85	29.96	245.15
4570.2350	Travel	500.00	0.00	0.00	0.00	500.00
4570.2360	Permits	4,000.00	0.00	1,984.50	49.61	2,015.50
4570.2370	Education & Training	1,500.00	0.00	261.00	17.40	1,239.00
4570.2371	Memberships	550.00	0.00	444.15	80.75	105.85
4570.2390	Franchise Fee	25,000.00	0.00	0.00	0.00	25,000.00
TOTAL SERVICES		77,186.00	3,152.44	45,964.65	59.55	31,221.35
SUPPLIES						
4570.3111	Ice, Cups, Etc.	100.00	0.00	35.45	35.45	64.55
4570.3112	Fuel	3,300.00	0.00	1,919.32	58.16	1,380.68
4570.3113	Oil & Grease	100.00	0.00	0.00	0.00	100.00
4570.3114	Chemicals	8,000.00	754.46	3,964.61	49.56	4,035.39
4570.3115	Postage	1,400.00	162.58	650.03	46.43	749.97
4570.3120	Utilities	25,000.00	0.00	8,628.91	34.52	16,371.09
4570.3160	Minor Tools & Equipment	550.00	0.00	310.43	56.44	239.57
4570.3164	Parts & Materials	13,000.00	749.83	5,367.50	41.29	7,632.50
4570.3166	Meters	5,000.00	0.00	1,091.20	21.82	3,908.80
4570.3167	Fire Hydrants	3,600.00	0.00	0.00	0.00	3,600.00

CITY OF FLORIDA
 FINANCIAL STATEMENT - (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2022

57 -Water
 Water Department
 DEPARTMENT EXPENDITURES

41.67% OF FISCAL YEAR

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
4570.3170	Wearing Apparel	1,800.00	55.87	992.40	55.13	807.60
4570.3172	Miscellaneous	6,000.00	0.00	3,270.56	54.51	2,729.44
	TOTAL SUPPLIES	67,850.00	1,722.74	26,230.41	38.66	41,619.59
CAPITAL OUTLAYS						
4570.4120	New Water Lines	20,000.00	0.00	0.00	0.00	20,000.00
4570.4220	Debt Principal	0.00	0.00	7,035.84	0.00	(7,035.84)
4570.4600	Capital Outlay	39,108.00	0.00	0.00	0.00	39,108.00
	TOTAL CAPITAL OUTLAYS	59,108.00	0.00	7,035.84	11.90	52,072.16
INTERFUND CHARGES						
4570.5110	Debt Service	30,000.00	0.00	0.00	0.00	30,000.00
	TOTAL INTERFUND CHARGES	30,000.00	0.00	0.00	0.00	30,000.00
DEPRECIATION & AMORT						
OTHER COSTS						
4570.7300	Bad Debt Expense	0.00	0.00	(3,279.37)	0.00	3,279.37
	TOTAL OTHER COSTS	0.00	0.00	(3,279.37)	0.00	3,279.37
DEBT SERVICE						
	TOTAL Water Department	497,184.00	22,907.54	176,901.23	35.58	320,282.77

57 -Water
 Sewer Department
 DEPARTMENT EXPENDITURES

41.67% OF FISCAL YEAR

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
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PERSONNEL SERVICES

TOTAL EXPENDITURES		497,184.00	22,907.54	176,901.23	35.58	320,282.77
REVENUES OVER/(UNDER) EXPENDITURES		1,566.00	14,149.89	(14,294.80)	0.00	15,860.80

CITY OF FLORIDA
 FINANCIAL STATEMENT - (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2022

58 -Wastewater
 FINANCIAL SUMMARY

41.67% OF FISCAL YEAR

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
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REVENUE SUMMARY

CHARGES FOR SERVICE		265,000.00	22,510.31	99,649.44	37.60	165,350.56
MISCELLANEOUS REVENUE		8,000.00	0.00	0.00	0.00	8,000.00
OTHER FINANCING SOURCES		12,500.00	0.00	0.00	0.00	12,500.00
TOTAL REVENUE		285,500.00	22,510.31	99,649.44	34.90	185,850.56

