



## **Notice of Economic Development Corporation Board Meeting**

**In accordance with the provisions of the Texas Open Meetings Act, Chapter 551, Texas Government Code, Notice is hereby given that a Regular Meeting of the Flatonia Economic Development Corporation Board of Directors will be held on Thursday, July 16, 2020 beginning at 6:00 p.m. in the City Hall Council Chambers located at 125 E. South Main St., Flatonia, Texas, for the purpose of considering the following agenda items:**

A temporary suspension of the Open Meetings Act to allow telephone or videoconference public meetings has been granted by Governor Greg Abbott. These actions are being taken to mitigate the spread of COVID-19 by avoiding meetings that bring people into a group setting and in accordance with Section 418.016 of the Texas Government Code.

The meeting agenda is posted online at: [http://www.flatoniatx.gov/page/edc\\_agendas\\_minutes](http://www.flatoniatx.gov/page/edc_agendas_minutes).

To attend the meeting remotely, via the Zoom meeting app, use the link <https://zoom.us/j/99452559141?pwd=ejRjWlQzbE9COGthZWZLQlF5RmdFUT09>

Meeting ID 994 5255 9141

Password 514716

To attend by phone only, dial (346) 248-7799

Members of the public who wish to submit their written questions or comments on a listed agenda item must submit these by sending an email to City Manager Sarah Novo at [manager@ci.flatonia.tx.us](mailto:manager@ci.flatonia.tx.us). Questions or comments must be received no later than 12:00 noon on Thursday, July 16, 2020.

### **Opening Agenda**

Call to Order

Invocation & Pledge

Citizens' Participation

### **Workshop**

WS7-2020.1 Discussion of Budget for FY2021

## **Consent Agenda**

Minutes of the June 18, 2020 Regular Meeting.  
June 2020 Financial Report

## **Deliberation Agenda**

- 7-2020.1 Consider and take appropriate action on updates regarding the status of projects on the attached project list (Exhibit A) to include the addition or removal of potential projects.
- 7-2020.2 Consider and take appropriate action on the FY 2021 budget.
- 7-2020.3 Consider and take appropriate action on strategies for utilizing Retail Coach.
- 7-2020.4 Consider and take appropriate action on accepting the resignation of Larry Haas from the Flatonia Economic Development Corporation Board of Directors.
- 7-2020.5 Consider and take appropriate action on recommending to the City Council that Jyl Stavinoha be appointed to the Flatonia Economic Development Corporation board of Directors for the remaining balance of the term vacated by Larry Haas, with term to expire September 30, 2021.
- 7-2020.6 Consider and take appropriate action on removing Lynell Tamez as a signatory for the Flatonia Economic Development Corporation on accounts at Corporation financial institutions.
- 7-2020.7 Consider and take appropriate action on adding General Manager Sarah Novo as a new signatory on bank accounts at Flatonia Economic Development Corporation financial institutions.
- 7-2020.8 Consider and take appropriate action on the expansion of the existing COVID-19 Small Business Utility Grant Program, to include certain not-for-profit corporations with certain restrictions, including but not limited to Not-for-profit corporations that generate sales tax.
- 7-2020.9 Consider and take appropriate action on recommending to City Council that the FY 20 Budget for the Flatonia Economic Development Corporation be amended to increase the budget for the COVID-19 Small Business Utility Grant Program line item by an additional \$5,000.00

## Adjournment

I, the undersigned authority hereby certify that the Notice of Meeting was posted on the bulletin board outside the front door of the City Hall of the City of Flatonia, Texas, a place convenient and **readily accessible to the general public at all times** and said Notice was posted on the following date and time: **July 13, 2020 by 5:00 p.m.** and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

\_\_\_\_\_  
Sarah Novo, City Manager, City of Flatonia

### **NOTICE OF ASSISTANCE AT THE PUBLIC MEETING**

The Flatonia City Hall is wheelchair accessible. Access to the building is available at the primary entrance facing Main Street. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print are requested to contact the City Secretary's Office at 361-865-3548 or by FAX 361-865-2817 at least two working days prior to the meeting so that appropriate arrangements can be made.

