



Agenda
Council Chambers/City Hall
125 E. South Main, Flatonia, Texas

December 2, 2021
5:00 p.m.

Notice of Special Called City Council Meeting

In accordance with the provisions of the Texas Open Meetings Act, Chapter 551, Texas Government Code, Notice is hereby given that a Special Called Meeting of the City Council of the City of Flatonia will be held on **Thursday, December 2, 2021, beginning at 5:00 p.m.** in the City Hall Council Chambers located at 125 E. South Main St., Flatonia, Texas, for the purpose of considering the following agenda items:

Opening Agenda

- Call to Order
- Invocation & Pledge
- Citizens' Participation

Workshop Agenda

- WS12.2.2021.1 Workshop - Status Update from Wayne McKethan
- a. Continue investigation into TxDOT project to replace sections of SH 90
 - b. Hire City Secretary, New positions (Finance person, Code Compliance/ Building Official)
 - c. Develop Management Information Reports – Monthly Actual vs Budget/ By Department and Total Summary
 - d. Reinstate /nominate new members for Code Compliance Committee
 - e. Update Zoning Map
 - f. Research Requirements to Change a whole area from R-1 to R-2
 - g. Report Eminent Domain Info to the State
 - h. Investigate Sub-standard House on South Penn Street – Ruby Kalinec House
 - i. Check into possible LCRA Grant for Bridge near Gazebo on South Main
 - j. Review TML Insurance policies (Property and Health Benefits)
 - k. Cody George – Abandonment of Job
 - l. Hiring of Police Officers
 - m. Analysis of Possible ARPA Funds Use (Water / Wastewater)
 - n. Transfer back Emergency cushion of \$120,000 to Money Market Acc

- o. Address Transfer to New Bank
- p. Possible relocation of County's recycling center

WS12.2.2021.2 Workshop - General Business Items for Discussion

- a. Council Rules and Order of Business Policy
- b. Discussion concerning contact information of City Councilmembers
- c. City Manager's Weekly Report/Quarterly Newsletter
- d. Scheduling Christmas/Holiday Celebration and Awards Ceremony
- e. Improving Lines of Communication among City, Local Businesses, and the General Public
- f. Agenda – Reports – Placing City Manager's Agenda Report under Agenda Items.
- g. Consideration of position of City Attorney

WS12.2.2021.3 Workshop – Budget

- a. Budget Protocol
- b. Review of fee schedules, administrative costs/charges and other city expenditures to ensure City costs are covered by the fees charged.
- c. Review of purchasing and expenditure policies.
- d. Long Term Projects
- e. Auditor – Discussion concerning auditor services.

WS12.2.2021.4 Workshop – Specific Items for Discussion

- a. Appointment of Dennis Geesaman and City Manager as contacts for TxDOT Hwy 90 construction and sidewalk projects.
- b. Discussion and update of golf course drainage.
- c. Discussion of school zone on Old Hallettsville Road and intersection of SH 95.

Future Agenda Items

- a. Consideration of Honoring Mayor Milson on December 14, 2021. (Cheryl spoke to Bryan Milson. He said he could not attend the December 14th meeting but could attend the meeting scheduled for January 11, 2022.)
- b. Items coming out of Workshop

Adjournment

I, the undersigned authority hereby certify that the Notice of Meeting was posted on the bulletin board outside the front door of the City Hall of the City of Flatonia, Texas, a place convenient and **readily accessible to the general public at all times** and said Notice was posted on the following date and time **November 29, 2021 by 5:00 p.m.** and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Sonya Bishop, City Manager, City of Flatonia

NOTICE OF ASSISTANCE AT THE PUBLIC MEETING	EXECUTIVE SESSION STATEMENT
The Flatonia City Hall is wheelchair accessible. Access to the building is available at the primary entrance facing Main Street. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print are requested to contact the City Manager's Office at 361-865-3548 or by FAX 361-865-2817 at least two working days prior to the meeting so that appropriate arrangements can be made.	The City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by the <u>Texas Government Code</u> , Section 551.071 (Consultations with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations Regarding Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations Regarding Security Devices or Security Audits), 551.086 (Certain Public Power Utilities: Competitive Matters) and 551.087 (Deliberation Regarding Economic Development Negotiations).

Agenda Removal Notice

This Public Notice was removed from the official posting board at the Flatonia City Hall on the following date and time: _____

By: _____
Sonya Bishop
City Manager, City of Flatonia

Flatonia Special Called Meeting
December 2, 2021
WORKSHOP

WS12.2.2021.1

Workshop - Status Update from Wayne McKethan

- a. Continue investigation into TxDOT project to replace sections of SH 90
- b. Hire City Secretary, New positions (Finance person, Code Compliance/ Building Official)
- c. Develop Management Information Reports – Monthly Actual vs Budget/ By Department and Total Summary
- d. Reinstate /nominate new members for Code Compliance Committee
- e. Update Zoning Map
- f. Research Requirements to Change a whole area from R-1 to R-2
- g. Report Eminent Domain Info to the State
- h. Investigate Sub-standard House on South Penn Street – Ruby Kalinec House
- i. Check into possible LCRA Grant for Bridge near Gazebo on South Main
- j. Review TML Insurance policies (Property and Health Benefits)
- k. Cody George – Abandonment of Job
- l. Hiring of Police Officers
- m. Analysis of Possible ARPA Funds Use (Water / Wastewater)
- n. Transfer back Emergency cushion of \$120,000 to Money Market Acc
- o. Address Transfer to New Bank
- p. Possible relocation of County’s recycling center, including possible rezoning.

WS12.2.2021.2

Workshop - General Business Items for Discussion

- a. Council Rules and Order of Business Policy – Request to use/continue to use this as a guideline.
- b. Discussion concerning contact information of City Councilmembers.
- c. City Manager’s Weekly Report/Quarterly Newsletter - Desire to continue prior action of sending a weekly report each Friday at 5:00 or not later than noon on Monday to Councilmembers and also put together a quarterly newsletter for the public.
- d. Scheduling Christmas/Holiday Celebration and Awards Ceremony.
- e. Improving Lines of Communication among City, local Businesses, and the General Public
- f. Agenda – Reports – Placing City Manager’s Agenda Report under Agenda Items for discussion with Council rather than simply listing under “Reports.”
- g. Consideration of position of City Attorney

WS12.2.2021.3

Workshop – Budget

- a. Budget Protocol – Budget Amendments, monthly reports concerning finances, and itemization of changes to line items.
- b. Review of fee schedules, administrative costs/charges and other city expenditures to ensure City costs are covered by the fees charged.
- c. Review of purchasing and expenditure policies.
- d. Long Term Projects – Need to plan for long-term/expensive projects.
- e. Auditor – Discussion concerning auditor services.

WS12.2.2021.4

Workshop – Specific Items for Discussion

- a. Appointment of Dennis Geesaman and City Manager as contacts for TxDOT Hwy 90 construction and sidewalk projects – Desire to have the City Manager be the main point of contact and Councilman Geesaman also be a point of contact.
- b. Discussion and update of golf course drainage
- c. Discussion of school zone of Old Hallettsville Road and intersection of S95.