EXPENDITURE SUMMARY

Sewer Department		273,901.00	2,630.63	31,116.96	11.36	242,784.04
TOTAL EXPENDITURES		273,901.00	2,630.63	31,116.96	11.36	242,784.04
REVENUES OVER/(UNDER) EXPENDITURES		11,599.00	19,879.68	68,532.48	590.85	(56,933.48)

CITY OF FLORIDA
 FINANCIAL STATEMENT - (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2022

58 -Wastewater
 FINANCIAL SUMMARY
 REVENUE

41.67% OF FISCAL YEAR

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
INTERGOVERNMENTAL REV						
CHARGES FOR SERVICE						
3442	Penalties & Interest	3,000.00	374.61	1,342.54	44.75	1,657.46
3444	Sales	256,000.00	22,135.70	96,956.90	37.87	159,043.10
3445	Tapping Fees	6,000.00	0.00	1,350.00	22.50	4,650.00
	TOTAL CHARGES FOR SERVICE	265,000.00	22,510.31	99,649.44	37.60	165,350.56
MISCELLANEOUS REVENUE						
3811	Miscellaneous Revenue	8,000.00	0.00	0.00	0.00	8,000.00
	TOTAL MISCELLANEOUS REVENUE	8,000.00	0.00	0.00	0.00	8,000.00
OTHER FINANCING SOURCES						
3900	Transfer From Elec Fund	12,500.00	0.00	0.00	0.00	12,500.00
	TOTAL OTHER FINANCING SOURCES	12,500.00	0.00	0.00	0.00	12,500.00
	TOTAL REVENUE	285,500.00	22,510.31	99,649.44	34.90	185,850.56

58 -Wastewater
Sewer Department
DEPARTMENT EXPENDITURES

41.67% OF FISCAL YEAR

ACCT# ACCOUNT NAME

ANNUAL BUDGET CURRENT PERIOD

Y-T-D ACTUAL % OF BUDGET

BUDGET BALANCE

PERSONNEL SERVICES

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
SERVICES						
4580.2100	Engineering Services	2,000.00	0.00	0.00	0.00	2,000.00
4580.2200	Sewer Plant & Lift Stations	4,500.00	0.00	2,908.78	64.64	1,591.22
4580.2220	Building & Grounds	500.00	59.73	59.73	11.95	440.27
4580.2224	Motor Vehicle Repair	2,000.00	0.00	0.00	0.00	2,000.00
4580.2225	Heavy Equipment	500.00	0.00	0.00	0.00	500.00
4580.2226	Machinery & Equipment	4,000.00	182.27	495.51	12.39	3,504.49
4580.2227	Effluent Analysis	12,000.00	1,227.00	3,111.00	25.93	8,889.00
4580.2310	General Liability Insurance	1,900.00	0.00	2,244.20	118.12	(344.20)
4580.2311	Insurance of Motor Equipment	420.00	0.00	391.02	93.10	28.98
4580.2360	Permits	5,300.00	0.00	5,290.08	99.81	9.92
4580.2370	Education & Training	575.00	0.00	150.00	26.09	425.00
4580.2371	Memberships	550.00	0.00	444.15	80.75	105.85
4580.2390	Franchise Fee	185,000.00	0.00	0.00	0.00	185,000.00
TOTAL SERVICES		219,245.00	1,469.00	15,094.47	6.88	204,150.53

SUPPLIES

4580.3111	Ice, Cups, Etc.	100.00	0.00	31.75	31.75	68.25
4580.3112	Fuel	3,500.00	0.00	1,952.29	55.78	1,547.71
4580.3113	Oil & Grease	200.00	0.00	0.00	0.00	200.00
4580.3114	Chemicals	7,800.00	482.50	3,556.99	45.60	4,243.01
4580.3115	Postage	1,450.00	162.58	650.03	44.83	799.97
4580.3120	Utilities	28,981.00	0.00	10,491.24	36.20	18,489.76
4580.3160	Minor Tools & Equipment	275.00	0.00	331.17	120.43	(56.17)
4580.3164	Parts & Materials	4,000.00	516.55	970.07	24.25	3,029.93
4580.3172	Miscellaneous	350.00	0.00	0.00	0.00	350.00
TOTAL SUPPLIES		46,656.00	1,161.63	17,983.54	38.54	28,672.46