### **EXECUTIVE SESSION STATEMENT**

The City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by the Texas Government Code, Section 551.071 (Consultations with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations Regarding Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations Regarding Security Devices or Security Audits), 551.086 (Certain Public Power Utilities: Competitive Matters) and 551.087 (Deliberation Regarding Economic Development Negotiations).

### **Agenda Removal Notice**

This Public Notice was removed from the official posting board at the Flatonia City Hall on the following date and time:

\_\_\_\_\_  
By:

\_\_\_\_\_  
Sarah Novo  
City Manager, City of Flatonia



# Economic Development Corporation

Staff Report

July 16, 2020 Board Meeting

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WS7-2020.1

**Agenda Item:** Discussion of Budget for FY 2021

- See attachment

**ECONOMIC DEVELOPMENT CORPORATION BUDGET FY2021**

**EXECUTIVE SUMMARY FY2021**

	FY19 Budget	FY20 Budget	FY21 Budget
<b>BEGINNING EDC FUND BALANCE</b>	<b>\$40,640</b>		
<b>EDC FUND REVENUE</b>	<b>\$125,000</b>	<b>\$117,580</b>	<b>\$96,000</b>
<b>TOTAL ASSETS</b>	<b>\$165,640</b>	<b>\$117,580</b>	<b>\$96,000</b>
<b>TOTAL ALL EXPENSES</b>	<b>\$70,150</b>	<b>\$170,650</b>	<b>\$78,650</b>
<b>PROJECTED ENDING EDC BALANCE</b>	<b>\$95,490</b>	<b>(\$53,070)</b>	<b>\$17,350</b>

**Revenue FY2021**

Account Number	Account Name	Budget 2019	Budget 2020	Budget 2021
1001	EDC Sales Tax Revenue	125,000	117,580	96,000.00
1002	EDC Contributions	-	-	
<b>TOTAL EDC REVENUE</b>		<b>\$125,000</b>	<b>\$117,580</b>	<b>96,000.00</b>

**EXPENSES FY2020**

Expense Line Item Number	Account Name	Budget 2019	Budget 2020	Budget 2021
<b>Administrative Services</b>				
2001	Legal Services	3,000	4,000	\$4,000
2002	Travel	4,000	4,000	\$3,000
2003	Office Supplies	300	300	\$300
2004	Bonding	1,850	1,850	\$1,850
2005	Filing Fees/IRS Filing Fees	-	500	\$500
2006	Miscellaneous	1,500	1,500	\$0
<b>TOTAL ADMINISTRATIVE SERVICES EXPENSES</b>		<b>\$10,650</b>	<b>\$12,150</b>	<b>\$9,650</b>
<b>Incentive Programs</b>				
3001	Business Expansion/Grants	-	34,000	\$34,000
3002	Façade Improvement Program	10,000	10,000	\$8,000
3003	Utility Deposit Loan Program	10,000	10,000	\$5,000
	COVID-19 Small Bus Utility Grant		9,500	\$0
<b>TOTAL INCENTIVE PROGRAMS EXPENSES</b>		<b>\$20,000</b>	<b>63,500</b>	<b>\$47,000</b>
<b>Contract Services Support</b>				
4001	Retail Coach	12,000	11,500	\$0
4002	Audit	2,500	2,500	\$2,500
<b>TOTAL CHARGES FOR SERVICE</b>		<b>\$14,500</b>	<b>14,000</b>	<b>\$2,500</b>
<b>Capital Improvement Projects</b>				
5001	Business Infrastructure Install	11,000		\$0
5002	Business Startup/Expansion Grants	10,000	-	\$0
5003	Capital Improvements	4,000	81,000	\$19,500
<b>TOTAL CAPITAL IMPROVEMENT PROJECTS</b>		<b>\$25,000</b>	<b>81,000</b>	<b>\$19,500</b>
<b>TOTAL ALL EXPENSES</b>		<b>\$70,150</b>	<b>\$170,650</b>	<b>\$78,650</b>

**END OF FY20**

POTENTIAL CAPITAL IMPROVEMENT PROJECTS						
5 YEAR PROJECTION						
Linked to Cap Imprv Proj Line 5003	FY19	FY20	FY21	FY22	TOTALS	
PROJECT NAME						Notes
Railroad Pedestrian Crossings	4,000					
Water/Wastewater Lines		15,000				Alley behind N. Main St.
Garbade Ln Straighten and Water Line						Potential to straighten
Water Main on Jares Lane						7,500', Hwy 90 to I-10 to FM609
Railroad Pedestrian Crossing west Penn		7,500				\$5.50/sq ft. 77'x5' w/No Walls/flagg
Railroad Pedestrian Crossing east Penn					7,500	\$4.50/sq ft., switchback w/ walls
Railroad Pedestrian Crossing west Market					7,500	\$4.50/sq ft., switchback w/ walls
Splash Pad Contribution	10,000	10,000			20,000	
Nikel-Mica Waterline Extension (2200')		15,500				2200' x 6" pipe
Market St. Extension to I-10 Frontage					275,000	BEFCO Estimate from 8/22/19
Water Main Jares Lane to I-10 Frontage					35,000	3900' x 8" pipe
Water Main I-10 frontage (Jares-Hack)					36,000	3900' x 8" pipe
Water Main Extension Garbade from 11th to Hackberry					9,500	1300' x 6" pipe
Garbade Ln Straighten and Extension to Hackberry					40,000	920'x20
Amtrak Terminal Rotate					40,000	Rotate Building
Amtrak Terminal Parking Lot					9,000	1,300 square yards
Civic Center Paved Parking Lot		25,000				\$1.70/ sq ft; 12k sq ft. pave/stripe
Restrooms at 7 Acre Park		8000				
Fire protection – install 8" water line towards Roberts			19500			
<b>Total</b>	<b>\$ 4,000</b>	<b>\$ 81,000</b>	<b>\$ 19,500</b>	<b>\$ -</b>	<b>\$ 310,000</b>	

POTENTIAL INCENTIVES PROGRAMS						
5 YEAR PROJECTION						
Linked to Business Expansion/Grants Line 3001	FY19	FY20	FY21	FY22	TOTALS	
NAME						Notes
Destination Bootcamp		4000				
Business Grant Program		30000				
<b>Total</b>		<b>\$ 34,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

Business Infrastructure Installations						
5 YEAR PROJECTION						
Linked to Cap Imprv Proj Line 5001	FY19	FY20	FY21	FY22	TOTALS	
PROJECT NAME						Notes
Amigo's Truck Wash	5,000					Water/Sewer/Electrical
Ace Hardware	5,000					Water/Sewer/Electrical
Broadband Internet Downtown	1,000					
<b>Total</b>	<b>\$ 11,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

Highlight means it's accounted for in the budget  
 Highlight means it's not in budget and needs discussion  
 No highlight means it's a placeholder not accounted in budget



# Economic Development Corporation

Staff Report  
July 16, 2020 Board Meeting

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## Consent

**Agenda Item:** Minutes of the June 18, 2020 Economic Development Corporation

Regular meeting.

- See attached

**Minutes**  
**Flatonia Economic Development Corporation**  
**Regular Meeting**  
**June 18, 2020**

<b>Board Members</b>	Dennis Geesaman Ginny Sears Brad Bass Ashley Beeman Gary Hoover Robert Dornak
<b>City Staff</b>	Sarah Novo – City Manager/General Manager Jack Pavlas – Utility Director Angela Beck – City Attorney

**Opening Agenda**

President Dennis Geesaman called the meeting to order at 6:08 p.m. President Geesaman led the invocation.