CAPITAL OUTLAYS

4580.4120	New Wastewater Lines	8,000.00	0.00	0.00	0.00	8,000.00
TOTAL CAPITAL OUTLAYS		8,000.00	0.00	0.00	0.00	8,000.00

INTERFUND CHARGES

DEPRECIATION & AMORT

OTHER COSTS

4580.7300	Bad Debt Expense	0.00	0.00	(1,961.05)	0.00	1,961.05
TOTAL OTHER COSTS		0.00	0.00	(1,961.05)	0.00	1,961.05

DEBT SERVICE

TOTAL Sewer Department

273,901.00	2,630.63	31,116.96	11.36	242,784.04
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TOTAL EXPENDITURES

273,901.00	2,630.63	31,116.96	11.36	242,784.04
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REVENUES OVER/ (UNDER) EXPENDITURES

11,599.00	19,879.68	68,532.48	0.00	(56,933.48)
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CITY OF FLORIDA
 FINANCIAL STATEMENT - (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2022

59 -Electric
 FINANCIAL SUMMARY

41.67% OF FISCAL YEAR

ACCT# ACCOUNT NAME

ANNUAL BUDGET

CURRENT PERIOD

Y-T-D ACTUAL

% OF BUDGET

BUDGET BALANCE

REVENUE SUMMARY

CHARGES FOR SERVICE
 MISCELLANEOUS REVENUE

3,123,210.00
 5,000.00

273,041.59
 410.00

1,168,930.85
 4,406.00

37.43
 88.12

1,954,279.15
 594.00

TOTAL REVENUE

3,128,210.00

273,451.59

1,173,336.85

37.51

1,954,873.15

EXPENDITURE SUMMARY

Electric Distribution
 Generation & Transmission

1,197,181.00
 1,921,410.00

33,968.34
 165,481.27

209,025.87
 763,890.36

17.46
 39.76

988,155.13
 1,157,519.64

TOTAL EXPENDITURES

3,118,591.00

199,449.61

972,916.23

31.20

2,145,674.77

REVENUES OVER/(UNDER) EXPENDITURES

9,619.00

74,001.98

200,420.62

83.59

(190,801.62)

CITY OF FLA T O N I A
 FINANCIAL STATEMENT - (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2022

59 -Electric
 FINANCIAL SUMMARY
 REVENUE

41.67% OF FISCAL YEAR

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
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TAXES

CHARGES FOR SERVICE

3440	Customer Service	35,550.00	0.00	2,200.00	6.19	33,350.00
3441	Administrative Fee	1,000.00	125.00	600.00	60.00	400.00
3442	Penalties & Interest	22,500.00	1,786.76	8,746.08	38.87	13,753.92
3444	Sales	1,142,750.00	105,114.68	392,409.19	34.34	750,340.81
3445	Power Cost Recovery Factor	1,749,613.00	166,015.15	764,975.58	43.72	984,637.42
3446	Ancillary Fee Recovery Factor	171,797.00	0.00	0.00	0.00	171,797.00
	TOTAL CHARGES FOR SERVICE	3,123,210.00	273,041.59	1,168,930.85	37.43	1,954,279.15

INVESTMENT INCOME

	MISCELLANEOUS REVENUE					
3811	Miscellaneous Revenue	5,000.00	410.00	4,406.00	88.12	594.00
	TOTAL MISCELLANEOUS REVENUE	5,000.00	410.00	4,406.00	88.12	594.00

OTHER FINANCING SOURCES

	TOTAL REVENUE	3,128,210.00	273,451.59	1,173,336.85	37.51	1,954,873.15
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59 - Electric
Electric Distribution
DEPARTMENT EXPENDITURES