**Workshop Agenda**

WS6-2020.1	Board discussed the Budget for FY2021.
WS6-2020.2	Board reviewed types of economic development projects permissible as established by the ballot submitted to voters on May 6, 2007
WS6-2020.3	Board discussed financial assistance programs the Economic Development Corporation can create to assist businesses who have been affected as a result of mandated changes to methods of operations due to COVID-19, including the types of businesses that will be included in the expanded list of businesses that can apply for the COVID-19 Small Business Utility Grant Program.
WS6-2020.4	Board discussed grant opportunities to include the CDBG GLO grant for the conversion of the wastewater treatment facility to mechanical which would facilitate future growth and development. Also discussed were grant opportunities for drainage on UP property, and at 609 and I-10.
WS6-2020.5	Board discussed the capacity of the wastewater treatment facility.

**Consent Agenda**

Brad Bass motioned to approve consent agenda including the Minutes of the May 21, 2020 Regular Meeting and the May 2020 Financial Report. Ginny Sears seconded the motion. None opposed. Motion carried.



**Deliberation Agenda**

- 6-2020.1. Gary Hoover motioned to amend Exhibit A to move current items #5 Nikel-Mica waterline extension to finish looping the system, and #6 Water line on Jares Lane and I-10 frontage back to FM609 projects to the bottom of this list. These items will become #10 and #11. The new item #5 is the installation of an 8” waterline up 95 for fire support near Robert’s Steakhouse. New item #6 to be the conversion of a wastewater treatment plant to a mechanical plant. Ginny Sears seconded the motion. None opposed. Motion carried.
- 6-2020.2. No action was taken on utilizing Retail Coach.
- 6-2020.3. Ginny Sears motioned to increase funding for the COVID-19 Small Business Utility Grant by \$4,000 bringing the total grant amount to \$13,500; amending the FY 2020 budget to reflect this increase. Ashley Beeman seconded the motion. None opposed. Motion carried.

**The meeting was adjourned at 6:59 p.m.**

**Signed**

Approved this 18th day of June 2020

Dennis Geesaman  
President

**Signed**

Ashley Beeman  
Secretary FEDC

**Attest**

Sarah Novo  
FEDC General Manager  
City Manager



# Economic Development Corporation

Staff Report  
July 16, 2020 Board Meeting

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## Consent

**Agenda Item:** June 2020 Financial Report of the EDC.

- See attached

Date+	Check	Transaction Detail			
			Deposits	Withdrawals	Balance
10/1		Balance forward			\$ 143,786.59
10/1		Deposit - refund from Comptroller	\$ 100.96		\$ 143,786.59
10/1		Transfer for Splash Pad Contribution		\$ 10,000.00	\$ 133,786.59
10/4	540	Angela Back		\$ 812.50	\$ 132,974.09
10/31		Sales Tax (August 2019)	\$ 10,661.49		\$ 143,635.58
11/20		Sales Tax (September 2019)	\$ 9,015.79		\$ 152,651.37
12/13	541	Angela Back		\$ 350.00	\$ 152,301.37
12/20		Sales Tax (October 2019)	\$ 11,219.26		\$ 163,520.63
1/23	542	Citibank (USPS)		\$ 7.60	\$ 163,513.03
1/24		Sales Tax (November 2019)	\$ 9,019.02		\$ 172,532.05
2/19	543	Gary Hoover (ICSC Conf)		\$ 554.54	\$ 171,977.51
2/19	544	Cyndi Johnson (Schallert)		\$ 1,590.00	\$ 170,387.51
2/22		Sales Tax (December 2019)	\$ 13,002.85		\$ 183,390.36
3/13		Sales Tax (January 2020)	\$ 8,852.27		\$ 192,242.63
4/8	545	Angela Beck		\$ 525.00	\$ 191,717.63
4/15		Sales Tax (February 2020)	\$ 8,967.78		\$ 200,685.41
4/24		Transfer for CDBG Grant Match		\$ 15,000.00	\$ 185,685.41
5/1	546	Secretary of State (VOID \$5.00)			\$ 185,685.41
5/15	547	Angela Beck		\$ 262.50	\$ 185,422.91
5/15	548	Flatonia Argus		\$ 40.50	\$ 185,382.41
5/20		Sales Tax (March 2020)	\$ 10,158.48		\$ 195,540.89
5/20	549	Secretary of State		\$ 25.00	\$ 195,515.89
5/20	550	Robert's Steakhouse (C19 - SBUG)		\$ 500.00	\$ 195,015.89
5/20	551	City of Flat (Josesitos C19 - SBUG)		\$ 500.00	\$ 194,515.89
5/20	552	Olde Town Tea Room (C19-SBUG)		\$ 500.00	\$ 194,015.89
5/20	553	City of Flat (Red Vault C19-SBUG)		\$ 500.00	\$ 193,515.89
5/20	554	Wine Haus (C19 - SBUG)		\$ 500.00	\$ 193,015.89
5/27	555	The Retail Coach		\$ 5,500.00	\$ 187,515.89
5/27	556	City (Barbara's Flowers C19SBUG)		\$ 500.00	\$ 187,015.89
5/27	557	City (Richters Catering C19SBUG)		\$ 500.00	\$ 186,515.89
5/27	558	Clover Connection C19 SBUG		\$ 500.00	\$ 186,015.89
5/27	559	Trophy Tech (C10 SBUG)		\$ 500.00	\$ 185,515.89
5/27	560	City (Inspire Beauty C19 SBUG)		\$ 500.00	\$ 185,015.89
5/27	561	Joel's BBQ 9 C19 SBUG)		\$ 500.00	\$ 184,515.89
5/27	562	City (Galleria Texana C19SBUG)		\$ 500.00	\$ 184,015.89
5/27	563	City (Sarah's TLC Lrng Ctr C19SBUG)		\$ 500.00	\$ 183,515.89
5/27	564	Rhinestone Angel (C19 SBUG)		\$ 500.00	\$ 183,015.89
5/27	565	Mica Rental (C19 SBUG)		\$ 500.00	\$ 182,515.89
5/27	566	Olle Hotel (C19 SBUG)		\$ 500.00	\$ 182,015.89
5/29	567	Jamie's Café (C19 SBUG)		\$ 500.00	\$ 181,515.89
5/29	568	Headlines (C19 SBUG)		\$ 500.00	\$ 181,015.89
6/4	569	Angela Beck		\$ 387.50	\$ 180,628.39
6/11	570	Citibank 5849		\$ 225.00	\$ 180,403.39
6/25	2015	Galleria Texana (Façade 2020)		\$ 2,000.00	\$ 178,403.39
6/25	2013	Harrison Room (C19 SBUG)		\$ 500.00	\$ 177,903.39
6/25	2014	Harrison Room (Façade 2019)		\$ 2,000.00	\$ 175,903.39
6/25	2012	Henry K's (C19 SBUG)		\$ 500.00	\$ 175,403.39
		Totals	\$ 80,997.90	\$ 49,280.14	