ACCT# ACCOUNT NAME ANNUAL BUDGET CURRENT PERIOD Y-T-D ACTUAL % OF BUDGET BALANCE

41.67% OF FISCAL YEAR

PERSONNEL SERVICES	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
4590.1021 Executive	76,960.00	5,147.71	27,883.66	36.23	49,076.34
4590.1023 Clerical/Laborer	188,909.00	13,403.59	41,276.46	21.85	147,632.54
4590.1100 Stand By	5,400.00	400.00	2,450.00	45.37	2,950.00
4590.1110 Longevity	6,618.00	0.00	6,318.00	95.47	300.00
4590.1120 Overtime	4,164.00	350.33	3,179.19	76.35	984.81
4590.1200 Social Security	18,008.00	1,176.99	4,929.59	27.37	13,078.41
4590.1210 Medicare	4,212.00	275.27	1,152.89	27.37	3,059.11
4590.1215 Disability Insurance	957.00	101.77	508.85	53.17	448.15
4590.1220 Group Health Insurance	46,500.00	3,675.00	19,375.00	41.67	27,125.00
4590.1230 Group Dental Insurance	2,258.00	236.31	1,037.22	45.94	1,220.78
4590.1240 Retirement	46,153.00	2,926.13	17,115.82	37.08	29,037.18
4590.1250 Unemployment Tax (SUTA)	290.00	0.00	0.00	0.00	290.00
4590.1255 LifeFlight	800.00	0.00	1,600.00	200.00	(800.00)
4590.1270 Certificate Pay	7,200.00	0.00	2,750.00	38.19	4,450.00
4590.1280 Workers Comp	2,686.00	0.00	4,355.12	162.14	(1,669.12)
TOTAL PERSONNEL SERVICES	411,115.00	28,243.10	133,931.80	32.58	277,183.20

SERVICES	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
4590.2100 Engineering Services	5,000.00	458.07	2,480.35	49.61	2,519.65
4590.2106 Financial Consultants	6,000.00	0.00	1,823.25	30.39	4,176.75
4590.2130 Computer Services	49,000.00	252.89	38,782.41	79.15	10,217.59
4590.2220 Building & Grounds	1,250.00	0.00	682.11	54.57	567.89
4590.2224 Motor Vehicle Repair	6,500.00	2,975.88	3,713.99	57.14	2,786.01
4590.2225 Heavy Equipment	10,000.00	96.17	462.33	4.62	9,537.67
4590.2226 Machinery & Equipment	2,500.00	0.00	0.00	0.00	2,500.00
4590.2228 Contracting Services	1,900.00	75.00	300.00	15.79	1,600.00
4590.2310 General Liability Insurance	4,201.00	0.00	4,714.78	112.23	(513.78)
4590.2311 Insurance of Motor Equipment	2,250.00	0.00	2,373.56	105.49	(123.56)
4590.2320 Telephone	7,250.00	259.48	2,802.40	38.65	4,447.60
4590.2321 Computer Access - Internet	2,775.00	110.05	441.88	15.92	2,333.12
4590.2325 Radio Service	1,661.00	149.60	448.80	27.02	1,212.20
4590.2350 Travel	100.00	0.00	86.24	86.24	13.76
4590.2370 Education & Training	900.00	0.00	0.00	0.00	900.00
4590.2371 Memberships	659.00	0.00	64.00	9.71	595.00
4590.2380 Clean-up	7,500.00	111.60	1,995.36	26.60	5,504.64
4590.2390 Franchise Fee	624,000.00	0.00	0.00	0.00	624,000.00
TOTAL SERVICES	733,446.00	4,488.74	61,171.46	8.34	672,274.54

SUPPLIES	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
4590.3111 Ice, Cups, Etc.	220.00	0.00	31.69	14.40	188.31
4590.3112 Fuel	4,250.00	153.42	2,480.39	58.36	1,769.61
4590.3113 Oil & Grease	400.00	0.00	29.99	7.50	370.01
4590.3114 Chemicals	900.00	4.79	100.75	11.19	799.25
4590.3115 Postage	2,500.00	162.56	1,346.70	53.87	1,153.30
4590.3116 Office Supplies	2,800.00	24.00	553.12	19.75	2,246.88
4590.3120 Utilities	2,000.00	0.00	678.84	33.94	1,321.16

CITY OF FLORIDA
 FINANCIAL STATEMENT - (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2022