Budget Breakdown		as amended 6/18/20	
	Budgeted	6/30/2020	
EDC Sales Tax Revenue	\$ 117,580.00	\$ 80,997.90	
Expenses			
Administrative Services	<b>Budgeted</b>	<b>as of</b>	
		<b>6/30/2020</b>	
Legal Services	4,000	1,950	
Travel	4,000	555	
Office Supplies	300		
Bonding	1,850		
Filing Fees / IRS Filing Fees	500	25	
Miscellaneous	1,500	48	
<b>Total Administrative Services Expenses</b>	<b>\$12,150</b>	<b>2,578</b>	
Incentive Programs			
Business Expansion Grants	34,000	1,590	
Façade Improvement Program	10,000	4,000	
Utility Deposit Loan Program	10,000		
COVID-19 Small Bus Utility Grant	9,500	10,500	
<b>Total Incentive Programs</b>	<b>\$63,500</b>	<b>16,090</b>	
Contract Services Support			
Retail Coach	11,500	5,500	
Audit	2,500		
<b>Total Charges for Service</b>	<b>14,000</b>	<b>5,500</b>	
Capital Improvement Projects			
Capital Improvements	81,000	25,000	
<b>Total Capital Improvement Programs</b>	<b>\$81,000</b>	<b>25,000</b>	
<b>TOTAL ALL EXPENSES</b>	<b>\$170,650</b>	<b>49,168</b>	



# Economic Development Corporation

Staff Report  
July 16, 2020 Board Meeting

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**7-2020.1**

**Agenda Item:** Consider and take appropriate action on updates regarding the status of projects on the attached project list (Exhibit A) to include the addition or removal of potential projects.

## **Background:**

### **EXHIBIT A**

1. COVID-19 Small Business Utility Grant Program
2. Restrooms at 7-Acre Park
3. Sidewalk extensions at the railroad crossings on the west side of Market St. and east and west sides of Penn St. - West side of Penn Street to get the priority.
4. Paving of Civic Center Parking Lot
5. Fire protection – install 8” water line towards Roberts Steakhouse
6. Conversion of wastewater treatment facility to mechanical plant
7. Water line extension on Garbade Lane to Hackberry St.
8. Garbade Lane straighten and extend from 11th ST. to Hackberry St.
9. CARTS/AMTRAK Terminal and parking area.
10. Market St. extension to I-10 frontage road.
11. Nikel-Mica waterline extension to finish looping the system.
12. Water Main on Jares Lane and I-10 frontage back to FM609.

## **Funding:**

See attached

POTENTIAL CAPITAL IMPROVEMENT PROJECTS						
5 YEAR PROJECTION						
Linked to Cap Imprv Proj Line 5003	FY19	FY20	FY21	FY22	TOTALS	
PROJECT NAME						Notes
Railroad Pedestrian Crossings	4,000					
Water/Wastewater Lines		15,000				Alley behind N. Main St.
Garbade Ln Straighten and Water Line						Potential to straighten
Water Main on Jares Lane						7,500 / Hwy 90 to I-10 to FM609
Railroad Pedestrian Crossing west Penn		7,500				\$5.50/sq ft. 77x6' w/No Walls/flagg
Railroad Pedestrian Crossing east Penn					7,500	\$4.50/sq ft., sw/turnback w/ walls
Railroad Pedestrian Crossing west Market					7,500	\$4.50/sq ft., sw/turnback w/ walls
Splash Pad Contribution	10,000	10,000			20,000	
Nikel-Mica Waterline Extension (2200')		15,500				2200' x6" pipe
Market St. Extension to I-10 Frontage					275,000	BEFO Estimate from 8/22/19
Water Main Jares Lane to I-10 Frontage					35,000	3900' x8" pipe
Water Main I-10 frontage (Jares-Hack)					34,000	3900' x8" pipe
Water Main Extension Garbade from 11th to Hackberry					9,500	1300' x6" pipe
Garbade Ln Straighten and Extension to Hackberry					40,000	920'x20
Amtrak Terminal Rotate					40,000	Rotate Building
Amtrak Terminal Parking Lot					9,000	1,500 square yards
Civic Center Paved Parking Lot		25,000				\$1.70/ sq ft. 12k sq ft. pave/strip
Restrooms at 7 Acre Park		8,000				
Fire protection – install 8" water line towards Roberts			19,500			
<b>Total</b>	<b>\$ 4,000</b>	<b>\$ 81,000</b>	<b>\$ 19,500</b>	<b>\$ -</b>	<b>\$ 310,000</b>	

POTENTIAL INCENTIVES PROGRAMS						
5 YEAR PROJECTION						
Linked to Business Expansion/Grants Line 3001	FY19	FY20	FY21	FY22	TOTALS	
NAME						Notes
Destination Bootcamp		4,000				
Business Grant Program		30,000				
<b>Total</b>		<b>\$ 34,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

Business Infrastructure Installations						
5 YEAR PROJECTION						
Linked to Cap Imprv Proj Line 5001	FY19	FY20	FY21	FY22	TOTALS	
PROJECT NAME						Notes
Amigo's Truck Wash	5,000					Water/Sever/Beotrical
Ace Hardware	5,000					Water/Sever/Beotrical
Broadband Internet Downtown	1,000					
<b>Total</b>	<b>\$ 11,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

Highlight means it's accounted for in the budget  
 Highlight means it's not in budget and needs discussion  
 No highlight means it's a placeholder not accounted in budget



# Economic Development Corporation

Staff Report  
July 16, 2020 Board Meeting

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**7-2020.2**

**Agenda Item:** Consider and take appropriate action on the FY 2021 budget.



# Economic Development Corporation

Staff Report

July 16, 2020 Board Meeting

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**7-2020.3**

**Agenda Item:** Consider and take appropriate action on strategies for utilizing Retail Coach.





# Economic Development Corporation

Staff Report

July 16, 2020 Board Meeting

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**7-2020.4**

**Agenda Item:** Consider and take appropriate action on accepting the resignation of Larry Haas from the Flatonia Economic Development Corporation Board of Directors.

- See attachment A

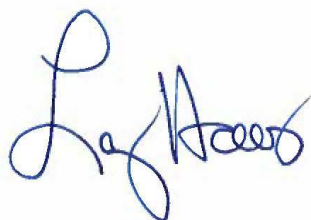
**Memo to: Dennis Geesaman**

**From: Larry Haas**

**DATE: June 12,2020**

**RE: Resignation from Flatonia EDC**

I am resigning from the Flatonia Economic Development Board effective today,  
June 12,2020.

A handwritten signature in blue ink, appearing to read "Larry Haas". The signature is written in a cursive style with a large initial "L" and "H".



# Economic Development Corporation

Staff Report

July 16, 2020 Board Meeting

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**7-2020.5**

**Agenda Item:** Consider and take appropriate action on recommending to the City Council that Jyl Stavinoha be appointed to the Flatonia Economic Development Corporation board of Directors for the remaining balance of the term vacated by Larry Haas, with term to expire September 30, 2021.



# Economic Development Corporation

Staff Report

July 16, 2020 Board Meeting

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**7-2020.6**

**Agenda Item:** Consider and take appropriate action on removing Lynell Tamez as a signatory for the Flatonía Economic Development Corporation on accounts at Corporation financial institutions.



# Economic Development Corporation

Staff Report

July 16, 2020 Board Meeting

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**7-2020.7**

**Agenda Item:** Consider and take appropriate action on adding General Manager Sarah Novo as a new signatory on bank accounts at Flatonia Economic Development Corporation financial institutions.



# Economic Development Corporation

Staff Report

July 16, 2020 Board Meeting

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## 7-2020.8

**Agenda Item:** Consider and take appropriate action on the expansion of the existing COVID-19 Small Business Utility Grant Program, to include certain not-for-profit corporations with certain restrictions, including but not limited to Not-for-profit corporations that generate sales tax.



# Economic Development Corporation

Staff Report

July 16, 2020 Board Meeting

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**7-2020.9**

**Agenda Item:** Consider and take appropriate action on recommending to City Council that the FY 20 Budget for the Flatonia Economic Development Corporation be amended to increase the budget for the COVID-19 Small Business Utility Grant Program line item by an additional \$5,000.00