59 -Electric
 Electric Distribution
 DEPARTMENT EXPENDITURES

41.67% OF FISCAL YEAR

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
4590.3160	Minor Tools & Equipment	1,500.00	5.99	992.99	66.20	507.01
4590.3164	Parts & Materials	32,000.00	808.68	14,964.80	46.77	17,035.20
4590.3166	Meters	1,200.00	0.00	176.82	14.74	1,023.18
4590.3170	Wearing Apparel	3,000.00	77.06	1,383.12	46.10	1,616.88
4590.3172	Miscellaneous	850.00	0.00	123.23	14.50	726.77
	TOTAL SUPPLIES	51,620.00	1,236.50	22,862.44	44.29	28,757.56
CAPITAL OUTLAYS						
4590.4240	Computer Software	1,000.00	0.00	289.00	28.90	711.00
	TOTAL CAPITAL OUTLAYS	1,000.00	0.00	289.00	28.90	711.00
DEPRECIATION & AMORT						
OTHER COSTS						
4590.7300	Bad Debt Expense	0.00	0.00	(9,228.83)	0.00	9,228.83
	TOTAL OTHER COSTS	0.00	0.00	(9,228.83)	0.00	9,228.83
DEBT SERVICE						
	TOTAL Electric Distribution	1,197,181.00	33,968.34	209,025.87	17.46	988,155.13

59 -Electric
 Generation & Transmission
 DEPARTMENT EXPENDITURES

41.67% OF FISCAL YEAR

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
SUPPLIES						
4591.3100	Wholesale Electric Purchase	1,749,613.00	165,481.27	763,890.36	43.66	985,722.64
4591.3110	Ancillary Services Fee (Feb21)	171,797.00	0.00	0.00	0.00	171,797.00
	TOTAL SUPPLIES	<u>1,921,410.00</u>	<u>165,481.27</u>	<u>763,890.36</u>	<u>39.76</u>	<u>1,157,519.64</u>
	TOTAL Generation & Transmission	1,921,410.00	165,481.27	763,890.36	39.76	1,157,519.64
	TOTAL EXPENDITURES	<u>3,118,591.00</u>	<u>199,449.61</u>	<u>972,916.23</u>	<u>31.20</u>	<u>2,145,674.77</u>
	REVENUES OVER/(UNDER) EXPENDITURES	<u>9,619.00</u>	<u>74,001.98</u>	<u>200,420.62</u>	<u>0.00</u>	<u>(190,801.62)</u>

CITY OF FLATONIA

Agenda Summary Form

Agenda # DA3.1-2022.1	Title: Consider and take appropriate action on accepting the PD administrative assistant job description for the City of Flatonia.
Summary: Approve the job description for the position of police department administrative assistant voted on February 8, 2022, meeting.	
Option(s): <input type="checkbox"/> I move to make the motion approve the job description for the police department city administrator position. <input type="checkbox"/> If you are opposed to not 2 nd or make any motion. If a motion is not made, the item is dead.	
Kocian: _____ Eversole: _____ Sears: _____ Geesaman: _____ Steinhauser: _____ Mayor _____ (if necessary): _____	

"Negative" motions are generally not permitted. To dispose of a business item, the motion should be phrased as a positive action to take, and then, if the group desires not to take this action, the motion should be voted down. The exception to this rule is when a governing body is asked to take action on a request and wishes to create a record as to why the denial is justified.

POSITION: Administrative Assistant
DIVISION: Police Department
EMPLOYEE TYPE: Full-time Hourly Non-Exempt

GENERAL PURPOSE: This position is unique in that it can be a non-sworn position within the agency. However, this is a very important support position, and the individual performing these tasks must develop a solid knowledge of law enforcement service terminology. In addition to essential clerical skills, they must work well with others, and be able to work on sensitive matters, while maintaining the confidentiality and the confidence of others.

Note: Although the position is not a sworn peace officer position, the candidate will need to meet the qualifications to be Telecommunications Operator, as described in Texas Commission on Law Enforcement (TCOLE) Licensing Requirements.

An applicant for a position of administrative assistant within the Flatonia Police Department must have the requisite skills and personal attributes to perform essential clerical and communications tasks consistent with the requirements of this job description. A current employee in the position of administrative assistant who is no longer able to comply with the requirements of the Flatonia Police Department will be referred to administration for appropriate action.

Provides administrative support to the daily operations of assigned section/division. Performs a wide variety of clerical duties. Interacts with employees and vendors when answering questions, obtaining/distributing information or coordinating department programs/projects. Assists management with human resources and budgetary responsibilities.

ACCOUNTABILITY: Works under the general guidance and direction of the Chief of Police, or the Chief's appointed designee.

ESSENTIAL DUTIES AND RESPONSIBILITIES: *Management reserves the right to add, modify, change, or rescind the work assignments of different positions and to make reasonable accommodations so that qualified employees can perform the essential functions of the job.*

- Speak, write, and read reports and comprehend other documents.
- Perform a variety of administrative and complex clerical duties in support of an assigned division or section.
- Set up and maintain statistical and operational records.
- Screen calls, visitors, and mail and take action appropriate to request/situation, independently respond to letters and general correspondence of a routine nature.
- Proofread and edits documentation.
- Maintain appointment schedules and calendars.
- Operate a variety of office equipment including computer equipment and use a variety of software programs as appropriate.
- Develop and maintain spreadsheets, databases, and other automated systems.

- Provide administrative support to other divisions as required.
- Preserve confidentiality of sensitive material routinely encountered as part of work assignments.
- Recommend organizational procedural changes affecting clerical activities.
- Initiates and maintains a variety of files and records.
- Provide administrative support on special projects and/or programs within assigned division.
- Coordinate and/or participate in preparation for meetings, presentations, and events.
- Build and maintain positive working relationships with co-workers, other City employees, and the public using principles of good customer service.
- Provide administrative support to the daily operations of assigned department. Perform a wide variety of clerical and word processing duties such as heavy telephone and over the counter interaction with external and internal parties, processing paperwork and entering data into various databases.
- Respond to requests for information from supervisory staff, employees, or general public. Answer questions related to the department's activities, programs, policies, and procedures. Conduct follow-up research to retrieve answers and supporting information.
- Perform various fiscal activities including, monitoring, and submitting requisitions for supplies and materials, initiating purchase orders. Make travel and training arrangements.
- Serve as liaison between division/department and external suppliers and vendors. Coordinate department activities with suppliers/vendors. Monitor contracts to ensure timely completion and accurate payment schedules.
- Provide payroll and staffing support to assigned division. Compile, calculate, maintain, and review division timecards. Verify timecards, investigate questionable data, and notify Chief of Police of any discrepancies. Initiate and track new hire process/onboarding.
- Participate in the annual budget development process by gathering data, compiling information, help monitor expenditures according to budget guidelines and help ensure adherence to departmental budget.
- Participate in special projects as assigned.
- Processes open records request as required.
- Performs other duties that may be assigned by the Chief of Police.
- Adhere to assigned work schedule as outlined in the Department and City attendance policies and procedures; ensure all behaviors comply with the City's Personnel Policies and Flatonia Police Department Policies and Procedures.

MATERIALS AND EQUIPMENT USED: *The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

Computer, timecards, two-way radio, multi-function printer/scanner/fax, and multi-line telephone system.

PHYSICAL DEMANDS: *The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.*

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to sit, stand, walk, speak, and hear. The employee is occasionally required to use hands to handle or operate objects, tools and/or controls, and reach with hands and arms.

The employee must occasionally lift and/or move 25 pounds, climb stairs, bend, squat, or sit for an extended period. Specific vision abilities required for this job include close vision and the ability to adjust focus.

REQUIRED QUALIFICATIONS

- Must have a high school diploma or G.E.D.
- Knowledge of data collection practices and software, intermediate knowledge of computers and electronic data processing, modern office equipment, practices, and procedures, Microsoft Office software (Word, Excel, and Outlook), and the Internet.
- Be a United States citizen; Be a resident of Texas or become a resident within ninety (90) days of employment; Be at least twenty-one (21) years of age; Possess a valid Texas Driver's License.
- Never have been convicted of a felony, or a misdemeanor involving moral turpitude.
- Be subject to a thorough background investigation and personal interviews by agency personnel.
- If served in the armed forces of any country, demonstrate stability, reliability, and integrity, by having an Honorable Discharge.
- Demonstrate a good financial credit rating.
- Demonstrate reading and comprehension skills in the English language to at least the 12th grade level through interviews and/or written demonstration of proficiency.
- Demonstrate honesty and integrity by successfully completing pre-employment background check, criminal history, and all other requirements to obtain Telecommunicator License.
- Must possess the prerequisites and complete required training for the Basic Telecommunicator Proficiency Certification requirements per (TCOLE) requirements.
- Ability to achieve Telecommunicator License as described by the Texas Commission on Law Enforcement within 6 months.
- Must Meet TCOLE and CJIS requirements.

License and Certifications:

Non-Sworn -Texas Commission on Law Enforcement Telecommunicator Certification

DESIRED QUALIFICATIONS

- Associate degree from an accredited college with major course work in Business Management, Public Administration, Business Administration or related field and four years of clerical and administrative experience.

CLOSING STATEMENT

This job description is not, nor is it intended to be, a complete statement of all duties, functions and responsibilities which comprise this position.

Selected applicants must be able to pass a criminal history background investigation, comply with all TCOLE licensing requirements for Telecommunication Operators, undergo periodic CJIS background check (for positions requiring access into Police Building) and social security number verification check. Any position that lists a minimum qualification for education level and/or license/certification will require the applicant to provide proof of documentation if selected for hire into the position with the City. The City of Flatonia is an Equal Opportunity Employer. TCOLE requirements to successfully complete a psychological and physical exam may also be required to comply with licensing requirements which are subject to change.

I have read the above job description. I agree this job description is a fair representation of the duties of the position that I will be expected to perform and by signing below, indicate that I can perform these duties with or without accommodations.

Applicant or Employee:

Printed Name

Signature

Date

CITY OF FLATONIA

Agenda Summary Form

Agenda #	Title:
DA3.1-2022.2	Consider and take appropriate action on appointing the agreement between Flatonia Mobility, Inc and the City of Flatonia
Summary:	
An agreement among the Flatonia Mobility and the city for use of property where the old police station sits.	
Option(s):	
<input type="checkbox"/> I move to make the motion to approve the agreement between Flatonia Mobility and the City of Flatonia	
<input type="checkbox"/> If you are opposed to not 2 nd or make any motion. If a motion is not made, the item is dead.	
Cockrell: _____ Eversole: _____ Sears: _____ Geesaman: _____	
Steinhauser: _____ Mayor Milson (if necessary): _____	

"Negative" motions are generally not permitted. To dispose of a business item, the motion should be phrased as a positive action to take, and then, if the group desires not to take this action, the motion should be voted down. The exception to this rule is when a governing body is asked to take action on a request and wishes to create a record as to why the denial is justified.

CITY OF FLATONIA

Agenda Summary Form

Agenda #	Title:
DA3.1-2022.3	Consider and take appropriate action on approving the amendment to ordinance 2012.8.4
Summary:	
<p>An amendment to the ordinance the portion of the Code of Ordinances that needs to be completely removed is titled EXHIBIT C FLATONIA POLICE DEPARTMENT MANUAL The page numbers are 9C-3 through 9C-27 (in today's world, the simple fact that a police policy manual is only 24 pages long is the first sign of danger/liability!). This entire section needs to be decodified and the Police Policy Manual will become a living document, able to adapt to new state/federal mandates and other needs. It would also reflect our actual structure, not positions like "Reserve Captain" which don't exist and almost certainly never will again. Moving forward, Council will simply adopt the Police Policy Manual with all revisions and changes by Consent at the beginning of each year, rather than having something so far out of date and so filled with liability for all of us codified. (Done by city attorney)</p>	
Option(s):	
<p><input type="checkbox"/> I move to make the motion to approve the agreement between Flatonia Mobility and the City of Flatonia</p> <p><input type="checkbox"/> If you are opposed to not 2nd or make any motion. If a motion is not made, the item is dead.</p>	
Cockrell: _____ Eversole: _____ Sears: _____ Geesaman: _____	
Steinhauser: _____ Mayor Milson (if necessary): _____	

"Negative" motions are generally not permitted. To dispose of a business item, the motion should be phrased as a positive action to take, and then, if the group desires not to take this action, the motion should be voted down. The exception to this rule is when a governing body is asked to take action on a request and wishes to create a record as to why the denial is justified.